

11-B1 CABINET MEETING MINUTES

July 24, 2021, 9:00 a.m. to 11 a.m.
Vandercook Lake Lions Clubhouse
4628 Francis Street, Jackson, MI 49203

District 11-B1 Cabinet Members in Attendance: DG Terri Huffman, CT Annette Hemeryck, CS Barb Ray, ZC Nancy Hill, ZC Stan Masters, ZC Kelly Lubbe, ZC Chris Lake, ZC Cathy Koning

Non-Voting Cabinet Members in Attendance: GMT Coordinator Cheryl Bradshaw, GST Coordinator Louvenia Shack-Seals

Lions in Attendance: PID Esther LaMothe, PDG Roberta Sexton, PDG Dennis Lautzenheiser, Curtis Cheatum, Walt Reed, Delbert Clayton

CALL TO ORDER 9:07 A.M.: DG Terri Huffman

- Words of Reflection: Curtis Cheatum
- Pledge of Allegiance: PDG Roberta Sexton

Additions to the Agenda: Walt Reed requested time on the agenda to talk about the Clark Lake Lions Raft-A-Rama and their raffle ticket drawing. Request granted.

BOARD ACTION: ZC Stan Masters motioned to approve the amended agenda. ZC Kelly Lubbe seconded the motion, and the motion was passed.

OLD BUSINESS:

- **Banner Exchange Review:** The Banner Exchange was well attended. All clubs received roster books, the new revised edition of "What the Heck Is a Tail Twister" and a Tail Twister Orientation Power Point that can be individualized for each club. It was noted that there are a few errors in the roster book. If you find any, let Nancy Hill know so changes can be made for next year. Contact IT Chairperson Cathy Koning if you need help with the Orientation Power Point,
- **Global Membership Approach (formerly known as North American Membership Initiative):** DG Terri reported that they are still meeting weekly working on membership growth.
- **2020-2021 District 11-B1 Final Membership as of July 1:** PDG Dave Anderson prepared a 2020-2021 Recap of District 11-B1 that was forwarded to all cabinet members. We began this Lions year on July 1, 2021, with 987 members, a net loss of 91 members from last year. The Chelsea, Tecumseh and Munith clubs are all currently closed, but there is some interest in getting them started again. Inviting new members to join our clubs will be a major focus this year. "Just Ask." DG Terri suggested that having a membership table at a public event, like the Hanover-Horton BBQ, is an opportunity to talk to people about Lions while they are waiting in line for their food. This has proven to be successful, and she recommends we continue to do this.
- **Secretary's Report:** CS Barb Ray invited PID Esther LaMothe to describe her research into the proper way to approve minutes from our May 16, 2021, cabinet meeting. The 2021-2022 Cabinet cannot approve minutes from a 2020-2021 cabinet meeting. The proper procedure is for PDG David Anderson to review the minutes, note any corrections needed, then the minutes

should be forwarded to the 2020-2021 Cabinet for their approval or corrections by a specific date. If no corrections are noted by that date, the minutes are considered approved and will be posted on the District Website, along with the rest of the minutes from the 2020-2021 year. CS Barb Ray and IT Chair Cathy Koning will work together to accomplish this. PID Esther also explained that we should follow a similar procedure for this year's minutes. CS Barb will prepare the minutes as soon as possible after the meeting and send them to DG Terri Huffman for her review and corrections. Next, they are forwarded to the cabinet and other Lions who were in attendance, asking them to respond by a specific date with any corrections needed. Once reviewed and corrected, they will stand as presented and will be posted on the District Website. This will allow for all Lions to read the minutes of cabinet meetings in a timely manner. There is no requirement that minutes be approved at a meeting. We agreed to follow this procedure in the coming year.

NEW BUSINESS

DG Terri distributed copies of the 2019-2020 Policy Manual to all cabinet members, emphasizing that the policy manual can easily be changed by the cabinet, while the Constitution and By-Laws require District wide approval to be changed. **BOARD ACTION:** CT Annette Hemeryck motioned we approve the Policy Manual as it currently stands with the understanding that it can be changed at a future cabinet meeting. CS Barb Ray seconded the motion and it passed. A new cover sheet designating this as the 2021-2022 Policy Manual will be prepared and sent out to replace the current cover sheet.

Treasurer's Report: Copies of all the financial reports were submitted by CT Annette Hemereck prior to the meeting and emailed to all cabinet members. The finance committee included CT Annette, DG Terri Huffman, CC Dave Hill, ZC Anita Hoyt, PDG Dennis Lautzenheiser and PDG Gary Babcock. A review of the Administrative budget was completed. The Activities budget has not yet been discussed. A full budget is still waiting on the reconciliation of all accounts as they have not been completed in 2 years. Mr. Palmer now has all information for both the Activities and Administrative Budgets and will complete the review shortly. The Administrative Account has a balance of \$20,308.07, the Activities Account has a balance of \$55,481.82, and the Defense Against Diabetes account has a balance of \$198.86. We are planning to close The Defense Against Diabetes account and add it as a line item in the Activities Account.

District Governor pins are available for \$3.00.

DG Terri Huffman and GLT Roger Bosse are preparing officer and service training to be held August 22 and 26 at Vandercook Lake and on Zoom. They want to make Zone Chair training available to the general membership. More information will be coming out soon.

The Fall Conference is scheduled for October 16. PDG Bert Sexton volunteered to head up the planning committee. GST Louvenia Shack-Seals, ZC Stan Masters, ZC Kelly Lubbe, ZC Nancy Hill, Walt Reed and CT Annette Travis also volunteered to work on the committee.

DG Terri reviewed the status of the Munith, Tecumseh, and Chelsea Clubs which are all closed. The district is holding the charters this year, with the hope that one or all of them can be restarted. DG Terri and CC Dave Hill recently met with the University of Michigan Campus Club and are helping them get active again.

Clubs not reporting their Service each month has been a serious problem this past year. Sharing our service projects is an important motivation for new members to join Lions. The Zone Chairs and GST Louvenia Shack-Seals are planning to help clubs get their service reported this year.

District LCIF Coordinator Kelly Lubbe reports that our district has reached 70% of our goal, with just one more year remaining in the LCIF Campaign 100. She suggests that whenever you see a dime on the ground, you should consider it a message from heaven and save it. If you fill a water bottle with dimes, you will have \$100 to donate to LCIF. We should consider that donating to LCIF is a way to give back to the community. Individuals and clubs can all make donations.

KidSight Training will be offered as one of the sessions on August 26. At least one person in each club needs to be certified to do a KidSight Screening. There is power-point training package available, and training on the LCI website. Contact Kelly Lubbe for more information. This year she hopes to provide more follow-up for children who failed the eye exam, and make sure they are offered help with getting an eye exam and glasses if needed. At Pearl Vision Kelly has access to several programs that provide low-income families with free exams and glasses for their children. She is recommending that clubs also utilize this service to free up more club activity account money for other service projects.

DG Terri will be a presenter at the USA/Canada Leadership Forum in Des Moines, Iowa, September 9-11. She will join other presenters in discussing issues with low vision and blindness associated with diabetes. The Finance Committee has authorized \$750 to help pay for Terri's expenses for this trip.

Zone Chairs shared their goals for the coming year. ZC Cathy Koning wants to get to know the clubs, what is working, and what she can do to help. ZC Chris Lake wants to be a resource. She would like information from DG Terri about her goals and message for the year so she can share them when she visits the clubs. Chris also wants to share the importance of the Tail Twister in keeping our meetings fun and enjoyable. ZC Nancy Hill wants to help clubs "get the lights turned back on." Some clubs are struggling, and she plans to offer hands on help. She is willing to help at their service events. Nancy also suggests that clubs work together on events. ZC Kelly plans to offer help to all her clubs and suggests that clubs consider designating a member to join the Jackson County Chamber of Commerce. By attending their meetings, we can learn of upcoming events in our community and use the opportunity to set up a membership table to generate interest in Lions. ZC Stan Masters is new to being a Zone Chair and looks forward to getting to know his clubs and offering his help.

DG Terri Huffman shared some of her goals for the year. She would like to make sure more clubs report service hours and provide training to help them do it. There will be training available in August on how to navigate My Lion to report service. She is also promoting more Leadership and Membership Development training. DG Terri would like to see new clubs developed in areas of our district that are currently lacking a Lions club. DG Terri plans to continue her advocacy for Diabetes Service. She has recruited Lion Samantha Browning to be the Diabetes Research Foundation Coordinator for the district.

Lion Walt Reed invites us all to the Clark Lake Raft-O-Rama and Chicken BBQ on Sunday, August 8. He is selling 50/50 tickets for \$5 each or 5 tickets for \$20.

ZC Chris Lake asked about the procedures for When a Lion Dies (WALD). Any person who has ever been a Lion in our district can be honored upon their death with a certificate presented to their family. The person doesn't have to be a Lion at the time of their death. It is important to notify not only the club

president, but also DG Terri. Nancy Hill has the certificates and frames that can be used for the presentation. District Chaplin Curtis Cheatum, or any other Lion of your choosing can present the certificate to the family at the funeral home or at the funeral.

Kelly Lubbe conducted a 50/50 raffle ticket drawing with the proceed so go to LCIF. Curtis Cheatum held the winning ticket for \$22.50.

Kelly Lubbe motioned the meeting be adjourned. Motion seconded, passed, and meeting adjourned at 11:00 a.m.

Respectfully submitted,

Barb Ray, Cabinet Secretary