



District 20-E1 100% Secretary Award Application

To qualify the Secretary must further the objectives of the association, adhere to the club's constitution and by-laws and policies and meet each requirement noted below during the fiscal year.

Name:

Club:

Zone:

CLUB IN GOOD STANDING

- At least one Club Activity must be reported on the Lions Club International WMMR website during the year.

CLUB DEVELOPMENT

- The Secretary has submitted all WMMRs in a timely manner.
- The Secretary has insured that minutes all of Club, Board and Special meetings have been recorded.
- The Secretary has filed the Club Officer Report (PU 101) no later than April 15th.

DISTRICT PARTICIPATION – Has completed at least two of the following:

- Fall Conference Date:
- State Convention Date:
- 2 AC Meetings Date: Date:

This completed form must reach the District Governor no later than July 15th.

Zone Chair Approval:

Date:

District Governor Approval:

Date: