

2023-2024 EXCELLENT TREASURER AWARD (GREEN 7 PIN)

Contest runs from January 16, 2023 to January 15, 2024.

Form must be submitted by Club Secretary no later than January 31, 2024.

Name of Lions Club: _____

Name of Club Treasurer: _____

- To qualify, the Treasurer shall fulfill at least 10 of the following 12 requirements.
- **Submission deadline:** January 31, 2024.
- Please **email** your form to Lion Tamarra Parker-Stephens at liontamarra@gmail.com.

1	All International, District and State dues must be paid by the deadlines indicated on LCI invoices.	
2	The Treasurer shall personally attend at least two of the following:	
	a. Attend at least 2 zone advisory meetings (Feb., Aug., Nov.)	
	b. January 2024 Ohio Lions Winter Retreat	
	c. March 2023 District 13 OH7 Convention	
	d. May 2023 Ohio Lions State Convention	
	e. June 2022 Lions International Convention	
	f. September 2023 USA/Canada Lions Leadership Forum	
3	The Treasurer shall have attended the District 13 OH7 Leadership School in May 2023.	
4	The club shall not be in arrears to Lions Clubs International.	
5	The Treasurer shall give a monthly report of finances at the Club's business meeting.	
6	The Federal 990 or 990EZ must be submitted to the IRS by annual due date appropriate for your club and shall be recorded in club business meeting minutes.	
7	The Club must charge, sales taxes on non-food items sold by the Club, and must pay those taxes to the State. Relevant transactions must be reflected in Financial records.	
8	The Treasurer shall ensure that the Club's Incorporation is renewed every five (5) years and be reported in club business meeting minutes.	
9	The club must have an annual audit of the books at the end of each Lions year and documented in club business meeting minutes.	
10	The Treasurer must maintain separate accounting records for club funds that specify Administrative and Service/Charity accounts.	
11	The Treasurer shall assist the President in establishing the club's annual budget	
12	The Treasurer shall personally foster club morale and camaraderie.	

Name and good Contact phone number of submitting Club Secretary:
