



International Association of Lions Clubs  
**District 5M-7 Midwinter Convention**  
January 17-20, 2019  
Minneapolis Airport Marriott

**HOSPITALITY SUITE REGISTRATION FORM – DUE Monday, December 24, 2018.**

Club Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Post Hospitality Suite on Convention Signs (circle one):      YES      NO

The room rate per day is \$111.09 with tax included (\$97.00 + 14.525% Taxes). There is also an additional one-time charge of \$90.00 for furniture removal per room. If you would like to reserve (2) rooms, charges will be assessed for each individual room.

Each Hospitality Suite will include the following:

- (2) Display Tables
- (10) Chairs
- (1) Trash Can with Extra Liners
- (3) Ice Drops per day, available at Hotel designated times of 3:00pm, 4:30pm, 6:00pm
  - **\*\*ADDITIONAL REQUESTS FOR ANY OF THE ABOVE ITEMS WILL BE CHARGED A FEE OF \$20.00 PER REQUEST**

The following items are NOT allowed in Hospitality Suites:

- Open Flames, Cooking Equipment (hot plates, cook tops, burners, griddles, popcorn machines etc.) Crockpots and warming devices ARE acceptable.
- Nails, push pins, tape on walls. The ONLY tape that is acceptable to use on Hotel walls is masking tape.
- Dangerous Materials, Glitter, Confetti, and Fog Machines

Each Hospitality Suite is responsible for providing their own:

- Food and Beverage
- Serving Utensils (i.e. forks, knives, spoons, plates, bowls, napkins, cups, etc.)
- Coolers

**NEW:** In 2018 we completed a renovation of our guestrooms and public areas. Should any damage occur to the hospitality room, an invoice for damages will be billed directly to your club. For this reason, a credit card number must accompany all reservations for hospitality rooms.

Initials/Date: \_\_\_\_\_

Please select one option below:

Selection	Number of Rooms	Friday, 1/18/2019	Saturday 1/19/2019	Total Amount Owed
	1	X		\$201.09
	1		X	\$201.09
	1	X	X	\$312.18
	2	X		\$402.18
	2		X	\$402.18
	2	X	X	\$624.36

For your convenience, Hospitality Suites will be available at 12:00pm on the day of arrival.

There are (2) payment options: **All clubs must provide a credit card number. \*\*NEW\*\***

- Check payable to Minneapolis Airport Marriott – **due to Hotel by December 24, 2018. NO EXCEPTIONS.**
- **(Mandatory)** Credit Card (circle one):      Visa    Mastercard    American Express    Discover
  - Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_
  - Name on Card: \_\_\_\_\_

I agree to all of the above conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Hotel Contact:** Angie Hallaway, Director of Sales  
Phone: 952-851-4749  
Fax: 952-851-4762  
Email: angela.hallaway@marriottsales.com

**Hotel Contact:** AngMarie Richards-Tatone, Director of Catering  
Phone: 952-851-4767  
Fax: 952-851-4762  
Email: angmarie.richards@marriottsales.com

Hotel Address: Minneapolis Airport Marriott, 2020 American Blvd East, Bloomington, MN, 55425

**Please mail, fax or email completed form with payment to Hotel by Monday, December 24, 2018.**

Initials/Date: \_\_\_\_\_