Lions are all volunteers and receive no pay or reimbursement for all services we provide, so we appreciate Lions who are polite and courteous to follow a few customs which we call “Lions Protocol.” This outline explains a few of these protocol courtesies.

When an honored guest is visiting your club, meet them outside your meeting place: escort him/her as well as their party to a seat in the front of the room.

Keep your meeting short, giving the honored guest plenty of time to share with you what’s going on in the world of Lionism and our District. Both the Governor and Zone Chairpersons are required to write a report on each of their visits regarding your club’s activities and leadership.

When an honored guest is introduced (by the Club President or Zone Chairperson) everyone should STAND and applaud. You are showing your respect for the office as well as the person.

Have a written agenda and stick to it. Start the meeting on time and adjourn to give the honored guest sufficient time to return home. Keep your meetings interesting, informative, and short.

Treat ALL guests as if they are a family member and the way you would want to be treated.

When introducing a Lion, always say “Lion” before their name. If they have a Lion title such as Governor or Secretary, you don’t have to use “Lion” in front of their name with their title. This goes for club officers too.

Always carry a “New Member” application (or new member info packet) with you. Your club can achieve more with more members. Why keep all the FUN to yourself

**Club Protocol**

At all meetings, fellow members should be referred to as “Lions” If they hold a title in your club, district, multiple district or LCI, their title should be used. i.e. “Governor Carol” or “Lion Ron”

If a Lion holds or has held two high offices, he or she should be referred to in their highest office held. In order to be elected Council Chairman, he or she would have to have had been a Past District Governor. They should be referred to as PCC, Not PDG

**Lionistic Abbreviations**

Ever wonder what a PCC or IPCC means? Here’s an alphabetical sampling:

**CC Council Chairperson**

**DG District Governor**

**DS District Secretary**

**DT District Treasurer**

**GLT Global Leadership Team Leader**

**GMT Global Membership Team Leader**

**ID International Director**

**IP International President**

**IPIP Immediate Past International President**

**IPCC Immediate Past Council Chairperson**

**IPDG Immediate Past District Governor**

**IPID Immediate Past International Director**

**LCI Lions Club International**

**LCIF Lions Club International Foundation**

**PCC Past Council Chairperson**

**PDG Past District Governor**

**PID Past International Director**

**PIP Past International President**

**PP Past President**

**PRC Past Region Chairperson**

**VDG Vice District Governor**

**ZC Zone Chairperson**

**A Short Course in Human Relations**

The 6 most important words: “I Admit I Made A Mistake”

The 5 most important words: “You Do A Good Job”

The 4 most important words: “What Is Your Opinion”

The 3 most important words: “If You Please”

The 2 most important words: “Thank You”

The 1 most important word: “We”

**The least important word: “I”**

The following is the official protocol policy of the

International Association of Lions Clubs.

**Order of introduction:.**

 International President

 Immediate Past International President

 International Vice Presidents (According to rank)

 Past International Presidents

 International Vice Presidents (according to rank)

 International Directors

 International Directors (board appointed)

 Past International Directors

 Regional LCIF Area Coordinators (GMT & GLT)

 Council Chairpersons

 District Governors

 Past Council Chairpersons

 Immediate Past District Governors

 Multiple District LCIF, GMT & GLT

 1st Vice District Governors

 2nd Vice District Governor

 Past District Governors

 MD Council Secretary

 MD Council Treasurer

 District Secretaries

 District Treasurers

 Region Chairpersons

 Zone Chairpersons

 District Chairpersons, GMT & GLT Team Leaders

 Club Presidents

 Immediate Past Club Presidents

 Club Secretaries

 Club Treasurers

 Past Club Presidents



Revised 8-10-15

**Courtesy, Protocol**

**& Practices**



**Lions Clubs Guidelines for Our Members on “Courtesy, Protocol & Practices”**