



Minutes of Cabinet Meeting  
for  
District 5M13  
Lions Club International  
Saturday August 24<sup>th</sup>, 2019  
Held at:  
Lions Manor, Brandon MB.

- 1.0 Meeting called to order at 10:34 – DG Lion Dwayne Moncur
- 2.0 National Anthem – O Canada
- 3.0 Pledge to the Canadian Flag
- 4.0 Welcome and Introductions, in attendance:

District Governor Lion Dwayne Moncur  
IPDG Lion Gareth Boys  
1stVDG Lion Anita Heart  
2<sup>nd</sup> VDG Lion Chris Miles  
PID Lion Ben Ward  
PDG Lion Bill McKitrick  
PDG Lion Cheryl McKitrick  
PDG Lion Harvey Kingdon  
PDG Lion Gord Kingdon  
Lion Myrna Miles  
Lion Gwen Argue  
Lion Tanya Cameron  
Lion Alan French  
Lion Ryan Kirkpatrick

- 5.0 *Motion for Adoption of the Agenda as Presented:*  
Motioned by Lion Cheryl McKitrick 2<sup>nd</sup> by Lion Gord Kingdon – Carried

- 6.0 **District Governor's Report - DG Lion Dwayne Moncur**

DG Lion Dwayne expressed that he was happy to be District Governor, and expressed thanks to everyone, that he had “Drank the Kool-Aid” and hoped to carry forward the enthusiasm to serve, and let us know that he was available to anyone on cabinet by email, but may take a day or so to reply. DG also let cabinet know that Lion Anita Hart was now a certified Guiding Lion, and that after speaking with Lion Alan French, he would be willing to let his name stand as a candidate for 3<sup>rd</sup> VDG.

*Motion to give voting privileges to committee chairs.*

Motioned by Lion Cheryl McKitrick, 2<sup>nd</sup> by Lion Alan French – Carried

- 7.0 **Financial Report – Treasurer Lion Bill McKitrick**

Report as circulated and presented

*Motion to accept Financial Report,*

Motioned by Bill McKitrick, 2<sup>nd</sup> by Lion Chris Miles – Carried

**Budget**

*Motion to recommend to the Business meeting at the Annual convention for a vote by delegates, a \$3.00 per Lion member in District 5M13 fee to be added to District dues as a fee to help cover the expenses of any club or organizing committee responsible for hosting*

*the Annual Convention.*

Background to \$3 per member convention fee:

Many clubs don't have the depth to get the business support needed to host the annual convention, the proposed fee is to ensure any club in the district can host the annual convention.

Motioned by Lion Bill McKitrick, 2<sup>nd</sup> by Lion Gord Kingdon – Carried

*Motion for signing officers for 2019-2020 5M13 Cabinet to be as Follows:*

*DG Lion Dwayne Moncur*

*Cabinet Treasurer Lion Bill McKitrick*

*Cabinet Secretary Lion Ryan Kirkpatrick*

*Lion Brodie Richardson*

*Minimum of two signatories needed to sign any cheques from the district.*

Motioned by Lion Anita Hart, 2<sup>nd</sup> Lion Alan French – Carried

*Motion for Finance Committee for 2019-2020 District 5M13 to include the following People;*

*PDG Lion Gord Kingdon*

*Lion Lou McCabe*

*PDG Lion Bill McKitrick*

Motioned by Lion Cheryl McKitrick, 2<sup>nd</sup> by Lion Gwen Argue – Carried

*Motion for District 5M13 Cabinet Expenses to submitted to the District Treasurer within 30 days of incurred allowable expenses, and such claims of allowable expenses be limited to 30 days proceeding such expenses for reimbursement for those allowable expenses, with an exemption for extenuating circumstances as decided by the District Cabinet, any allowable expenses submitted after the 30 day period and not exempted by the District Cabinet due to extenuating circumstances will be denied.*

Motioned by Lion Bill McKitrick, 2<sup>nd</sup> by Lion Anita Hart - Carried

**8.0 Secretary's Report – Secretary Lion Ryan Kirkpatrick**

Secretary Lion Ryan Kirkpatrick gave an oral report giving thanks for the opportunity to serve the district and Lions in the capacity as Cabinet Secretary for District 5M13, he also let everyone know he was available by email if needed.

**9.0 Motion for the Adoption of Minutes as written and circulated with Errors, Omissions, and Subsequent Corrections and the Secretaries Report.**

Motioned by Lion Ryan Kirkpatrick, 2<sup>nd</sup> Cheryl McKitrick, - Carried

Reports can be sent to everyone on the District Cabinet by posting them in the Google Group, "[5M13cabinet@googlegroups.com](mailto:5M13cabinet@googlegroups.com)"

*Motion for reports to be submitted to the District Cabinet / Cabinet Secretary a minimum of 5 days before any Cabinet Meeting.*

Motioned by Lion Cheryl McKitrick, 2<sup>nd</sup> by Lion Gwen Argue - Carried

**10.0 Business Arising from the Minutes - None**

11.0

**Correspondence**

Lion Gord Kingdon

- Creating Better Leaders, Spokane WA
- Lions Leadership Forum, Sept 18-21, 2019

Lion Gwen Argue

- LionsQuest Workshop, Friday October 25<sup>th</sup>, 2019, \$50 (\$395 Value) at Victoria Inn, Brandon MB.

DG Lion Dwayne Moncur

Lions Campaign 100.

12.0

**Committee Reports**

- 12.1 **Golf Tournament** - McGregor was interested in hosting the District Golf Tournament in the summer of 2019, Shoal Lake also expressed interest in hosting the district Golf Tournament in partnership with Oakburn, so McGregor withdrew their bid as they had hosted the previous year, unfortunately, the Shoal Lake / Oakburn Tournament was canceled due to poor registration numbers.

DG Lion Dwayne Moncur suggested that a recommendation be made and discussed at the business meeting during the annual convention that the McGregor Lions Club host the annual District Golf Tournament going forward, as the 3 out of the last 4 years the District Golf Tournament has been canceled due to poor registration.

- 12.2 **Diabetes Awareness – Lion Chris Miles**

As Circulated – Committed to having meeting every couple months. PID Lion Ben Ward offered to donate walking poles to Diabetes Awareness.

- 12.3 **GLT (Global Leadership Training) – Lion Gord Kingdon**

As Circulated – Received email from GLT Coordinator at Multiple, request to have each District in MD5M send 6 Candidates to ELLI (Emerging Lions Leadership Institute). Northern Pride scheduled to be held in St. Cloud in March 2020.

- 12.4 **GMT – Lion Anita Hart**

As Circulated

If anyone knows anyone who would like to help grow the District, please contact Lion Anita Hart, Lion Anita also suggested it was a good idea for all zone chairs to certify as Guiding Lions.

- 12.5 **Information Technology – Lion Chris Miles**

As Circulated

Highlight on data security and privacy, GoTo Meeting course on September 11, 7:30 PM, 30-45 min. all cabinet members will receive invite.

- 12.6 **Lions Eye Bank /MAP – Lion Cheryl McKitrick**

As Circulated, Executive Director has changed.

Lion Cheryl McKitrick is out as Director at the Eye Bank, a package will be going to clubs that are eligible to put forward candidate(s) for vacant Director position.

- 12.7 **Hearing Foundation of Canada –**

As Circulated

Maybe looking for funding for updating hearing aids in 13 locations.

- 12.8 Lions District Convention – Lion Willie Brown (Report presented by DG Lion Dwayne Moncur)

Registrations are out and available through the Manitoba Lion publication and

online through the electronic version at 5M13 e-clubhouse. Registrations have already started coming in. International Director Mark Lyon is the special guest as Dr. Patti Hill is unable to attend. Birtle, Binscarth and Russell clubs are co-hosting the convention. Speak-off spots are already filled.

**12.9 Lions Foundation of Canada / Dog Guides – Lion Bill McKitrick**

As Circulated

Pet Value donated \$1,328,560.00 Canada wide. 5M13 raised \$19,048.00 through the dog walk, approximately \$50,00.00 was raised in MD5M. Birtle Lions Club was top fundraiser for the dog walk with approximately \$4,500.00 raised.

Continuing to look for new land for new facility, just purchased land 15 minutes from current location, looking at sales options for current property. Will soon have merchandise and hope to have it available and have presentation at annual convention.

**12.10 Manitoba Lion – Lion Bill McKitrick**

next issue will be published early September, if you have anything to be included, get it submitted as soon as possible. Looking at delegating some responsibilities, need help with email. Request made for an email to be sent to the cabinet top let us know what is needed in the way of assistance.

**12.11 International Adviser – PID Ben Ward**

The last cheque has been sent to the Dr. Patti Hill Campaign, she expresses gratitude for the support.

Canadian Lions Centennial. Committee for 100<sup>th</sup> anniversary:

PIP Lion Brian

Lion Carl Young

Lion Arthur Woods

\$5000.00 Matching grant available for every District for celebration related projects.

District Governors will be the Coordinators.

A commitment has been made for 100,000 trees to be planted across Canada.

Each District to create Centennial Project in each community Lions are active.

Committee that suggested the "Wall of Excellence" is wondering what is happening.

**12.12 Youth – Lion Gord Kingdon**

As Circulated

12.12.1 Leo Clubs

Leos Chair is vacant

12.12.2 Youth Exchange – Lion Gord Kingdon

12.12.3 Project Pride / Youth Speak Off

May have to close entries for speak-off due to great response and interest.

**12.13 Lions Quest – Lion Gwen Argue**

As Circulated

Workshop in Brandon MB Oct 25<sup>th</sup>, many teachers expected to attend as they will be paid by boards, it is a province wide Professional Development day.

Give any contacts for possible interested parties to Lion Gwen.

Lion Gwen is available for for Zone Meetings.

DG is inviting Lion Gwen to a Birtle Lions meeting.

LionsQuest is broke, 2 employees have not been paid in 3 months due to lack of support from clubs, office is closing at the end of the year, employees will be working from home, Districts 5M11 and 5M10 have put in less than \$1,000.00 each towards LionsQuest. Clubs could send in Cheques now, pre-pay for the Parade of Green.

Can District 5M13 send LionsQuest \$5,000.00 to carry over due to financial strain?

*A motion was made to present LionsQuest with a cheque for \$5,000.00 from District 5M13 as a deposit for the October 25<sup>th</sup> workshop in Brandon MB.  
Moted by Lion Alan French, 2<sup>nd</sup> by Lion Chris Miles – Carried*

**12.14 LCIF – Lion Tanya Cameron**

Campaign 100, main focus of funds is a “greater need globally”, focus on club participation, Child Cancer, Hunger and Environment.

\$120/member/Year will earn the designation “Maple Leaf Club”

Individual members can now make donations and get receipts.

Clubs can create specific projects, see LCIF Campaign 100 for more information.

For \$675/member/year for 3 years, clubs can earn the designation “Model Club”.

More information available on “Campaign 100 poster”

**12.15 5M13 PDG – PDG Lion Gareth Boys**

Lion Gareth Boys expressed how impressed he was with what clubs are doing during his club visits in his Governor year having visited all but 5 clubs in the District, and expressed to the Zone Chairs that they need to “keep those clubs going and support development of new clubs”.

During his year as DG, around 100 new members were gained in the District, and approximately 90 were lost due to passing or disinterest, the goal for the year was 50 new members and more women. District 5M13 was awarded “Best Retention” award by the Multiple. Lion Gareth expressed thanks for support during his year as District Governor. PDG Lion Gareth Boys is now Chair of the Association of Past District Governors.

**12.16 Constitution – By-Laws/Standing Rules – PDG Lion Harvey Kingdon**

Discussion at length was had among all members of the Cabinet regarding the changes in wording and updating of the Constitution, by-laws and Standing Rules for the District, as presented by Lion Harvey Kingdon and suggested amendments by members of cabinet, to be presented to the delegates for discussion and a vote at the business meeting during the annual District Convention.

These changes are reflected in the recommended changes to be sent to all clubs a minimum of 30 days in advance of the annual convention business meeting.

**12.17 Lions Memorial – no report**

**12.18 Zone Reports – as presented and circulated.**

1. Lion Alan French
2. Lion Brett Church
3. Lion Ryan Kirkpatrick
4. Lion
5. Lion Gareth Boys
6. Lion Paula Brazil
7. Lion Paula Brazil, Ryan Kirkpatrick, Dwayne Moncur
8. Lion Barb Hurd
9. Lion Anita Hart
10. Lion Cheryl McKitrick
11. Lion Anita Hart

*Motion to adopt all Committee Reports*

*Moted by Lion Gord Kingdon, 2<sup>nd</sup> by Lion Anita Hart – Carried.*

13.0

**Additions to Agenda discussed.**

**13.1 - Constitution & By Laws for the Lions Foundation of MB & NWO**

Lion Myrna Miles.

As Circulated, highlights of discussion as follows:

Would like to be known as "Lions Foundation of Manitoba and North Western Ontario"

Amalgamation of Foundation and Eye Bank, with each arm of foundation being a pillar under the head.

Language has been modernized.

Both Constitutions (from either foundation) are almost the same some constitution is easy to combine.

Will have to add more charity info to meet new government regulations.

Finances have improved over the last few years.

Now have formal education for new board members VIA an orientation.

Goal is to make it a board people want to be on.

Tried to remove as much as possible specific Lions references to avoid conflict.

Originally 3 separate organizations:

Hearing committee

Eye Bank

Lions Foundation

Want to join all separate organizations, under one Organization with 4 pillars:

Hearing

Eye Bank

MAP / Rural Housing

Foundation

Discussion was help about the AGM for the foundation, one suggestion was that since each District involved (5M10, 5M11 and 5M13), since each District has to hold a convention each year, the AGM be rotated through each District, each one hosting the foundation AGM consecutively each year. Each district can still hold information meetings separately.

*Motion to accept and send proposed and recommended changes to the Lions Clubs and membership of District 5M13 no later than 30 days in advance, and to be discussed and voted on by the delegates at the business meeting during the annual District Convention.*

Motioned by Lion Bill McKitrick, 2<sup>nd</sup> Lion Gwen Argue – Carried.

**13.2 - Security of Data and Privacy Protection**

Lion Chris Miles

Date breaches, electronic data is so easily copied, we need to protect data of members and clubs.

Based on incident in the United States of America.

Lions Clubs International is working on a privacy policy currently, as soon as it is formed, we will be notified and given the information.

When emailing clubs or members, Blind Carbon Copy (BCC) all the contacts in the email.

*Motion to form a committee to create a policy for the district in regards to data protection and privacy, based on the guidelines provided by LCI as they come in.*

*Members of the Committee would be as follows:*

*DG Lion Dwayne Moncur*

*Lion Chris Miles*

*Lion Anita Hart*

*Lion Cheryl McKitrick*

Motioned by Lion Chris Miles, 2<sup>nd</sup> by Lion Cheryl McKitrick – Carried

**13.3 - Dr Patti Hill pins**

Lion Ben Ward

Dr Patti Hill Pins, Zone Chair Awards.

Zone Chairs Selects the Club to be awarded based on a set of criteria, the club will act as custodian of the set of Dr. Patti Hill Pins, until the following year when a new (or current club) is awarded the Zone Chair award, to be carried on through the term in office of Dr. Patti Hill as she moves towards the office of International President.

**13.4 – Committee Chairs Voting Privileges at Cabinet Meetings.**

Add to future agendas the motion to allow committee chairs voting privileges at Cabinet meetings, those in attendance will have voting privileges, this is to prevent a situation where a quorum is not available because of absences.

**13.5 – District Governor Goals.**

DG Lion Dwayne Moncur

4 Goals set by the District Governor for the District and Cabinet.

\*Have the Zone Chairs set goals for their Zone and share those goals.

\*Turnover at club level for executive positions

\*Get word out to the clubs and membership of the importance of the Zone Chair position and the willingness to take on the roll.

\*Hold meetings for Zone Chairs and VDG's once a month via GoTo Meeting.

**13.6 – Restructure the Zones in District 5M13**

Form a committee to work with the District Governor to re-allocate the clubs in the district within zones based on geography and travel routes to better facilitate club visits by Zone Chairs and travel to Zone Meetings. As it is the DG's discretion, no motion needed.

Committee to be as follows:

DG Lion Dwayne Moncur

Lion Bill McKitrick

PDG Lion Gareth Boys

**13.7 – Wall of Excellence**

Lion Ben Ward

Up to committee to decide what is included, who donates, and eligibility.

Form a committee, Lion Gareth Boys to act as Liaison.

**13.8 - 100<sup>th</sup> Anniversary Project Idea**

Should a committee be formed to explore the possibility that Birtle can be home to a memorial forest as it is already home to an arboretum? Idea to explore.

**13.9 – Public Relations (PR)**

are there banners available for clubs or the District to use to promote Lionism at public events?

GMT/GLT/GAT has banners available for clubs to use.

13.10 – **Association of Past District Governors**  
the APDG is donating their bank account to the cabinet.

13.11 – **KidsSight Canadian Branch**  
2 new directors, Lion Myrna Miles and Lion Anita Hart.

14.0 **Date and Location of Next Cabinet Meeting**  
November 15<sup>th</sup>, 2:00 PM, Russell Inn, Russell MB.

15.0 **Adjournment**  
*Motion to adjourn Cabinet Meeting.*  
Moted by Lion Cheryl McKitrick, 2<sup>nd</sup> by Lion Anita Hart

Prepared by Cabinet Secretary, Lion Ryan Kirkpatrick

Ryan Kirkpatrick  
November 13<sup>th</sup>, 2019