**OHIO LIONS STATE OFFICE BUILDING TRUSTEES**

**2020-2021 2nd QTR REPORT**

**November 9, 2020**

District Governor Jason Gray #MD-2

District Officers

State & District Committee Representatives

The Ohio Lions Building Trustees met for its second quarterly meeting of the 2020-2021 Lions year on Wednesday, October 21, 2020 at the Lions State Office in Grove City, Ohio. One trustee was excused from this first quarter meeting.

The primary topic for this second quarter meeting was continued discussions and final approval pertaining to the need to consider replacing the windows on the second floor of the Ohio Lions Building. We had previously selected proposals from two different vendors for more extensive study and review. Each of these vendors were invited to attend the meeting to discuss their proposal in more detail and show us models of their proposed windows. There were several questions raised with each vendor and each agreed to submit revised proposals to us for review. After much discussion regarding the review of each of the final two proposals we determined that the Columbus Window Company was the selected vendor based on price point, company rating and product quality. The most desirable proposals were in the range of $30,000 to $40,000. A request for funding authorization was submitted and approved by the Finance & Long-Range Planning State Committee. The next step will be to schedule daytime that is workable both with the Columbus Window Company and the Lions State Building tenants to be the installation process of the windows.

Additional discussion was presented to the Trustee’s during the first quarter meeting regarding the replacement of the awnings on the front and side of the Ohio Lions Building. Two proposals were submitted for review to include a proposal from Capital City Awning and Advanced Awning Company. After extensive review and discussion, the proposal from Capital City Anning Company was approved for $3,400.00. This proposal was to be sent to F&LRP for its review. Replacement of this awning will not begin to take place until the second-floor windows are replace sometime in mid-October 2020.

At our May 2020 meeting we elected to seek proposals for minor building maintenance on a need basis. PCC Dave Risen presented a proposal from the Man of All Trades firm. Their proposal offered their services based on a service call and hourly rate to take care of maintenance issues. This firm is also equipped to repair the sidewalk concrete deterioration at the front of the building. An agreement was presented and signed by Man of All Trades firm on January14, 2020. As of this report Man of All Trades has serviced the Lions State Building on numerous maintenance issues and appears to be working well with the handling of as needed building issues.

The Trustees continue to monitor building activity with the goals in mind to provide a viable office environment for both our non-Lion tenants as well as the Ohio Lions State Office operations.

The Building Trustees will continue to diligently serve the Lions of Ohio. We do our utmost to operate and maintain the Ohio Lions State Office Building in a responsible manner. As a member of the State Lions Trustees, I truly appreciated each trustee’s input and dedication to the elected task of overseeing the Ohio Lions State Office Building. The third quarter Building Trustee Meeting will take place on Wednesday, January 20, 2021 at the Lions State Office Conference Room.

Respectfully Submitted,

PCC David Risen

State Office Building Trustees

District OH-5 Representative