

Constitution and By Laws Committee

The Constitution and Bylaws Committee is, in the main, an advisory committee to the board of directors. Its duties are largely interpretive in nature, and it acts generally only when called upon to do so by the board of directors of the club. It may, however, take action without being asked to do so if it believes the board or the club as a whole is proceeding or operating in an unconstitutional manner. Its duty then is plain. It should promptly call attention to the unconstitutional procedure or operation and request that immediate steps be taken to correct it.

Committee Makeup

This committee should:

- Consist of 3-5 members.
- Have members experience in club or organizational procedure.
- Have members knowledgeable of parliamentary law.
- Have members who study the International Constitution and Bylaws, as well as Standard Form Club Constitution and Bylaws.

Meetings

The committee may request the program chairman to set up a meeting devoted to the constitution and bylaws. This may be done at the beginning of the club year, or just prior to nominations and elections period. The program may be geared to a question and answer period, or to a quiz, with prizes being awarded to the member supplying the best answers; or it may take the form of a straight talk on various constitutional matters, with each member of the committee allotted about five minutes to discuss one particular subject.

The members of the committee should always try for prompt amicable settlements of all disputes involving constitutional questions, but should at all times insist on strict adherence to the constitution.

The club should always operate in strict compliance with the International Constitution.