

**District 5M-2 Cabinet Meeting Minutes
August 2, 2020
Zoom Online Meeting**

Call to Order: IPDG Brian Thies called the meeting to order at 6:30 p.m.

Pledge of Allegiance: Led by 1st VDG Glenn Kaufmann.

Comments & Passing of the Gavel: IPDG Brian Thies

Roll Call: Taken by Lion Cindy Walters, showing 43 in attendance, 7 absent, 0 guests.

Welcome: DG Anna Wickenhauser had all members of the Cabinet introduce themselves.

Adoption of the Agenda: Correction on the Agenda to keep Lions Vision Foundation instead of Gift of Sight. Correction made. Motion to approve corrected agenda Lion Wanda Breimhorst; seconded by Lion Christy Trutnau; **MC**.

Secretary's Report: Motion to approve by PDG Joan Blank, seconded by PDG Eunice Rucks, **MC**.

Treasurer's Report: Lion Sue Vos sent her report. Motion by Lion Janet Knakmuhs and seconded by PDG Joan Blank to accept the Treasurer's Report, **MC**. Copy is attached at the end of this report.

Comments: DG Anna Wickenhauser –

- Executive Secretary search committee was formed. There will be a recommendation for the Special Council of Governor's Meeting, hopefully at the end of August.
- International Conventional: Cancelled due to COVID
- Council of Governor's Report:
 - USA/Canada Forum Canceled – COVID
 - Northern Pride Canceled – COVID
 - Comments by CC Brian Thies – Head cat herder for the District Governor's, he runs the COG meetings, head of the GAT – GMT, GST, GLT (list of abbreviations at the end of the minutes).

Call for 2nd VDG Candidates: Christy Trutnau put her name in for 2nd VDG. Thanks to her for stepping forward.

Communications: None at the present time.

Old Business:

- **Update on LCIF Grant for Camp Sweet Life:** Grant extended for one year due to COVID.
- **2020 5M2 Midwinter Convention:** Lion Rose and CC Brian would like to thank each and every Lion who had played a role in making our convention a memorable one. From our chairs, Lion Brian and Lion Lori, to lions from Zone 5 who hosted a fabulous convention, to the presenters who did an excellent job inspiring us, to ID Bob Block and Lion Brenda who showed their true midwestern can do and we won't let anything get us down, and to all attended who tolerated a less than ideal venue and meal glitches. As so many of you said, what the Lions did and could control was FANTASTIC. You have to let go what you can't control.
Thank you to our family, friends and Lions all who chipped in and supported us not only during Mid-Winter but through this entire Lions' journey. As they say, We are Driven to Serve and Loads of Fun.

Lion Loretta's report:

Midwinter February 2020

Number Lion's registered prior to convention: 264
 Walk ins at convention: 49
 Total Lions attended: 313

12 write off attendees:

6 Peace Poster attendees: (Both Peace Poster and Write Off are paid for by the District, (Three per winner) Let Lion Sue Vos (District Treasurer) know the numbers for reimbursement.

Friday ID dinner: 69 paid. 59 had paid prior to convention. There were 10 who walked in on Friday and insisted or got permission from someone that they could eat. May need more clarification on registration form for cutoff date. Not sure if it was our Zone Lions working at the doors on Friday evening at the ID supper or who told up to 8 people they could eat once paid. Better communication to volunteers. 2 people were cabinet members not registered who walk in to request meal.

Total Saturday Lunch 220 plus 18 for Peace Poster and Write off, for total Lunch 238 - 49 requested refunds for no food. There were others who did not get food but did not ask for there funds to be refunded.

Saturday Banquet: 144 paid

Sunday Brunch: 115 paid

If I could suggest any other changes to the registration form. I would suggest a THREE tier registration fee. Early bird, after early bird and Walk in to convention and pay late fee with registration. It may deter some people. I had some people who did not think both husband and wife had to pay registration fee. Also, if someone brought a guest they felt they should be free for registration and food. We refunded registration fees to about 95% of the visiting dignitaries. Maybe a clarification of who is a visiting dignitary would solve and somehow differentiate this statement on the registration form. I also fielded questions about the convention since my contact information was the only one given. Most of those were phone calls. I did not mind, but just a heads up to registration chair. Also visiting pin trader contacted me for permission for the event, just a heads up again. (pin trader does not pay registration fee, as does Lion Jerry Wohlers (he has a display table).

Again CCE Brian and Lion Rose you had a fantastic convention. Please remember your part was great. It was an honor being your convention chair.

Lion Loretta

- **2021 MD5M Convention Report:** PDGs Nancy Mathwig and Mike Vos – The host 2021 convention committee has met once since our last Cabinet meeting. Lions Christy and Jennifer have been working diligently to ready the online registration for release. A printable registration form will also be available for printing and mailing.

The Council of Governors (COG) were updated on the status of the convention planning and made aware that we may need to look at a virtual convention depending on the corona virus status in January. They decided that since there was no annual meeting with voting held in 2020, the 2021 convention will be the 101st MD5M convention, not the 102nd. A preliminary budget was also presented to the COG. There was no feedback from the seated District Governors on the budget. A final budget is due to the COG at the October meeting.

When District 5M2 hosted the multiple convention in both 2011 and 2016, the district cabinet allocated \$1000 (2011) and \$4000 (2016) to offset some of the costs of the convention. For both 2011 and 2016, the Cabinet also gave the host committee permission to solicit funds from the clubs. Clubs in 5M2 donated around \$4000 both years. The club money needs to be taken from the club administrative account. We know that many clubs have not been able to build up their admin accounts this year due to COVID and have decided to hold on requesting financial help from clubs at this time. However, both options may be needed as the committee moves further into this year. If needed, we will bring them forward as new business for the October Cabinet meeting.

Council chair Brian Thies and interim MD5M Executive Secretary Bob Harms attended the last meeting and advised that the committee should try to secure the additional rooms that were included in the original bid at the City Center Hotel. Nancy will be working with the Mayo Event Center staff on the room situation in next few weeks.

The following items are completed:

1. Convention will be April 30, May 1 & 2, 2021 at the Mayo Clinic Health System Event Center (formerly known as Mankato Civic Center or Verizon Wireless Center). For ease of reference, Mayo Event Center is being utilized.
 2. Theme for the convention will build on our previous themes. Theme chosen is "Bend in the River III – Join the Jamboree".
 3. At this time, PIP Frank Moore and his wife, Rita, will serve as our International guests for the MD5M Convention in Mankato. Frank was President in 2001-02 but has been our current LCI Executive Administrator and Secretary in Oakbrook for the past numerous years. Lion Frank is current on what is happening with all divisions in LCI and can speak on where LCI is headed in the future. PIP Frank was our International guest for the 2001 MD5M Convention in Duluth when he was 1st International Vice President.
 4. As noted above, the raffle room/silent auction room has been assigned and will be handled by the Diabetes and Childhood Cancer Foundations.
 5. Contracts are signed with the Hilton Garden Inn, Courtyard by Marriott and Mayo Event Center.
- **Jungle Days:** Cancelled.

New Business:

- **Approval of Bank:** Motion made by PDG Diana Kroells to approve Cornerstone State Bank as the bank for 5M2 funds; Lions Janet Knakmuhs seconded. **MC.**
- **Approval of Bond for Cabinet Treasurer:** Lion Christy Trutnau made a motion to approve the Bond for the Treasurer; seconded by Lion Wanda Breimhorst. **MC.**
- **2020-2021 Budget:** Lion Sue Vos presented the preliminary budget. PDG Nancy asked where the officer training is in the budget as a separate line item other than GLT. There is no money from LCI for this expense. PDG Nancy will look at the expenses from last year and chat with Lion Sue Vos to add in to the budget prior to the next meeting. There is income indicated in the budget but no offsetting expense. PID Debra Wasserman made a motion to accept the preliminary budget with an update regarding PDG Nancy's question; seconded by Lion Emmy Koch. **MC.**
- **North American Membership Initiative:** PDG Joan Blank - NAMI is a focused program designed to address and reverse the decline in Lions membership in both the United States (Constitutional Area 1) and Canada (Constitutional Area 2). The membership in both areas has been declining for the last 40 years and LCI feels it is imperative to establish a solid plan to reverse this trend and to revitalize growth to continue to serve humanity as we have in the past.

There are 4 main objectives for NAMI:

1. Rejuvenate District 5M2 with New Clubs
2. Revitalize Clubs with New Members
3. Re-motivate Members with New Fellowships and Exciting Service
4. Support District and Club Leaders

Back in January 2020, DGE Anna Wickenhauser asked if I would be a NAMI Champion for her when she is governor of District 5M2 in July. After convincing me to say "yes", DGE Anna "opted in" to the LCI NAMI challenge in February. In March DGE Anna sent out the SWOT surveys, asking clubs to identify the club's strengths, weaknesses, opportunities, and threats. At the same time, she was busy putting together her NAMI Team. Once she had these members in place, Zoom meetings started in April to review the SWOT Analysis and to build a vision. We have since had monthly Zoom meeting where the team is getting to know each other, along with helping build a plan, which in the end should result in building success.

Our current plans include:

- Monthly Zoom meetings. At our last meeting we discussed the different type of clubs: Specialty Clubs, Virtual (Cyber) Clubs, and Branch Clubs

- Educating clubs about NAMI in the newsletter. Also, an email went out to each club introducing the presidents about NAMI and asking them to “opt in” agreeing to participate in the 5M2 NAMI program. To date, we have 6 clubs that have accepted the challenge and will keep promoting the opting in. I have presented to NYA Lions.
 - 5M2 Website is being redesigned.
 - Talking about innovative ways to market Lions both at district and club level using more technology
 - A district-wide service project is being discussed.
 - Amboy Lions club is struggling, and a team is being formed to try to revitalize this club.
- District 5M2 is off to a great start with much dialogue and ideas. Concrete plans will soon be formalized.

Zone Reports: 2nd VDG Kathleen Bleckeberg

Zone 1: Lion Jan Sebesta – For the clubs that she has been able to contact, they are continuing social distancing meetings, having drive-through meals for fundraisers, working in their communities for youth activities during the summer and elder homes with contributions for prizes for bingo, and supplies for activities. For those who use pulltabs as a money maker, as long as the bars stay open, they can still do Pull tabs. Check out Plato’s Golf tourney ad in the 5m2 newsletter this month. All looking forward to using Zoom for our first zone meeting.

Zone 2: Lion Deb Koehnen – For the month of July Zone 2 is down 4 members for a total of 463 members. This is down 21 members from last year at this time. Zone 2 has paired with Zone 4 for the Zone President/Secretary meeting. The NYA Lions are slated to host this meeting but she is waiting to hear if the Pres/Secretary meetings will be done through Zoom. The Fall Zone meeting has not been scheduled due to COVID concerns as well. Cologne is next on the schedule to host this meeting.

Cologne and Watertown Lions held their summer activities in a revised form according to Covid guidelines. I’m following the district newsletter to see if any other clubs are holding any activities.

Zone 3: Lion Rose Thies – Zone 3 consists of 8 clubs plus 2 Leo Clubs having a membership of 257. We are currently down 2 members as of today. We currently have 3 clubs in this zone with fewer than 20 members.

Goals for this year are as follows:

- Before the October Cabinet meeting, discuss with each club their activities and plans on how to carry out meetings and service activities going into the winter months. If they are currently meeting in the park, what will they do once the weather changes.
- Work with the Membership Team and NAMI to increase and retain membership especially for the clubs with fewer than 20 members.
- Visit each zone club in person or via Zoom club meetings twice this year.

There will be a district wide Club Presidents and Club Secretaries Zone Meeting (via Zoom) coming up shortly. Please stay tuned. We are also looking forward to a zone meeting once we can determine how to safely host due to COVID.

Lion Rose thanked DG Anna for her support and confidence in choosing me for this position. She wishes her and her entire DG Team and their partners in service the best in these unprecedented times.

Zone 4: Lion Julie Beckius – Zone 4 has a total of 8 clubs and 392 members, which is already up 1 for the start of the new fiscal year.

Zone 2 + 4 will be teaming together for the President/Secretary meeting. We are looking at dates and in held in-person, this year’s meeting will be somewhere in Zone 2’s geography. We are working to confirm the date for the fall Zone meeting; in late October or early November (thank you to DG Anna for working with us on dates and her busy schedule).

The clubs in Zone 4 have picked back up holding meetings either in-person with distance or virtually. Everyone was definitely excited to see the smiling faces of the Lions in their clubs. The clubs are also thinking out-side the box and finding ways to serve the communities.

I wasn't able to visit a majority of the clubs last fiscal year because of COVID; I had the meetings scheduled all in the spring when my work travel allowed. I am really excited to visit all of the clubs either in-person or virtually this fiscal year.

Zone 5: Lion Denise Wondra – Zone 5 has a total of 231 members with 1 dropped and 1 new. I have not done any club visits.

New Market-Elko-Webster has bagged donated food to be distributed. Prior Lake together with Rotary Club, collected used and new electronics to be refurbished and redistributed to those in need.

Northfield Cannon Valley has reached out for idea's on holding a meeting during COVID. They have many elderly members that are not tech savvy. They have not met since January. They are going to plan to meet in a park later this month.

Zone 6: Lion Bill Vandersluis – Membership total-267

Lions 5M2 Zone 6 Report

8.2.20

Club	Members	Remarks	Reference
Eagle Lake Lions Club	13	Meeting via teleconference Installed new officers Participated in Tater Days celebration with parade float Contributed to park project	https://www.facebook.com/eaglelakearealions
Lake Crystal Lions Club	45	Had annual Steak Fry social in June Now in Summer Recess resuming meetings in August	https://www.facebook.com/lclionsclub
Le Center Lions Club	40	Have not been meeting during Pandemic Held "drive by" parade in lieu of Easter Egg Hunt	https://www.facebook.com/Le-Center-Lions-Club-114674705227643
Le Sueur Lions Club	48	Ongoing outdoor meetings at park. Hosted DG Anna at recent meeting Soak/Run/Ride event scheduled for 8/1	https://www.facebook.com/Le-Sueur-Lions-Club-296629710502018
Mankato Key City Lions Club	10	Have not been meeting during pandemic. Unable to conduct fundraisers due to canceled events	
Mankato Lions Club	16	Have recently conducted first meeting via teleconferencing	https://www.facebook.com/mankato.lions/
Mankato Sunrise Lions Club	29	Have continued meetings via teleconferencing Continuing Clean-up service projects and contributions Planning October Diabetes Rally	https://www.facebook.com/MankatoSunriseLions
St Peter Lions Club	54	Continuing regular meetings at outdoor pavilion. New Officers installed. One new Member	https://www.facebook.com/stpeterlions

Zone 7: Lion Don Novack – He sent a survey snail mail and he is waiting for the responses to come back to him. August 14 is the date he gave as a deadline.

Zone 8: Lion Meg Tibodeau – Zone 8 membership is at 244. She is working on contacting clubs to find out what they have in place due to COVID. It is Lion Meg's birthday today.

Cabinet Reports: 1st VDG Glenn Kaufmann facilitated.

Can Do Canines: Lion Kathleen Bleckeberg reported that she attended the July 24th Chair training via Zoom. A few new things to look forward to: One is the September 12 Woof a Roo, this year it will be a virtual event. She will be reaching out to clubs next week.

Constitution & By-Laws: PDG Steve Wasserman – Goals for 2020-2021:

- ❖ Review the 5M2 Constitution and By-Laws for compliance with International Constitution, By-Laws, and Policy Manual.
- ❖ Prepare and present any necessary changes for adoption at the 2020 5M2 District Convention.
- ❖ Lion Christy needs to send a letter with her qualifications to the Nominating Committee 30 days prior to the convention. The nominating committee needs to be in place 60 days prior to the convention.

District Activities: PDG Eunice Rucks: PDG Eunice continues to encourage individuals to forward names of recently deceased club members to her and as was voted on...no bird pins have been ordered.

Environment: Lion Pam Koehnen – The environmental committee will be meeting virtually on Wednesday, August 5.

A variety of potential projects have been suggested including: recycling cans, revitalizing the photo contest and collecting cans pop tabs for the Ronald McDonald House.

A survey will be coming to all club presidents regarding current aluminum can recycling efforts already established in communities.

GLT: PDG Nancy Mathwig reported the Global Leadership Team:

1. Since the June Cabinet meeting, I attended MD5M GLT Training via Go To Meeting. PDG Dennis Kelly gave a thorough review of the goals for Global Leadership in our districts for the upcoming year. We were tasked with completing a District Leadership Action Plan due to Dennis by August 21st. The Action Plan will need to include both shared (multiple district wide) and custom (district specific) goals. Please email me any suggestions you have that I should consider for the GLT action plan. We will be expected to report quarterly to the MD5M GLT team on goal progress. He informed us about the following upcoming training:
 - a. RLLI (Regional Lions Leadership Institute) – scheduled for 3/19/21-3/21/21; location to be determined. PDG Dennis will be using all FDI trained faculty for this institute as well as the VDG and DGE trainings this year. Watch for additional information.
 - b. ALLI (Advanced Lions Leadership Institute) – scheduled for 3/13/21-3/15/21 in Toronto, ON Canada. Registration forms are available on the LCI website; deadline is 12/13/2020.
 - c. LCIP (Lions Certified Instructor Program) is scheduled for 5/14/21-5/17/21 in Chicago. More information is available on the LCI website
 - d. FDI (Faculty Development Institute) is scheduled for 2/20/21-2/22/21 in Los Angeles, CA. More information is available on the LCI website.
2. Food for thought – could there be a district budget line item to utilize toward scholarships for members to attend RLLI or ELLI or even ALLI. This might be a way for more of our members to afford to attend AND to consider stepping forward into leadership roles in our clubs as well as at the district level.
3. Based on post Spring Officer Training survey comments, a separate training session has been scheduled, via Zoom, for all new Secretaries, on Wednesday, September 30th, beginning at 6:30 pm. New club secretaries will be sent individual email invites with additional details.
4. Northern Pride Lions Forum, rescheduled for October 30th and 31st, has been cancelled. Registration refunds will be either credited to your credit card or, if you paid by check, a check will be issued to you.
5. The USA Canada Leadership Forum in Louisville, KY in September has been cancelled.
6. Mentorship program – Remind your clubs to check out the district mentorship program on the district website under Forms and Applications.

GMT: CC Brian Thies – As of today, the District is plus 1 in membership. DG Anna has received a request from a club for help in rejuvenating their membership. DG Anna, some volunteers and CC Brian will be meeting with this club to see how they can assist in getting their numbers up and the membership re-energized.

Our District's NAMI Team and CC Brian will be also reaching out to clubs with fewer than 15 members to see how they can help them also increase their numbers.

GST: Lions Dar Mondor & Mary Spille– Date to remember for our great opportunity to help feed many, many people – **Feed My Starving Children (FMSC) date is Tuesday, October 20, 2020.** Just received an e-mail from her contact and just want to make everyone aware of what is currently going on with FMSC. Each location will have a VERY reduced number of volunteers that can be at each shift, therefore it looks like they will reconnect with us the 3rd week of August. They have just started to reopen their sites, so they are in the process of assessing their staffing, reconfiguration and volunteers to see if they need to modify our volunteer experience. There will be 4 people to a station within 6 feet of each other. Lion Dar will look at our district's list of volunteers once she knows what is happening and contact each one that has signed up to make sure they are still comfortable completing this service.

Update on diabetes kit idea for our area schools and busses. Right now these kits are on hold until Lion Dar gets more information from our schools for the coming school year, hopefully we will have more information by the end of July. Since some of the items in the kits have an expiration date, this idea may have to wait until next year, but not sure at this point. Will be working with Robin Jordan who is the contact person to see if any of the camp vendors will supply some of our items for these kits for free and Renee Maes. Lion Dar would also like to include Wanda Breimhorst and Brian Rykhuis in what is going on with this project idea.

Mary and Dar have started working on another service project with St. John's Parochial school in NYA for a Liberty Day presentation. They are on board to get this service project added to their curriculum this coming school year.

There has been one Zoom meeting with Bernie Braegelmann and GST's from 13 districts – these will be happening quarterly and we will share any service ideas that could be completed by all or some of our clubs.

Historian: PDG Nancy Mathwig – At this time, no additional updates have been made to the Historian page on the District 5M2 website. I have requested a photo and bio notes from Lion Ruth Klossner in order to update the Hall of Fame photo and info on the Historian page.

Some tidbits from the past (taken from past district newsletters):

- Did you know that in the early '90's and before, what is now our 1st vice district governor position was known as the Lt. Governor. The 2nd Vice District Governor position was added in 2009-2010 with PDG Sue Bowman serving as our 2nd VDG.
- On May 10, 1993, Governor Arne H. Carlson, proclaimed the year 1993 to be the "Year of the Lions". This was the first year that the Lions Clubs International Convention was held in Minneapolis.
- In 1988 the Lions of MD5M committed to raise three (3) million dollars for the Lions Research Building at the University of Minnesota. As of June 30, 1992, clubs in District 5M2 had donated:
 - 0 to \$499.00 24 clubs
 - \$500 to \$999 6 clubs
 - \$1000 to \$2499 10 clubs
 - \$2500 to \$4999 8 clubs
 - \$5000 to \$7499 3 clubs
 - \$7500 to \$9999 1 club
 - \$10,000 & over 4 clubs
 - 3 clubs at that time had made no contribution to date.

Silver Knight Awards were earned for a \$5000 donation and a Golden Knight Award for a \$10,000 donation. Looks like the clubs of District 5M2 have continued to build on their generous giving to needed projects.

Watch upcoming district newsletters for more "tidbits from the past".

Journey for Service: PDG Mike Vos – The Journey for Service was postponed from April this year and moved to June 17, 18, and 19th due to COVID 19. "Then" DG Brian Thies, his partner Rose, Lion Sue and PDG Mike ventured out on a mission to complete the coveted Journey. It was a special Journey as it was dedicated as a memorial to Lion Jack Webster who passed away a short time before. We had great

response as usual having 100% participation of the clubs. We gathered funds totaling \$12,965. The expenses were \$426.20 for a net income of \$12,538.80.

LCIF: PID Debra Wasserman – Due to the extraordinary circumstances facing the world right now, the LCIF Trustees have decided to extend Campaign 100 an additional year to June 30, 2022. We are still stressing personal as well as club donations. Personal donations can be made in a number of ways, including monthly automatic contributions. As of June 30, donations from individuals and clubs in 5M2 totaled \$35,125.57. The Prior Lake Lions Club has completed a Model Club commitment form. The form was submitted but official acceptance has not come back from LCIF at this time. Things are moving a bit more slowly at Headquarters with many employees still working from home. I plan to continue to share stories and information about LCIF and the work of Lions we support, through monthly Newsletter articles, presentations at District meetings and clubs and the Mid-Winter Convention.

Leader Dogs for the Blind: Co-Chairs Lions Loretta Klenke and Emmy Koch: As of May 28, Leader Dog has been cleared to resume full operations. With safety in mind, we are implementing a phased Return to Work plan to bring people back to our campus. We will provide more updates on our plans as information becomes available. Please know that the health and well-being of every foot (and paw!) on campus remains our top priority.

[According to the CDC](#), there is no evidence at present that companion animals/pets such as dogs or cats are a significant factor in spreading the new coronavirus.

All on-campus group events and public tours are cancelled/postponed until further notice.

All non-essential personnel are working from home. Communications and fulfillment of donor recognition items may be delayed. Team members continue to come to campus to care for all dogs while maintaining social distancing guidelines and increased cleaning/sanitizing requirements.

The veterinary clinic is open and operating curbside service with distancing measures.

Leader Dog will continue to monitor the Pandemic and adjust their protocols and services per recommendations and guidelines of the CDC and State of Michigan guidelines. As Leader Dog chair, I will continue to promote Leader Dog information per the 5M2 newsletter and will resume club visits once it is medically safe to resume. Thank You DG Anna for allowing me to serve.

Thanks CC Brian, PDG Mike, Lions Rose and Sue for their efforts in raising funds during Journey for Service for Leader Dog and other Lion programs.

LEO Clubs: Lion Hilary Wickenhauser: The Cologne Leos have been hosting a weekly “Book Walk” at Cologne Lions park and have a craft available for the children to do at home.

The Watertown Leos have been very busy this summer. They have been doing park clean-ups and participated in the Adopt-A-Park program. They held their annual award ceremony and handed out several awards to the club members for all their service. They are also hosting a Food & Necessity Drive Sunday August 2nd, 10am-12pm.

Sibley East Leos are on hiatus until school resumes.

Shakopee Leos may dissolve, unless they have volunteers for Leo Club advisors.

The 5D5M Leo Conference is still scheduled for November 2020. We are waiting to see what happens with schools and will base our decision on hosting the event in person based on that.

Liberty Day: Lion Denny Hewitt and Lion Dave Sebesta reported that there was nothing to report.

Lions Quest: Lions Janet Knakmuhs and Janet Hall – Lion Janet has one club that is very interested in the program. Waiting to set up a date to meet with them.

Long Range Planning: PDG Harry Klenke – Planning has become a task now days. Our clubs have had to cancel many of our things and reevaluate what we want to do and how we can do them. Our leadership has done what I think has been a fine job with all the obstacles thrown at them. Stick to your long-range plans and things will work out.

Marketing: Lion Nate Kells – He has been working on the website and LCI to redirect the new link. He will reach out to program chairs to ensure that information is up to date. There is a google form for the website to have a DG visit. Once submit is hit the information goes directly to the DG. There is an email created for the 5M2 DG to have emails go directly to the DG when succession happens.

Mid-Winter Convention: Lion Terry Kvitech and Lion Nate Kells – So much has changed since our 2020 Mid-Winter Convention. In fact, learning how to navigate in different directions and roads less traveled is becoming the new model since the COVID-19 pandemic uprooted our daily lives in so many ways.

The core Mid-Winter Convention 2021 under the direction of our new District Governor Anna Wickenhauser came out of the chute right after the 2020 Mid-Winter Convention reserving a new location for next winter's convention location and hotel reservation blocks were put into place. We started working on our budget and did some preliminary planning as to what we wanted the convention to include and look like next February. We met together on site at the facilities we were hoping to utilize and held a ZOOM meeting in April. Due to the social distancing guidelines and the shut down of most businesses and public places, it made it difficult to plan much less meet. Also, due to the pandemic, it made it difficult for the 2020 Mid-Winter Convention committee to wrap up and get their reports and materials in-order to pass that information on to the 2021 committee. This all finely came into fruition most recently and we received their reports by email on Friday.

Since it is still very uncertain whether or not we will be allowed to hold an on-site convention next winter or not please know we will be putting together other options to bring our members together physically and/or virtually in order to conduct important business that is normally done at Mid-Winter.

Preliminary plan for an on-site convention in Mankato, MN for February 12,13,14, 2021 might look like this:

- ❖ CONVENTION LOCATION: Mayo Clinic Health System Civic Center in Mankato, MN @\$1254.32

Due to COVID-19, we have an unsigned contract, but we have priority and will need to make a \$1000 deposit to hold it for sure. If situations due to COVID-19 bar us from hosting our event, that deposit would be refunded.

- ❖ HOTEL ROOM BLOCKS: Hilton Garden Inn – 90 room block @ \$134/night average rate
AmericInn Hotel & Conference Center – 40 room block @ \$79-\$89/night
- ❖ INTERNATIONAL GUEST: International Director Dr. Jose' A. Marrero from Arecibo, Puerto Rico, USA
- ❖ ENTERTAINMENT: Tuxedo Band for February 12, 2021 8 pm-11 pm for \$600
- ❖ DG ANNA WICKENHAUSER HAS DESIGNED HER DISTRICT GOVERNOR PIN: THEME IS WOO HOO! Get Your Lion On! Kindness Matters
- ❖ 2020-2021 5M2 DISTRICT CONVENTION BANK ACCOUNT – We have not received the initial start- up funds from District 5M2 yet, but plans are to open an account at Old National Bank.
- ❖ EMAILS & MAIL CHIMP – DG Anna Wickenhauser has been working on getting emails from all 5M2 District Lions Club Members.
- ❖ We feel it would be important to get some updated computer equipment for the convention committee such as an update laptop and newer printer.

MN Lions Childhood Cancer Foundation, Inc.: Lion Gerald Ziskovsky and Lion Chuck Toltzman – Looking to make a donation to Mn Lions Childhood Cancer Foundation, GOOD NEWS!! We now have 501(3)(c) status, YES, any lions club with charitable gambling can now make a donation direct to Childhood Cancer. Special thanks to Lion Tom McCarthy for all his help making this possible.

Lion Chuck and Lion Gerald were able to attend the Go to Meeting of the Board of Directors of the Childhood Cancer Foundation recently, many topics were discussed including the head shaving that raised over \$18,000, so discussions were made to donate half to Kamp Kace (Kids against Cancer Everywhere) and half to Crescent Cove Children's Hospice Program for an accessible picnic area.

If your club would like either Lion Chuck or Lion Gerald to speak at your club, either in person or by zoom or go to meeting, let us know and we can arrange a visit

MN Lions Diabetes Foundation: Lion Brian Rykus and Lion Wanda Breimhorst – Lion Wanda and Lion Brian participated in a Zoom session with the University of Minnesota Diabetes Research Doctors on July 24th. A joint dinner meeting with the Vision and Hearing foundations was held the evening of the 24th. The Vision and Hearing Foundations had guest speakers provide information on research currently in process.

Lions Wanda and Brian also attended the quarterly Trustees' meeting the morning of July 25 in Roseville, MN. New Trustees were introduced and welcomed to the Team. Lion Brian will be serving as the Chair of the Diabetes Foundation this year. Discussed during the session were fundraising ideas for next year and possible public relations campaigns. Trustees are encouraged to attend as many club meetings as possible to keep Lions informed of the progress being made in finding a cure. A joint dinner meeting with the Vision and Hearing foundations was held the evening of the 24th. Speakers from the Vision and Hearing Foundation were the guest speakers.

MN Lions Hearing Foundation: Lion Vern Breamer, PDG Marvin Grimm: MN Lions Hearing Foundation met on July 25, 2020 as a training and regular Trustees meeting. Plans were made for a D Feet Walk in 2021. There is a plan A and plan B being discussed. Save the Date for June 5, 2021.

The Budget was reduced by \$100,000 for the upcoming year because there will be less money donated. The \$1,000,000 pledge for the U of M Professorships will be paid off in March of 2021. The new Sound Booth at the Lions Children's Hearing Clinic will be paid off in December 2020. The ribbon cutting for the Sound Booth was held in May 2020.

Thirteen Clubs in 5M2 donated to the 2020 D Feet Walk. Thank you to those Clubs.
Your Trustees will be promoting the Parade of Green and D Feet Walk.

MD5M Lions KidSight Foundation: PDG Harry Klenke: Kidsight is on hiatus. When the Council of Governors tells our Foundation Board it is okay to resume we will.

MN Lions Vision Foundation: Lions Wendy Goldsmith and Christy Trutnau – Attended the summer MLVF training session on Friday July 24th 2020 and the summer quarterly foundation meeting Saturday July 25th 2020 at the Double Tree Roseville.

Training Highlights: All the 5M directors in attendance introduced themselves. Overview of Vision Foundation History was given by 2VDG Lion Jennifer Marshall. Executive Director Lion Sean Poppoff included the Directors in a Friday Lion Gift of Sight Senior Leadership Huddle via Zoom. All the departments were part of the Zoom Leadership Huddle and they gave weekly report of their department and new information to rest of the team. He stated they have helped immensely in communication and production for the MLVF.

Lion Jeff Fenske our Legal Consultant for the board gave a summary of the By-laws and policy manual. He said that By-Laws were due for and Update and that the Policy Manual had just recently been updated. He suggested we all read the committee explanations and what each committee responsibilities are according to the policy manual.

Lion PDG Rob Hed went over all the responsibilities and expectations of the Board Members of the MLVF.

DG Liaison has been added to the board to bring information back to Council of Governors and DG Lion Kelly Knudsen was in attendance

Each of the committee chairs went over the scope and duties for the Legal, Finance, Public Relations, and Long-Range Planning Committee

Finances Outgoing Treasurer Lion Jim Gilman has been working with accounting firm to bring the financials up to date and will be completing an audit this year. He will be leaving the Board and Lion Mary McNellis will be new Treasurer. In updating the policy manual, it was discovered that board members were supposed to be getting reports monthly. The plan going forward is to have monthly reports to all the board members.

2VDG Lion Jennifer Marshall and Executive Director Lion Sean Poppoff gave a presentation on "What Happens in an Eye Bank" as we were unable to do tours because of COVID 19. They explained that there are 7 areas in the Eye Bank: Administration, Community Relations, Quality Department, Lab

Operations, Distribution, Research and Development, Acquisition and Donor Coordinator, and Recovery Team.

PDG Lion Nancy Mathwig gave us an update on Hele Keller Awards. We need to order plaques and suggested that we go to club to give them personally.

Projects: PDG Lion Rob Hed discussed current projects

State Fair Booth (cancelled 2020) New Chair Needed

Used Eyeglasses Collection Lion Carol Merten we are in need of current location list and who is responsible

Fundraising we are in need of ideas for fundraising ideas

Foundation Events:

Fall and Spring Tour are cancelled due to COVID 19

Thanksgiving for Vision still planning but will discuss in committee at board meeting

Donor and Family Recognition Postponed till next spring (2021)

Others Eyeball, Eye Roll will be discussed in committee at board meeting

MN Lions Vision Foundation 5M2 Cabinet Report August 2, 2020

Board of Directors of the MN Lions Vision Foundation Highlights:

Call to order, roll call with self-introductions of those attending including zoom participants, adoption of Meeting Agenda and approval of meeting minutes from April 4 2020 Board meeting.

Financial Report: Lion Jim Gilman and Lion Mary McNillis

Discussed transfer to independent Accounting Firm, monthly reports will go out the 4th of every month to all board members, COVID 19 has hit MLVF financially so goal is not to pull from reserves and be on offensive to get clubs to do gift giving to MLVF.

U of M Department of OVNS Lion Sean Poppoff gave report for Dr. Erik van Kuijk. Volume at Lions Eye Surgery Center is about 2000 cases. Volumes at the clinic are back to 100% of Pre COVID numbers.

Lions Gift of Sight

Medical Director: Dr. Joshua Hou is doing research on COVID 19 and tissue of the cornea. There is a restriction that if donor had COVID or symptoms of COVID that we could not use the tissue for transplant. He has a research grant to obtain 1000 corneas to ramp up research because the cornea has receptors for COVID and if COVID can be transferred to recipients of donated corneas.

Executive Director Lion Sean Poppoff reported that COVID hit cash flow at the Eye Bank but surgical volumes are way up and tissue requests are at normal and above. Typically week before COVID was 25 but they last four weeks have been 30, 31, 34 and 37 tissue requests. So cash flow will recover once AR come in. He discussed that research was shut down during COVID but has started back up. He is working with Lions International on Branding and Enforcement so that other corneal tissue providers cannot use the "Lions" name or Logo.

Community Relations and Legislative Liaison Lyle Goff: Asked board members to look for opportunities at the Lions Club visits and community and businesses for Lions Eye Institute. Be aware that Charitable gambling will be done and higher demand. There is a legislative initiative to negotiate with Life Source and start Legislation in 1/1/2021

Helen Keller Awards: PDG Lion Nancy Mathwig. Reported that we only have about 200 plaques left and that we need to order new ones. She also said that we need to do the name change on the new plaques. We do have enough pins but when we reorder them, we will need to change the name too. She encouraged us to talk about Helen Keller awards on our club visit and help with applications.

Committee breakout sessions: Lion Wendy was appointed to Finance and Long Range Planning Committee and Lion Christy was appointed to Legal and Public Relations Committees.

Reports were given by Finance, Legal, Public relations and Long Range Planning Committee

Finance committee approved 500 plaques and a Zoom account for MLVF.

Legal Committee will have updated bylaws for our Oct. 10th meeting

Public Relations Committee has developed three prong approach for promoting MLVF (Branding, Messaging, and Presentations)

Long Range Committee has decided to postpone Eye Roll till 2021. We will get an update after we talk to Earle Brown Center on TGFV and EyeBall. Then will make decision on whether to cancel or not.

Other Business:

State Fair-New chair is Lion Christy Trutnau and vice chair Lion Wendy Goldsmith. They will need to get with other foundations get a plan and budget in place for Finance Comm. so we can do updates to Fair Booth before 2021.

Used Eyeglasses LERC We need to check with all the clubs in our districts to know where our sites are and who is in charge of pick up so we can get an updated list. Also, some clubs have been donating the cases to Thrift stores in their areas and one club donated 3500 cases. All the cases were sold by the Thrift store for \$1 apiece.

February 2021 MLVF Board Meeting Zoom Meeting

60th Anniversary is on hold and no date set yet

Also, Lion Wendy attended the Friday evening banquet jointly organized by MLVF, Lions Hearing Foundation, and Lions Diabetes Foundation. We had excellent presentations by the Department of Ophthalmology and Audiology.

Newsletter Editor: Lion Cindy Walters - We have started to use constant contact to email the newsletter directly to all members, not expecting secretaries and presidents to share with members. Please remind members to look for the newsletter in their emails and open for information regarding our District. Please direct any feedback pro or con to her directly, 5m2newslettereditor@gmail.com. Thank you.

North American Membership Initiative (NAMI): Reported under New Business. From the discussion earlier regarding all clubs not receiving the information about NAMI, PDG Joan is going to send a letter to all Zone Chairs to make sure that the information does get out to everyone. Please forward it.

Project New Hope: Chair Lion Darlene Wondra reported that they have a retreat coming up at the Ironwood Springs in Stewartville, the end of September; also have a retreat first weekend of December at Inspiration Point Camp, Clitheral, MN

They have created a TV commercial to be broadcasted in the areas of their retreats to encourage participation, a radio ad is in the works, also.

Protocol/Public Relations: PDGs Tom and Mary Ferleman - We are available to work with Lions Clubs & individual Lions to assist with questions and procedures concerning protocol.

Lion Troy Feltmann reported that there was nothing to report for Public Relations.

Special Olympics: John Schuele – no report.

Technology: PDG Steve Wasserman and Lion John Putnam – Commended DG Anna for involving some new people in various areas related to technology. He will remain a resource for all cabinet members and District Lions as needed.

Write Off: Lion Deb Koehnen – This year's theme is "Proud to be United in Kindness and Diversity." This is the theme of International President, Dr Jung-Yul Choi. Essayists will write about "Inspiring Kindness with Stories of Service." Zone chairs and club presidents will receive an email with information regarding the contest, judging criteria, and essay-resume form. A club contact reach out to the local high schools. Once again Zone chairs will receive one winner from each of the clubs participating and select one winner from each zone to be forwarded on to the Write-off chair for final judging. Deadlines will be communicated with the letters to club presidents and zone chairs. I'd like to thank all zone chairs and club presidents in advance for their willingness to participate in this competition. It will be interesting to see the level of interest with the hybrid-distance learning at most of the schools in our district.

Youth Exchange/Youth Camp: Lion Jim Walters reported that due to COVID-19 the program has been cancelled for summer 2020. The youth that have been accepted will have the option to attend next year if that works for them and their families. Thanks to everyone who supports this valuable International Program.

Youth Outreach/LCI Essay Contest: PID Debra Wasserman – **2020-2021 Theme “Peace Through Service”**. Given the current uncertainty regarding the coming school year, I have already contacted Minnesota Teachers of the Blind and Visually Impaired to let them know the Essay Contest is on schedule. The email also included the contest theme and rules, as well as my contact information. Hopefully, this will assist teachers in planning. They may also wish to contact eligible students prior to the start of school. Another email will be sent to teachers at the beginning of the school year. District Governors and the Council Chair will be copied on both emails. DG Team and cabinet members, please consider sharing contest information directly with clubs and encourage them to seek participants if they know of students who are eligible. Please be aware that Essay contest information is also included in the Peace Poster kits. I am more than happy to answer any questions for the DG Team, cabinet members, clubs, Lions, teachers or parents as they learn about or conduct the contest.

Youth Outreach/Peace Poster: PDG Diana Kroells – Thank you to DG Anna for giving me this opportunity to serve the District as the Youth Outreach- Peace Poster coordinator. I did a little research on the Peace poster contest to give me a better background on it and discovered that it began in the 1980's and since then Lions all over the world have been promoting & sponsoring this special art contest in schools and other youth groups. This year the youth will have an opportunity to express themselves and their vision of “Peace Through Service” which is the theme for the 2020-2021 contest.

Not knowing what the school year will look like in much of the district, Lions Clubs may have to get a little creative in promoting the project in their local school. Will art classes be held or will schools opt to focus more on academics this year? Perhaps the youth will be required to do their projects at home rather than in school. Reaching out to home-schooled children is important also. These students have an abundance of talent that should not be ignored.

The last date to order the Peace Poster kit is October 1 with November 15th as the deadline to have them returned to me. Since the Fall Zone meetings may be done virtually, it is going to be a challenge to get the word out to all of the clubs to get the kits ordered and poster board & directions into the hands of the students.

Comments:

- PID Debra Wasserman – We should not waste a good crisis. It is incumbent upon us not to waste this crisis. We need to figure out ways to serve. Check out all of the information LCI and LCIF are sending to members. As cabinet members we are leaders in the District and in our clubs. We need to help our clubs determine how we can be of service. Do large things and small things and wear your masks. Be a leader and wear your mask. Since the International Convention didn't occur all Leadership stayed in their same positions for this year. CC Brian mentioned that there is a rumor that LCI is looking at electronic platforms to conduct voting electronically. CC Brian also mentioned that the masks need to be worn for everyone else. PID Debra asked a question regarding Zone meetings. It will probably need to be virtual or an outside event, etc.
- 2nd VDG Kathleen Bleckeberg – She is happy with her team. The ball is rolling in the right direction.
- 1st VDG Glenn Kaufmann – Please review the directory and get him updated information if changes are needed.
- DG Anna Wickenhauser – Please have your secretary's update the LCI on MyLion, etc. That is where we download the membership list, etc. It will hopefully be current and accurate. Emails are necessary. Thank you for coming to the first cabinet meeting. Some people will not attend virtually, some people will not attend in person...just trying to do whatever people feel safe and comfortable attending. NAMI is a tool to assist clubs. It is not a mandate. We all need to help each other; branch clubs, cyber clubs, etc. It is trying to help clubs who are struggling.

Adjournment:

DG Anna Wickenhauser adjourned the meeting at 8:30 p.m. Motion to adjourn Lion Gerald Ziskovsky, seconded by Lion Janet Knakmuhs. MC.

Respectfully Submitted – Lion Cindy Walters

Upcoming Cabinet Meetings:

October

February

June

Commonly Used Lions Acronyms

IP	International President
IPIP	Immediate Past International President
PIP	Past International President
ID	International Director
IPIID	Immediate Past International Director
PID	Past International Director
CC	Council Chairman
IPCC	Immediate Past Council Chairman
PCC	Past Council Chairman
DG	District Governor
DGE	District Governor Elect
IPDG	Immediate Past District Governor
PDG	Past District Governor
(1st/2nd) VDG	(1st/2nd) Vice District Governor
CS	Cabinet Secretary
(1st/2nd) VDGE	(1st/2nd) Vice District Governor Elect
CT	Cabinet Treasurer
RC	Region Chair
ZC	Zone Chair
CP	Club President
LCI	Lions Clubs International
LCIF	Lions Clubs International Foundation
LEO	Leadership Education Opportunity
MD	Multiple District
MJF	Melvin Jones Fellow(ship)
MLVF	Minnesota Lions Vision Foundation
MD5M	Multiple District 5M
MD5M HF	MD5M Hearing Foundation
MLDF	Minnesota Lions Diabetes Foundation

April 13, 2018 Robert's Rules of Order Cheat Sheet for Nonprofits

Written by Nick Price

Robert's Rules of Order is a manual of parliamentary procedure that governs most organizations with boards of directors. In 1876, Henry Martyn Robert adapted the rules and practices of Congress to the needs of non-legislative bodies and wrote them in his book, which is still in use today. The Robert's Rules Association published brief versions of the book in 2005 and 2011. The newest versions have about 700 pages, which makes it difficult to look things up during a meeting. Meeting facilitators with little experience may find it helpful to keep a cheat sheet on parliamentary procedure at their fingertips during a meeting.

Types of Motions:

1. **Main Motion:** Introduce a new item
2. **Subsidiary Motion:** Change or affect how to handle a main motion (vote on this before main motion)
3. **Privileged Motion:** Urgent or important matter unrelated to pending business
4. **Incidental Motion:** Questions procedure of other motions (must consider before the other motion)
5. **Motion to Table:** Kills a motion
6. **Motion to Postpone:** Delays a vote (can reopen debate on the main motion)

Every Motion Has 6 Steps:

1. **Motion:** A member rises or raises a hand to signal the chairperson.
2. **Second:** Another member seconds the motion.
3. **Restate motion:** The chairperson restates the motion.
4. **Debate:** The members debate the motion.
5. **Vote:** The chairperson restates the motion, and then first asks for affirmative votes, and then negative votes.
6. **Announce the vote:** The chairperson announces the result of the vote and any instructions.

TIP! If the board is in obvious agreement, the chairperson may save time by stating, "If there is no objection, we will adopt the motion to..." Then wait for any objections. Then say, "Hearing no objections, (state the motion) is adopted." And then state any instructions.

If a member objects, first ask for debate, then vote and then announce the vote.

Requesting Points of Something

Certain situations need attention during the meeting, but they don't require a motion, second, debate or voting. It's permissible to state a point during a meeting where the chairperson needs to handle a situation right away. Board members can declare a Point of Order, Point of Information, Point of Inquiry or Point of Personal Privilege.

Point of Order: Draws attention to a breach of rules, improper procedure, breaching of established practices, etc.

Point of Information: A member may need to bring up an additional point or additional information (in the form of a nondebatable statement) so that the other members can make fully informed votes.

Point of Inquiry: A member may use point of inquiry to ask for clarification in a report to make better voting decisions.

Point of Personal Privilege: A member may use point of personal privilege to address the physical comfort of the setting such as temperature or noise. Members may also use it to address the accuracy of published reports or the accuracy of a member's conduct.

6:00 PM
 08/01/20
 Accrual Basis

**Lions International District 5M2
 Balance Sheet
 As of June 30, 2020**

	<u>Jun 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	40,622.89
Money Market	
Activities Youth	12,977.45
Adult Companion	717.27
Diabetes	10,080.19
District Conventions	5,902.90
Interest Income	2,942.08
International Convention	1,403.23
Journey For Service	1,250.00
Kid Sight	1,961.00
Light on for Life	1,455.48
Multiple Convention	3,303.69
Quest	41,199.31
Special Olympics	1,500.00
Youth Exchange	17,609.66
Money Market - Other	1,055.47
Total Money Market	<u>103,357.73</u>
Total Checking/Savings	<u>143,980.62</u>
Total Current Assets	<u>143,980.62</u>
TOTAL ASSETS	<u>143,980.62</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	112,685.81
Unrestricted Net Assets	29,271.48
Net Income	2,023.33
Total Equity	<u>143,980.62</u>
TOTAL LIABILITIES & EQUITY	<u>143,980.62</u>

5:57 PM
 08/01/20
 Accrual Basis

**Lions International District 5M2
 Profit & Loss Budget vs. Actual
 July 2020 through June 2021**

	Jul '20 - Jun 21	Budget
Ordinary Income/Expense		
Income		
Activities Income		
Diabetes	0.00	4,000.00
Journey For Service- Income		
Journey For Service- 2020	400.00	0.00
Journey For Service-2019	0.00	0.00
Journey For Service 2021	0.00	15,000.00
Total Journey For Service- Income	400.00	15,000.00
Kids Sight	0.00	1,000.00
Leader Dog	0.00	0.00
Lions Quest	0.00	0.00
Project New Hope	0.00	0.00
Special Olympics	0.00	0.00
Youth Activities	0.00	8,000.00
Youth Exchange	0.00	5,000.00
Total Activities Income	400.00	33,000.00
Dues		
District 5M2 Dues		
5M2 Administrative Fund	4,594.20	11,970.00
5M2 Adult Companion Fund	403.00	1,050.00
5M2 Intl Convention Fund	806.00	2,100.00
5M2 Special Fund-Mid Winter Con	1,128.40	2,940.00
District Club Bond	305.50	425.00
District Pins	0.00	1,600.00
Total District 5M2 Dues	7,237.10	20,085.00
MD5M Dues		
GLT/GMT Training & Orientation	209.56	504.00
MD5M Administrative Fund	3,901.04	10,164.00
MD5M Campaign Fund	209.56	504.00
MD5M Convention Fund	403.00	1,050.00
MD5M GAF	370.76	966.00
MD5M International Parade Band	209.56	504.00
Multiple Excess Liability Ins	398.09	606.00
Total MD5M Dues	5,701.57	14,298.00
Total Dues	12,938.67	34,383.00
GLT- Officer Training-Income	0.00	400.00
Investments		
Interest-Savings, Short-term CD	35.99	600.00
Total Investments	35.99	600.00
Mid Winter Convention-payback	0.00	1,796.93
Misc Income		
Pins Sold	0.00	0.00
Total Misc Income	0.00	0.00
Total Income	13,374.66	70,179.93
Expense		
Activities Expense		
Diabetes Expense	0.00	4,000.00
Environment	0.00	250.00
Journey For Service Exp 2018	0.00	0.00
Kids Sight Expense	0.00	1,000.00

5:57 PM
08/01/20
Accrual Basis

**Lions International District 5M2
Profit & Loss Budget vs. Actual
July 2020 through June 2021**

	Jul '20 - Jun 21	Budget
Youth Activities Expense		
Essay Contest Expense	0.00	500.00
Leo Expense	0.00	5,000.00
Liberty Day Expense	0.00	2,500.00
Peace Poster Expense	0.00	1,000.00
Write Off	0.00	2,200.00
Youth Exchange Expense	0.00	4,000.00
Total Youth Activities Expense	0.00	15,200.00
Activities Expense - Other	0.00	0.00
Total Activities Expense	0.00	20,450.00
Administrative Expenses	0.00	0.00
Cabinet Expenses		
GLT	0.00	650.00
GMT	0.00	650.00
GST	0.00	650.00
Meeting Expense	0.00	600.00
NAMI	0.00	650.00
Program Chairs	0.00	2,400.00
Secretary	0.00	100.00
Treasurer	0.00	100.00
Zone Chairs	0.00	2,400.00
Total Cabinet Expenses	0.00	8,200.00
Capital Expenditures		
Equipment	0.00	1,000.00
Total Capital Expenditures	0.00	1,000.00
Contract Services		
Accounting Fees	0.00	1,200.00
Total Contract Services	0.00	1,200.00
District Awards	0.00	600.00
District Supplies & Operating	0.00	1,200.00
Dues Expense		
MD5M Dues-Expense		
GLT/GMT Training Expense	0.00	592.00
MD5M Administrative Fund Expense	0.00	10,164.00
MD5M Campaign Fund Expense	0.00	504.00
MD5M Convention Fund Expense	0.00	1,277.50
MD5M GAF Fund Expense	0.00	966.00
MD5M Inti Parade Band Expense	0.00	504.00
MD5M Liability & Bond	0.00	600.00
Total MD5M Dues-Expense	0.00	14,607.50
Total Dues Expense	0.00	14,607.50
IPDG Expense	0.00	250.00
Journey For Service Expense		
Journey 4 Service Expense 2019	0.00	0.00
Journey 4 Service Expense 2020	0.00	15,000.00
Total Journey For Service Expense	0.00	15,000.00
Mid Winter Convention	312.00	4,500.00
Pins		
District Bird Pins	0.00	0.00
Governor Award Pins	0.00	800.00
Governor Pin	0.00	1,000.00
Multiple Pins-Snowman	0.00	500.00
Total Pins	0.00	2,300.00

5:57 PM
 08/01/20
 Accrual Basis

**Lions International District 5M2
 Profit & Loss Budget vs. Actual
 July 2020 through June 2021**

	Jul '20 - Jun 21	Budget
Travel Expenses		
1st Vice District Governor Expe		
1st VDG Expense Other	0.00	1,800.00
1st VDG Multiple Convention	0.00	1,000.00
1st VDG USA/Canada Forum Expens	0.00	1,500.00
Total 1st Vice District Governor Expe	0.00	4,300.00
2nd VDG Elect Expenses		
2nd VDG Elect Multiple Conventi	0.00	1,000.00
Total 2nd VDG Elect Expenses	0.00	1,000.00
2nd VDG Expense		
2nd VDG Expense-other	0.00	1,800.00
2nd VDG Multiple Convention Ex	0.00	1,000.00
2nd VDG USA/Canada Forum	0.00	1,500.00
Total 2nd VDG Expense	0.00	4,300.00
District Governor Expense		
DG Adult Companion Fund-DGE	0.00	1,250.00
DG Expense Other	0.00	2,500.00
DG International Convention	0.00	2,500.00
DG USA/Canada Forum	0.00	1,500.00
Total District Governor Expense	0.00	7,750.00
Total Travel Expenses	0.00	17,350.00
Total Expense	312.00	86,657.50
Net Ordinary Income	13,062.66	-16,477.57
Net Income	13,062.66	-16,477.57

5:48 PM
 08/01/20
 Accrual Basis

**Lions International District 5M2
 Profit & Loss
 July 2020**

	Jul 20
Ordinary Income/Expense	
Income	
Activities Income	
Journey For Service- Income	
Journey For Service- 2020	400.00
Total Journey For Service- Income	400.00
Total Activities Income	400.00
Dues	
District 5M2 Dues	
5M2 Administrative Fund	4,594.20
5M2 Adult Companion Fund	403.00
5M2 Intl Convention Fund	806.00
5M2 Special Fund-Mid Winter Con	1,128.40
District Club Bond	305.50
Total District 5M2 Dues	7,237.10
MD5M Dues	
GLT/GMT Training & Orientation	209.56
MD5M Administrative Fund	3,901.04
MD5M Campaign Fund	209.56
MD5M Convention Fund	403.00
MD5M GAF	370.76
MD5M International Parade Band	209.56
Multiple Excess Liability Ins	398.09
Total MD5M Dues	5,701.57
Total Dues	12,938.67
Investments	
Interest-Savings, Short-term CD	35.99
Total Investments	35.99
Total Income	13,374.66
Expense	
Mid Winter Convention	312.00
Total Expense	312.00
Net Ordinary Income	13,062.66
Net Income	13,062.66

5:37 PM

08/01/20

Accrual Basis

**Lions International District 5M2
Profit & Loss Budget vs. Actual
July 2019 through June 2020**

	Jul '19 - Jun 20	Budget
MD5M Dues-Expense		
GLT/GMT Training Expense	585.51	1,000.00
MD5M Administrative Fund Expense	11,335.27	12,000.00
MD5M Campaign Fund Expense	585.51	600.00
MD5M Convention Fund Expense	1,171.00	1,200.00
MD5M GAF Fund Expense	1,077.32	1,200.00
MD5M Intl Parade Band Expense	585.51	600.00
MD5M Liability & Bond	1,265.08	1,000.00
MD5M Dues-Expense - Other	0.00	0.00
Total MD5M Dues-Expense	16,605.20	17,600.00
Total Dues Expense	16,605.20	17,600.00
Grant Expense	0.00	0.00
IPDG Expense	0.00	250.00
Journey For Service Expense		
Journey 4 Service Expense 2019	8,309.55	12,000.00
Journey 4 Service Expense 2020	10,715.00	0.00
Journey For Service Expense - Other	0.00	0.00
Total Journey For Service Expense	19,024.55	12,000.00
Kids Sight expense	0.00	0.00
Mid Winter Convention	3,000.00	4,500.00
Officer Training- Expense	0.00	0.00
Photo & Enviornment	0.00	0.00
Pins		
District Bird Pins	0.00	1,500.00
Governor Award Pins	786.65	500.00
Governor Pin	975.00	800.00
Multiple Pins-Snowman	0.00	500.00
Total Pins	1,761.65	3,300.00
PNH-Expense	0.00	0.00
Travel Expenses		
1st Vice District Governor Expe		
1st VDG Expense Other	1,423.24	1,800.00
1st VDG Multiple Convention	0.00	1,000.00
1st VDG USA/Canada Forum Expens	1,500.00	1,500.00
1st Vice District Governor Expe - Other	113.38	0.00
Total 1st Vice District Governor Expe	3,036.62	4,300.00
2nd VDG Elect Expenses		
2nd VDG Elect Multiple Conventi	0.00	1,000.00
2nd VDG Elect Expenses - Other	23.90	
Total 2nd VDG Elect Expenses	23.90	1,000.00
2nd VDG Expense		
2nd VDG Expense-other	1,375.69	1,800.00
2nd VDG Multiple Convention Ex	0.00	1,000.00
2nd VDG USA/Canada Forum	1,500.00	1,500.00
2nd VDG Expense - Other	0.00	0.00
Total 2nd VDG Expense	2,875.69	4,300.00
District Governor Expense		
DG Adult Companion Fund-DGE	1,250.00	1,250.00
DG Expense Other	1,718.78	2,500.00
DG International Convention	0.00	2,500.00
DG USA/Canada Forum	1,500.00	1,500.00
District Governor Expense - Other	0.00	0.00
Total District Governor Expense	4,468.78	7,750.00
Total Travel Expenses	10,404.99	17,350.00

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08/01/20

Accrual Basis

**Lions International District 5M2
Profit & Loss Budget vs. Actual
July 2019 through June 2020**

	Jul '19 - Jun 20	Budget
Write Off	0.00	0.00
Total Expense	71,289.33	88,750.00
Net Ordinary Income	2,023.33	-23,250.00
Net Income	<u>2,023.33</u>	<u>-23,250.00</u>

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 Accrual Basis

Lions International District 5M2
Balance Sheet
 As of July 31, 2020

	Jul 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Checking	53,254.78
Money Market	
Activities Youth	12,977.45
Adult Companion	717.27
Diabetes	10,080.19
District Conventions	5,902.90
Interest Income	2,942.08
International Convention	1,403.23
Journey For Service	1,650.00
Kid Sight	1,961.00
Light on for Life	1,455.48
Multiple Convention	3,303.69
Quest	41,199.31
Special Olympics	1,500.00
Youth Exchange	17,609.66
Money Market - Other	1,086.24
Total Money Market	103,788.50
Total Checking/Savings	157,043.28
Total Current Assets	157,043.28
TOTAL ASSETS	157,043.28
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	112,685.81
Unrestricted Net Assets	31,294.81
Net Income	13,062.66
Total Equity	157,043.28
TOTAL LIABILITIES & EQUITY	157,043.28

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Accrual Basis

**Lions International District 5M2
Profit & Loss
July 2019 through June 2020**

	Jul '19 - Jun 20
Cabinet Expenses	
GLT	119.14
GMT	665.00
Program Chairs	299.90
Zone Chairs	387.00
Total Cabinet Expenses	1,471.04
Capital Expenditures	
Equipment	950.00
Total Capital Expenditures	950.00
Contract Services	
Accounting Fees	1,097.00
Total Contract Services	1,097.00
District Awards	480.85
District Supplies & Operating	614.86
Dues Expense	
MD5M Dues-Expense	
GLT/GMT Training Expense	585.51
MD5M Administrative Fund Expense	11,335.27
MD5M Campaign Fund Expense	585.51
MD5M Convention Fund Expense	1,171.00
MD5M GAF Fund Expense	1,077.32
MD5M Intl Parade Band Expense	585.51
MD5M Liability & Bond	1,265.08
Total MD5M Dues-Expense	16,605.20
Total Dues Expense	16,605.20
Journey For Service Expense	
Journey 4 Service Expense 2019	8,309.55
Journey 4 Service Expense 2020	10,715.00
Total Journey For Service Expense	19,024.55
Mid Winter Convention	3,000.00
Pins	
Governor Award Pins	786.65
Governor Pin	975.00
Total Pins	1,761.65
Travel Expenses	
1st Vice District Governor Expense	
1st VDG Expense Other	1,423.24
1st VDG USA/Canada Forum Expenses	1,500.00
1st Vice District Governor Expense - Other	113.38
Total 1st Vice District Governor Expense	3,036.62
2nd VDG Elect Expenses	23.90
2nd VDG Expense	
2nd VDG Expense-other	1,375.69
2nd VDG USA/Canada Forum	1,500.00
Total 2nd VDG Expense	2,875.69

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Accrual Basis

**Lions International District 5M2
Profit & Loss Budget vs. Actual
July 2019 through June 2020**

	Jul '19 - Jun 20	Budget
Project New Hope Bike A Thon	0.00	0.00
Quest Income	0.00	0.00
Youth Activities Income	0.00	0.00
Youth Exchange Income	0.00	0.00
Total Income	73,312.66	65,500.00
Expense		
Activities Expense		
Diabetes Expense	0.00	4,000.00
Environment	0.00	250.00
Journey For Service Exp 2018	0.00	500.00
Kids Slight Expense	933.42	1,000.00
Project New Hope Expense	0.00	0.00
Youth Activities Expense		
Essay Contest Expense	0.00	500.00
Leo Expense	1,587.56	5,400.00
Liberty Day Expense	2,531.44	2,400.00
Peace Poster Expense	826.83	1,000.00
Quest	3,217.04	0.00
Write Off	1,687.90	2,200.00
Youth Exchange Expense	5,000.00	4,000.00
Youth Activities Expense - Other	0.00	0.00
Total Youth Activities Expense	14,850.77	15,500.00
Activities Expense - Other	0.00	0.00
Total Activities Expense	15,784.19	21,250.00
Administrative Expenses	95.00	0.00
Cabinet Expenses		
GLT	119.14	650.00
GMT	665.00	650.00
GST	0.00	650.00
Meeting Expense	0.00	600.00
NAMI	0.00	0.00
Program Chairs	299.90	2,600.00
Secretary	0.00	100.00
Treasurer	0.00	100.00
Zone Chairs	387.00	2,700.00
Total Cabinet Expenses	1,471.04	8,050.00
Capital Expenditures		
Equipment	950.00	1,000.00
Total Capital Expenditures	950.00	1,000.00
Contract Services		
Accounting Fees	1,097.00	1,200.00
Total Contract Services	1,097.00	1,200.00
Contributions	0.00	0.00
Diabetes Expense	0.00	0.00
District Awards	480.85	750.00
District Supplies & Operating	614.86	1,500.00
Dues Expense		
District Dues Expense		
District Bond Expense	0.00	0.00
Total District Dues Expense	0.00	0.00

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Accrual Basis

Lions International District 5M2

Profit & Loss

July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>
District Governor Expense	
DG Adult Companion Fund-DGE	1,250.00
DG Expense Other	1,718.78
DG USA/Canada Forum	1,500.00
Total District Governor Expense	<u>4,468.78</u>
Total Travel Expenses	<u>10,404.99</u>
Total Expense	<u>71,289.33</u>
Net Ordinary Income	<u>2,023.33</u>
Net Income	<u><u>2,023.33</u></u>

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Accrual Basis

**Lions International District 5M2
Profit & Loss
July 2019 through June 2020**

	Jul '19 - Jun 20
Ordinary Income/Expense	
Income	
Activities Income	
Diabetes	4,045.00
Journey For Service- Income	
Journey For Service- 2020	10,715.00
Total Journey For Service- Income	10,715.00
Youth Activities	6,775.00
Youth Exchange	4,950.00
Total Activities Income	26,485.00
Dues	
District 5M2 Dues	
5M2 Administrative Fund	13,409.25
5M2 Adult Companion Fund	1,183.90
5M2 Intl Convention Fund	2,356.75
5M2 Special Fund-Mid Winter Con	3,281.60
District Club Bond	422.50
District Pins	1,640.00
Total District 5M2 Dues	22,294.00
MD5M Dues	
GLT/GMT Training & Orientation	611.65
MD5M Administrative Fund	11,386.10
MD5M Campaign Fund	611.65
MD5M Convention Fund	1,176.25
MD5M GAF	1,644.98
MD5M International Parade Band	611.65
Multiple Excess Liability Ins	550.55
Total MD5M Dues	16,592.83
Total Dues	38,886.83
Investments	
Interest-Savings, Short-term CD	907.74
Total Investments	907.74
Mid Winter Convention-payback	7,016.09
Misc Income	
Pins Sold	17.00
Total Misc Income	17.00
Total Income	73,312.66
Expense	
Activities Expense	
Kids Slight Expense	933.42
Youth Activities Expense	
Leo Expense	1,587.56
Liberty Day Expense	2,531.44
Peace Poster Expense	826.83
Quest	3,217.04
Write Off	1,687.90
Youth Exchange Expense	5,000.00
Total Youth Activities Expense	14,850.77
Total Activities Expense	15,784.19
Administrative Expenses	95.00

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Accrual Basis

**Lions International District 5M2
Profit & Loss Budget vs. Actual
July 2019 through June 2020**

	Jul '19 - Jun 20	Budget
Ordinary Income/Expense		
Income		
Activities Income		
Can Do Canines	0.00	0.00
Diabetes	4,045.00	0.00
Journey For Service- Income		
Journey For Service- 2020	10,715.00	0.00
Journey for Service-2017	0.00	0.00
Journey For Service-2018	0.00	0.00
Journey For Service-2019	0.00	12,000.00
Total Journey For Service- Income	10,715.00	12,000.00
Kids Sight	0.00	1,000.00
Leader Dog	0.00	100.00
Lions Quest	0.00	0.00
Project New Hope	0.00	200.00
Special Olympics	0.00	600.00
Youth Activities	6,775.00	6,000.00
Youth Exchange	4,950.00	4,000.00
Total Activities Income	26,485.00	23,900.00
Diabetes Income	0.00	0.00
Dues		
District 5M2 Dues		
5M2 Administrative Fund	13,409.25	13,600.00
5M2 Adult Companion Fund	1,183.90	1,200.00
5M2 Intl Convention Fund	2,356.75	2,400.00
5M2 Special Fund-Mid Winter Con	3,281.60	3,300.00
District Club Bond	422.50	500.00
District Pins	1,640.00	1,800.00
District 5M2 Dues - Other	0.00	0.00
Total District 5M2 Dues	22,294.00	22,800.00
MD5M Dues		
GLT/GMT Training & Orientation	611.65	600.00
MD5M Administrative Fund	11,386.10	12,000.00
MD5M Campaign Fund	611.65	600.00
MD5M Convention Fund	1,176.25	1,200.00
MD5M GAF	1,644.98	1,800.00
MD5M International Parade Band	611.65	600.00
Multiple Excess Liability Ins	550.55	1,000.00
Total MD5M Dues	16,592.83	17,800.00
Total Dues	38,886.83	40,600.00
GLT- Officer Training-Income	0.00	400.00
Governor Visits	0.00	0.00
Grants	0.00	0.00
Investments		
Interest-Savings, Short-term CD	907.74	600.00
Total Investments	907.74	600.00
Kids Sight Income	0.00	0.00
Mid Winter Convention-payback	7,016.09	0.00
Misc Income		
Pins Sold	17.00	0.00
Misc Income - Other	0.00	0.00
Total Misc Income	17.00	0.00

**LIONS INTERNATIONAL DISTRICT 5M-2
GREEN ISLE, MINNESOTA**

**FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2020 AND 2019
COMPILATION REPORT**

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ACCOUNTANT'S COMPILATION REPORT

The District Governors Cabinet
Lions International District 5M-2
Green Isle, Minnesota

Management is responsible for the accompanying financial statements of Lions International District 5M-2 (a non-profit organization) which comprise the statements of assets, liabilities, and net assets - cash basis as of June 30, 2020 and 2019, the related statements of revenues, expenses and other changes in net assets - cash basis, and the statements of functional expenses - cash basis for the years then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed the compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's assets, liabilities, net assets, revenues, and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.


Piehl, Hanson, Beckman, P.A.
Hutchinson, Minnesota
July 20, 2020

**LIONS INTERNATIONAL DISTRICT 5M-2
STATEMENTS OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS
YEARS ENDED JUNE 30, 2020 AND 2019
See Accountant's Compilation Report**

ASSETS

	2020	2019
Current Assets		
Checking	\$ 40,623	\$ 35,120
Money Market	<u>103,358</u>	<u>105,588</u>
Total Current Assets	<u>\$ 143,981</u>	<u>\$ 140,708</u>
Totals	<u>\$ 143,981</u>	<u>\$ 140,708</u>

LIABILITIES AND NET ASSETS

	2020	2019
Net Assets		
Unrestricted	<u>\$ 143,981</u>	<u>\$ 140,708</u>
Totals	<u>\$ 143,981</u>	<u>\$ 140,708</u>

LIONS INTERNATIONAL DISTRICT 5M-2
STATEMENTS OF REVENUES, EXPENSES, AND OTHER CHANGES IN
NET ASSETS - CASH BASIS
YEARS ENDED JUNE 30, 2020 AND 2019
See Accountant's Compilation Report

	2020	2019
Unrestricted Net Assets		
Revenues, Gains and Other Support		
Contribution Income	\$ 33,518	\$ 35,547
Dues Income	38,887	39,549
Investment Income	<u>908</u>	<u>839</u>
Total Revenues, Gains and Other Support	\$ 73,313	\$ 75,935
Expenses		
Program Services	58,441	49,407
Management and General	<u>11,599</u>	<u>14,939</u>
Total Expenses	<u>70,040</u>	<u>64,346</u>
Increase in Unrestricted Net Assets	3,273	11,589
Net Assets at June 30, 2019 and 2018	<u>140,708</u>	<u>129,119</u>
Net Assets at June 30, 2020 and 2019	<u>\$ 143,981</u>	<u>\$ 140,708</u>

**LIONS INTERNATIONAL DISTRICT 5M-2
STATEMENT OF FUNCTIONAL EXPENSES - CASH BASIS
YEAR ENDED JUNE 30, 2020
See Accountant's Compilation Report**

	<u>Program</u> <u>Services</u>	<u>Management</u> <u>and General</u>	<u>Total</u>
Grants to Organizations	\$ 33,559		\$ 33,559
Accounting		\$ 1,097	1,097
Office Expenses		95	95
Travel		5,936	5,936
Conferences and Meetings		4,471	4,471
Supplies	1,565		1,565
Dues	16,605		16,605
Awards/Pins	2,243		2,243
District Governor Expenses	<u>4,469</u>		<u>4,469</u>
Totals	<u>\$ 58,441</u>	<u>\$ 11,599</u>	<u>\$ 70,040</u>

**LIONS INTERNATIONAL DISTRICT 5M-2
STATEMENT OF FUNCTIONAL EXPENSES - CASH BASIS
YEAR ENDED JUNE 30, 2019
See Accountant's Compilation Report**

	<u>Program Services</u>	<u>Management and General</u>	<u>Total</u>
Grants to Organizations	\$ 23,284		\$ 23,284
Accounting		\$ 1,045	1,045
Office Expenses		430	430
Travel		7,994	7,994
Conferences and Meetings		5,470	5,470
Supplies	572		572
Dues	17,506		17,506
Awards/Pins	4,895		4,895
District Governor Expenses	<u>3,150</u>		<u>3,150</u>
Totals	<u>\$ 49,407</u>	<u>\$ 14,939</u>	<u>\$ 64,346</u>