

## **11-B1 CABINET MEETING MINUTES**

**May 7, 2023, 10:00 a.m.**

**Vandercook Lake Lions Clubhouse  
4628 Francis St., Jackson, MI 49203**

**District 11-B1 Cabinet Members in Attendance:** DG Kelly Lubbe, VDGE Annette Hemeryck, 1stVDGE Louvenia Shack-Seals, CS Barb Ray, PCC/CT Barry Allen, ZC Bea Furman, ZC Anita Hoyt, ZC Gregg Brindamour, ZC Jim Phelan

**Non-Voting Cabinet Members in Attendance:** GLT Coordinator Roger Bosse, GST Coordinator Nancy Hill

**District Cabinet Members in Attendance on Zoom:** ZC Cathy Koning, ZC Bryan Cook

**Non-Voting Cabinet Member in Attendance on Zoom:** GMT Coordinator Cheryl Bradshaw

**Lions in Attendance:** PID Esther LaMothe, IPCC Dave Hill, PCC Peggy Allen, Bert Furman, PDG Ray Robins (District 11-C2)

**Lions in Attendance on Zoom:** PDG Roger Spriggs

**Call to Order 10:00 a.m.:** Kelly Lubbe

- Words of Reflection: Bert Furman
- Pledge of Allegiance: DGE Annette Hemeryck

**Approval of the Agenda:** DG Kelly Lubbe suggested we table LCIF and the Service Grant Proposal due to the absence of IPDG Terri Huffman who proposed those items. ZC Jim Phelan motioned we approve the agenda as amended. DGE Annette Hemeryck seconded the motion. Motion passed.

**Old Business:** DG Kelly Lubbe confirmed plans for conducting KidSight Screening at various fairs in our district and reminds us that LMF can fund the expenses for the KidSight Trailer at these events.

**Peace Poster:** DG Kelly Lubbe is asking Zone Chairs to talk to clubs and encourage them to contact the schools in their district to promote the Peace Poster Contest. This year's theme is "Dare to Dream." 1<sup>st</sup> VDGE Louvenia Shack-Seals motioned the district purchase 10 Peace Poster Kits for the clubs to use. ZC Jim Phelan seconded the motion. Motion passed. CT Barry Allen will order the Peace Posters. Shawne Lige has agreed to be the District Peace Poster Chair again this year. Since the checks given to last year's winners have not been cashed, it was suggested that we give cash prizes this year. This would come from our Activity Account.

**Leadership Report:** GLT Coordinator Roger Bosse reported that over 60 Lions representing 20 clubs participated in the Leadership Training on May 4, most of them in person, but a few on Zoom. Areas covered included the offices of President, Vice President, Secretary, Treasurer, Tail Twister, Lion Tamer, Orientation, Membership Growth, MyLCI, and Marketing. Twenty clubs were represented, and all sessions were recorded on Zoom for Lions to view later. He submitted a written report as well. Next year's training will be on the 4<sup>th</sup> Thursday in April.

**Membership Report:** GMT Coordinator Cheryl Bradshaw and DG Kelly Lubbe reported that we currently have 964 members in our district. PID Esther LaMothe inquired about the possibility of the district picking up the initiation fee for new members. CT Barry Allen reported that there is no money in the budget for that. The suggestion was made that individual clubs could do that on their own if they chose.

**Owl Presentation:** PDG Ray Robins visited us from the Holt Lions Club in District 11-C2 to demonstrate the Owl, a video conference camera, microphone, and speaker combination that can be used in hybrid zoom and in person meetings to make it easier for everyone to see and hear others in the room and on Zoom. It is used in combination with a computer and a screen. The cost of the Owl itself is \$1,049, and other attachments may be required. ZC Anita Hoyt motioned we provide up to \$1,500 to purchase the Owl and the other attachments that might be required. ZC Jim Phelan seconded the motion. Motion passed. DG Kelly Lubbe will appoint a committee to set up training in the use of the Owl, as well as guidelines and requirements for the use of the device and who is permitted to check it out.

**Review of the 2022-2023 Budget:** PCC/CT Barry Allen provided electronic copies of all financial documents to the cabinet members and finance committee: Administrative Account and the Activity Account with a complete listing of all transactions for each account, a categorized listing for each account, with the bank statements and a spreadsheet on both. He also included a copy of the Parade of Checks donations. The Administrative Account has a total of \$19,727.24 and the Activities Account total is \$62,300.12.

ZC Anita Hoyt motioned we approve the finance committee recommendation that we realign the Activity accounts to unlock unused funds: specifically reduce the LEO account and the Youth Exchange accounts to a \$2000 reserve for future use, adding \$2000 to each of the Reading Action Program and the Hearing and Speech accounts which are unfunded. The remaining funds to go into the District Projects account to be used for multiple service projects. DGE Annette Hemeryck seconded the motion. Motion passed.

The Diabetes Account shows a balance of \$7,148.88. DG Kelly Lubbe will work with Diabetes Awareness Committee Chair PDG Terri Huffman to form a committee to include members throughout the district to plan how best to use those funds. IPCC Dave Hill asked to be on that committee.

The Finance Committee also recommends that we change the Karl Sorrick Award, page 18, to require (as listed) a donation of \$250 or more to the various district projects but eliminate the need to provide \$10 to each of the projects, some of which do not need the funding. The CT will provide a Parade of Checks form to delineate which projects need funding. It is recommended that we eliminate WALD as a separate item and simply include it as an administrative line item in the budget. We will eliminate the separate checks to each of the state projects and the district and have the clubs write one check to the district to cover all their Parade of Check donations. The parade of checks would still occur with the club presenting their single check to the DG. Recommend that the cost of MYCA cadet meals, when they are helping on projects, should come from the MYCA budget. A suggestion was made that some of the money in the Sight Conservation budget be used to reimburse clubs for the cost of eyeglass exams and glasses. Sight Conservation Chair Roger Bosse will work on recommendations for that. The Finance Committee also recommends we reinvest in an investment account. ZC Jim Phelan motioned we place the Treasurers Report on file as presented. ZC Bea seconded the motion. Motion passed.

DG Kelly Lubbe is recommending a policy change to include \$200 in the budget as a discretionary fund for the District Governor. This was referred to the Finance Committee.

**Service Activities Report:** GST Coordinator Nancy Hill filed a written report thanking the clubs for all their service projects this past year.

**LMF:** PCC Dave Hill filed a written report detailing the latest information from LMF and Leader Dog.

**Zone Chair Reports:** Zone Chairs Bryan Cook and Bea Furman filed written reports before the meeting. ZC Jim Phelan distributed a written report at the meeting. ZC Anita Hoyt reported that all the clubs in her zone have finally paid their dues.

**State Convention:** DG Kelly Lubbe reminds us that we can still register for the State Convention in Muskegon to be held May 18-20.

**DGE Annette Hemeryck Goal Review:** DGE Annette outlined her goals for the coming year including having 100% of our clubs report service and having 80% of our zone chairpersons complete zone chair training. Her goal is for the district to gain at least 10 members by June 30, 2024, through advertising, internet presence, and having current members bring 1 member each. DGE Annette plans to have the district complete a hunger drive with each club donating \$200 worth of non-perishable products or funds to their local food pantry by June 30, 2024. She plans to visit each club to present this initiative. DGE Annette Hemeryck has most of her cabinet in place and should have it completed very soon. PCC Peggy Allen agreed fill the position of GST Coordinator for the coming year. The Banner Exchange is scheduled for July 16 at the Big Red Barn in Hanover. The District Convention will be April 6 at Gene Davis Catering on Francis Street in Jackson.

**Governor Overview and Closing:** DG Kelly Lubbe stated that she has enjoyed her work as our District Governor this past year, and thanks all of us for supporting her. She pointed out that it takes all of us doing our part to make it all work. PCC Chairs Barry and Peggy Allen, and PDG Roger and Harriet Spriggs are organizing her Appreciation Dinner. It will take place on August 20 at Gene Davis Catering in Jackson. DG Kelly prefers donations to Eversight or Maggie's Wigs for Kids rather than anything for herself.

Meeting adjourned at 12:10 p.m.

Respectfully Submitted,

Barb Ray, Cabinet Secretary