

Lion Vision Screeners of 27-B2 and Lion Vision Coordinators

This is a letter to provide you with new and updated Vision Screening information for the district. [Click the link to see file.](#) There are 5 links throughout the letter.

FORM TO BE COMPLETED FOR REPORTING TO ME AFTER SCREENING

First, we are going to switch to one Report Form. Please use this form. Otherwise, we will not be able to send required information to WLF. Your help is needed in following through on this. The report will be done either by age or grade. Do not worry if you think there are differences. For example, if you are doing the report by grade and a 7-year-old is in first grade leave them in first grade. Make it easy on all. The grade and age “how to” is in the next section. If you have questions, please feel free to contact me. Revision date 11/25. Older forms of this version can still be used they will have the WLF and Lions Kidsight First logo on top. The new form just gives you options to do by grade or age. That information is consolidated into one form. [Attached you will find link for new form.](#) **The old form that had been out there since we started Vision Screening that shows the type of referral will not be accepted because it does not have the information on it to send it on.**

HOW TO COME UP WITH THIS NUMBERS FOR REPORTING TO ME

There is a hands-on way to receive these numbers (grade data) or a technical way to receive these numbers (age data). Both work great. The first handout from Manawa shows how to get numbers by grade. [This can be used even if you do not put names into the camera.](#) The file version after screening gives you age, this is a more technical way of doing it. You will export files on to a jump drive and then use the jump drive to find the files on Page 2. You need to do what works best for you. [Click here](#) for info. Again, if you have questions, please feel free to contact me. There may be other ways to come up with these numbers also. Use what works best to get numbers in form.

WHO DO I CONTACT TO BORROW A SPOT DEVICE

We have a SPOT device for every Zone in our District. There are 2 SPOTs in Region 4 Zone 1. If the SPOT is not available in your Zone, contact another Zone close to you and see if it is available. The only thing is that your banner is on a thumb drive that is in the SPOT box in your Zone. If you need a copy of your banner sent to you because you are using another Zone SPOT, feel free again to contact me and I will get you a copy to use. [Link to connect you to Document.](#)

NEW BROCHURE REDESIGNED BY WISCONSIN LIONS FOUNDATION FOR PARENTS AND SCHOOLS

This is a new redesigned informational brochure from WLF that can be handed out to parents and schools. Please use it as needed. This can be shared with School Districts, and they can share the digital file with parents also. [This link will take you to the Brochure.](#)

PROCEDURES FOR VISION SCREENING/HIPAA/SCHOOLS NEEDING TO GET CERTIFICATES FOR EYEGLASSES FROM WISCONSIN LIONS FOUNDATION

HIPAA and vision screening sometimes is questioned. The document provided explains all HIPAA compliances. [Link provides more Information.](#)

Please have school's or you contact Wisconsin Lions Foundation for certificates for free eye exam and free pair of eyeglasses, if applicable. The Shopko sheet explains what you must do. The certificates are normally mailed to the school first to distribute to the needy family. That program is through Shopko.

There is also a program that helps with specialty glasses for children that have unique situations. Please contact WLF to see if individual qualifies.