



**OFFICIAL MINUTES OF
DISTRICT 5M13 CABINET MEETING**
August 28, 2021 (In-Person & Zoom)
Ratified

2021-2022 Cabinet, District 5M13

District Governor: Chris Miles
First Vice District Governor: Dwayne Moncur
Second Vice District Governor: (Vacant)
District Secretary: Myrna Miles
Treasurer: Bill McKitrick
District Administrator: Cheryl McKitrick

Global Action Team:

Chair: DG Lion Chris Miles
GST: Kevin Stebeleski
GMT: Myrna Miles
GLT: Willie Brown

Zone Chairs:

Zone 1:
Zone 2:
Zone 3: Lion Willie Brown
Zone 4: Lion Gareth Boys
Zone 5: Lion Brian McVicar
Zone 6: Lion Dwayne Moncur
Zone 7:
Zone 8: Lion Cheryl Martin
Zone 9:
Zone 10: Merged with Zone 8

Committee Chairpersons:

Gwen Argue – Youth Outreach Committee (Youth Public Speaking, Peace Poster, Project Pride)
Gareth Boys – 5M13 Advocacy - Canada
Willie Brown - Dog Guides
Gordon Kingdon – Chair, LCIF Lions Clubs International Foundation
Robert Martin - Vision and Vice-Chair, Dog Guides

PRESENT: Lions DG Chris Miles (Chair), PDG Cheryl McKitrick (District Administrator), Myrna Miles (Secretary), PDG Bill McKitrick (Treasurer), PDG Willie Brown (via Zoom), Gwen Argue, PDG Gareth Boys, Robert Martin, Cheryl Martin

Absent: PID Ben Ward, PDG Gordon Kingdon, Lion Kevin Stebeleski, Lion Brian McVicar

Meeting start delayed due to inaccessibility of Lion's Den. Lion Cheryl McKitrick will attempt to source a key for the District Governor to prevent this from occurring in the future.

Meeting was called to order at 10:45 AM, by the District Governor, Lion Chris Miles

1.0 O Canada & Pledge to Canadian Flag

2.0 Welcome and Introductions

3.0 MOTION Cheryl McKitrick / Cheryl Martin Approved
Moved that Program committee chairs be granted voting privileges at this meeting

4.0 MOTION: Cheryl Martin / Robert Martin Approved
Moved to accept the agenda as circulated, with the following changes/ deletions /additions:

Change: 11.12 PID Ben Ward has asked PDG Cheryl McKitrick to handle International Advisor/Protocol

Deletion: 11.18 & 19 – no longer relevant

Addition: 15.6 Team Sheehan Report

Addition: 15.7 Budget Approval

5.0 District Governor's Report (DG Chris Miles)

Appropriate Meme: "The World is short staffed, be kind and patient with those that show up"

Report attached and available on Lions 5M13 Website

Communication with a Club focus is a top goal

DG Chris will be keeping "office" hours from 8am to 1pm and available to help with anything the Cabinet members want to discuss, all are encouraged to call.

6.0 Financial Report (Bill McKitrick)

Report is attached dated June 2021

Balance Sheet- \$96,834.66

Profit & Loss - \$19,155.61

The Treasurer noted that The LCIF Emergency grant was returned as no claims were submitted.

The Lions Rules of Audit were reiterated: \$0.40/Km for Lions mileage; Up to \$35/day for meals; \$75/day for lodging.

Signing authorities are currently: Lions PDG Anita Hart, PDG D. Moncur, Treasurer PDG B. McKitrick, Lion Mark Fallis and will need to be changed. DG C Miles pointed out that in this instance, Cabinet Secretary Lion Myrna Miles can not be a signing authority due to GAAP ethics, two signing authorities cannot be from one family or household.

MOTION: Bill McKitrick / Cheryl Martin **Approved**
Moved that the Financial Report be accepted as circulated & presented.

MOTION: Cheryl McKitrick / Gwen Argue **Approved**
Moved that for the 2021-22 District 5M13 Fiscal Year, the signatories will be any two of the following four: DG Lion Christopher Miles, First VDG Lion Dwayne Moncur, Treasurer Lion Bill McKitrick, and Lion Mark Fallis (Crystal City Lions Club)

7.0 Secretary's Report—No report

8.0 MOTION: Cheryl McKitrick / Willie Brown **Approved**
Moved that the June 19, 2021 Cabinet minutes be accepted as circulated

9.0 Business arising from the minutes

- 9.1 Blanket Project - the Binscarth Club will represent 5M13. Our District completed 160+ blankets and Lion Willie will touch base on picking up the blankets from 5M10 (Joanne Ogden and Shirley Kroniak) will be suppling the stuffies and bags to complete the bundle for distribution to Children with life threatening illness (i.e. not necessarily limited to Cancer patients). Lion Willie to draft up a newsletter write-up on this Project. Lion Willie Brown will touch base on picking up the blankets from District 5M10.
- 9.2 Lion Harvey Kingdon's letter regarding Lions Foundation of Manitoba and Northwestern nominations for directors was discussed and DG Chris Miles (cc C. McKitrick) will forward a letter to Lion Harvey outlining the Cabinet's response – suggesting a re-wording of a 5M13 Constitutional resolution.

10.0 Correspondence

10.1 E-Mail from MD5 Council Chair Lion Matthew Huggenvik offering to travel to 5M13 for any event we request him for. Council expressed appreciation for this support. DG C Miles to respond suggesting Virtual Visits with a focus on leadership.

- LUNCH BREAK -

11.0 Committee/Program Reports

- 11.1 Lions 5M13 Golf Tournament (Lion Chris Miles) – Scheduled for 2022 June 18 at MacGregor Town & Country Club.
- 11.2 Diabetes Awareness (Lion Chris Miles) – No report as Diabetes Canada is working on a post-COVID staffing, there is nothing to report.
- *The Global Action Team (GLT, GMA, GST) will schedule regular monthly meetings with the 1st meeting to be Monday September 13th at 7PM.
- 11.3 GLT- (Lion Chris Miles) Lion Willie Brown has agreed to shoulder this responsibility.
- 11.4 GMA – Lion Myrna Miles has agreed to shoulder this responsibility.
- 11.5 GST- (Lion Kevin Stebeleski) – Circulated and attached.

- 11.6 5M13 Information & Technology- (Lion Chris Miles) – Circulated and attached. Discussion confirmed that two Zoom accounts have been approved for the District.
- 11.7 Journey for Sight Ride and Raffle (Dwayne Moncur) – Circulated and attached.
- 11.8 Lions Foundation of Manitoba & Northwestern Ontario (Lion Myrna Miles & PDG Cheryl McKitrick) – verbal report included the announcement of the new Executive Director, Connie Krahenbil (pronounced Krane-bill). Currently 5M13 Directors include: VDG Dwayne Moncur, Lion Tanya Cameron, Lion Doug Watson, Lion Myrna Miles (final year). A new Director will be elected in February.
- 11.9 5M13 District Convention (Chris Miles) – discussion resulted in Gwen Argue and Cheryl McKitrick accepting the Co-Chair designation for the Planning Committee. Lion Willie offered his support. DG Chris will set up online registration and payment for Convention attendees. ID Allan Hunt will be attending. The Canad Inn in Portage will be confirmed for the dates February 25th- 27th. DG Chris will organize a Zoom Planning Session to be held Monday, 9 AM, September 13th
- 11.10 Lions Foundation of Canada / Dog Guides (Lion Willie) – Report circulated and attached. Lion Willie encouraged the Cabinet to check out the documentary on Dog Guides, and promote the 2022 Walk. Lion Robert has indicated that he is willing to be mentored by Lion Willie and promote the Dog Guide Walks.
- 11.11 Manitoba Lion (Lion Bill)
Although Lorraine is very busy at harvest time, she has communicated a desire to help and Lion Bill will forward her information to Lion Chris to coordinate sourcing District News, Club service projects and website/social media activities.
- 11.12 International Advisor/ Protocol- PID Ben Ward, Lion Ben has asked that the Cabinet refer any Protocol matters to Cheryl McKitrick for this meeting.
- 11.13 & 11.14. Youth & Quest (Lion Gwen) – Lion Gwen presented a plan to roll all “youth” focused projects under one committee. The total current budget is \$5,200 for LEO Clubs, Youth Exchange, Project Pride, Youth Speak Off, Peace Poster, Lions Quest.

MOTION **Gwen Argue / Cheryl McKitrick** **Approved**

Moved that Cabinet grant permission to form a “Youth Outreach Committee” which will oversee the following Lions initiatives: LEO Clubs, Youth Exchange, Project Pride, Youth Speak Off, Peace Poster, Lions Quest.

- 11.15 LCIF (Lion Gord Kingdon) Report submitted.
 - 11.16 Constitution & Bylaws - Chair required
 - 11.17 Long Range Planning/Strategic Plan (Lion Cheryl) Chair Required. Updated document previously made available; Lion Cheryl has agreed to update to reflect the new Youth Outreach Committee
- 11.18 & 19 initiatives have expired.

- 11.20 Childhood Cancer Foundation (PDG Gareth Boys) Currently the Constitution is being updated to reflect the “Canadian” identity and address the size of the Board.
- 11.21 Kidsight (Lion Myrna) – With the pandemic, work has focused on a solid process to make Kidsight accessible across 5M13. This will be Lion Myrna’s last year as a Director of the Foundation and it was agreed that a Director should continue to be involved overseeing the program. Lion Willie suggested that Kevin McCarthy (Chicken Chef, Russell) is very interested in Kidsight and wants to support the Kidsight Program. Lion Myrna committed to speaking with Mr. McCarthy.
- 11.22 USA/Canada Leadership Forum (DG Chris Miles) – the Cabinet discussed leadership challenges and DG Chris promoted the RLLI opportunity (noting the US/Canada border crossing challenges). The District will sponsor and cover the majority of cost for six participants. It is hoped that Lions Gwen Argue, Robert Martin, Cheryl Martin, Michelle Kaskiw and Doug Watson will be able to attend the next offering available. Lion Chris will follow up with each Lion.
- 11.23 Lions Vision (Lion Robert Martin) – Progress has been made on this initiative with positive discussions with Matthew Bergen – Director for Valley View Bible Camp. This will initially be an adult camp for visually impaired Canadians. \$5,000 will be added to the District budget.
- 11.24 5M13 District Admin (Lion Cheryl McKitrick) – Report circulated and attached.
- 11.25 5M13 ZONE CHAIR REPORTS:
 Zone 1 - Vacant
 Zone 2 - Vacant
 Zone 3 - Lion Willie Brown
 Zone 4 - Lion Gareth Boys
 Zone 5 - Lion Brian McVicar
 Zone 6 - Lion Dwayne Moncur
 Zone 7 - Vacant
 Zone 8 - Lion Cheryl Martin
 Zone 9 – Vacant

MOTION: **Cheryl McKitrick / Cheryl Martin** **Approved**
Moved to accept all reports as circulated and/or presented

15.0 *New Business*

15.1 Canadian Lions Advocacy Group (Lion Bill McKitrick – Gareth Boys to take the 5M13 Chair position). The group is focused on a stronger Canadian Identity and working with all levels of government. The goal is having Lions be top of mind when considering a Service Organization. Currently it is the Red Cross. There are monthly meetings A lobbying event is planned for 2022 in Ottawa. There is \$7,500.00 USD available for venue, hotel expenses, etc. The districts must cover expenses incurred by volunteers to staff/attend the event. An additional \$1,000 will be added to the Budget Line for this initiative.

15.2 – 15.4 were inadvertently left in the agenda from previous cabinet meeting in previous year. Omitted.

15.5 **Lions Quest Grant Application** (Lion Gwen Argue) LCIF has introduced “Lions Quest Grant”, an opportunity to secure matching grant money. Lion Gwen asked the Cabinet to support a Grant Application which requires an allocation \$10,000 from 5M13 which would secure up to \$30,000US from LCIF. This Grant could cover the costs of training for an additional 100 Lions Quest educators. Lions Cheryl and Gwen shared the successes of 5M13 Lions Quest – many of our initiatives have inspired other Districts to follow our lead. For example, working with Universities to reach new educators.

MOTION **Cheryl McKitrick / Cheryl Martin** **Approved**
Moved that the Cabinet approve \$10,000 for an application to the “Lions Quest Grant” program, conditional on receiving an LCIF matching \$30K grant.

15.6 Team Sheehan (Lion Cheryl McKitrick) Team Sheehan is raising money to support the expenses incurred by Brian Sheehan’s reception at the International Conference (Montreal 2022) and 1st VP Sheehan’s initial LCI Board Meeting in Minneapolis. There are shirts (required for participation in the Parade), there are pucks, and there is a “train” being promoted (\$100 for a Lions Club name to be applied to a “box car”. There is a recent precedent of 5M13 Lions Clubs supporting events like this (e.g., Patti Hill Campaign, 2019-20). however, Lion Cheryl asked the Cabinet to support a \$4800 donation, with the intent of having all 48 5M13 Clubs named on the train.

MOTION: **Myrna Miles/ Gareth Boys** **APPROVED**
(opposition noted)
Moved that the Cabinet approve up to \$4800 Cdn for Team Sheehan.

MOTION: **Cheryl Martin / Robert Martin** **APPROVED**
Motion: The Cabinet approve a \$100 plaque be placed at Warren’s Memorial Park in Memory of Past District Governors in 5M13 who have passed away. Lion Cheryl/Bill McKitrick will order this plaque.

15.7 **MOTION:** **Gwen Argue / Robert Martin** **APPROVED**
Moved that the 5M13 Budget amendments be approved, with past accumulation assigned to cover increases discussed/approved by Cabinet.

16.0 **Next meeting:** 10 AM, November 6, 2021, Canad Inn, Portage la Prairie

17.0 **Adjournment Motion:** Lions Cheryl McKitrick / Myrna Miles moved @ 3:25 PM

DG Chris Miles, Chair

Lion Myrna Miles, Secretary

