

## 11-B1 CABINET MEETING MINUTES

October 16, 2021, 1:00 p.m. to 2:30 p.m.

Sandstone Congregational Church  
710 S. Sandstone Rd  
Jackson, MI 49201

**District 11-B1 Cabinet Members in Attendance:** DG Terri Huffman, CS Barb Ray, CT Annette Hemeryck, ZC Nancy Hill, ZC Kelly Lubbe, ZC Anita Hoyt, ZC Cathy Koning, ZC Stan Masters, ZC Chris Lake

**Non-Voting Cabinet Member in Attendance:** Louvenia Shack-Seals

**Other Lions in Attendance:** PID Esther LaMothe, PDG Vicki Ruiz

**CALL TO ORDER 1:00 P.M.:** DG Terri Huffman

### NEW BUSINESS:

**Approval of the Policy Manual:** The Policy Manual Committee included DG Terri Huffman, CS Barb Ray, ZC Nancy Hill, CC Dave Hill, PDG Dennis Lautzenheiser and PDG Vicki Lautzenheiser. PID Esther LaMothe served as the advisor. ZC Nancy Hill summarized the revisions that were made:

- If sufficient funds are available, the DG may award up to 8 fellowships from this list during their year: LCIF, Eversight, LMF, Bear Lake Camp and up to 2 Wendell Doty Awards may be presented each year.
- Guidance for holding virtual meetings was added.
- The procedure for approval of cabinet meeting minutes was updated. The minutes will be emailed to the DG for edit/ approval. After the minutes are edited and approved by the DG, they will be emailed to the entire cabinet and all Lions present at the meeting, with the notice that any needed corrections must be emailed to the Cabinet Secretary by a specific date in one week. If there are no corrections to be made, the minutes will stand as approved and be posted on the District Website.
- All references to Lionesses were removed, descriptions of some committees were expanded, and the guidelines for the DG's first cabinet meeting were expanded.

The Policy manual was emailed to all cabinet members for their review before the meeting.

**CABINET ACTION:** ZC Cathy Koning motioned we approve the Policy Manual as presented. ZC Stan Masters seconded the motion and it passed.

**Adoption of the 2021-2022 Budget:** Cabinet Treasurer Annette Hemereck provided copies of both the Activity and Administrative Budgets and they were emailed to all cabinet members before the meeting.

There was discussion about reimbursement for district Lions who complete leadership training. **CABINET ACTION:** ZC Cathy Koning motioned that we add an addendum to the Policy Manual to designate \$1000 in the Administrative Budget for Leadership Training. Lions may apply to be reimbursed for completed training expenses. ZC Kelly Lubbe seconded the motion and it passed. **CABINET ACTION:** ZC Kelly Lubbe motioned that we order 50 additional Governor's pins. ZC Anita Hoyt seconded the motion and it passed. **CABINET ACTION:** ZC Cathy Koning motioned we approve the 2021-2022 Activity and Administrative Budgets. ZC Stan Masters seconded the motion and it passed. **CABINET ACTION:** CS Barb Ray motioned we purchase a Square Reader from Comerica Bank that our treasurer can use on her

phone to accept credit and debit card payments. The cost of the Square is \$80. ZC Kelly Lubbe seconded the motion and it passed.

**Service Hour Reporting:** General discussion about the importance of service hour reporting and designating a club member to make sure it gets done each month. ZC Chris Lake reported that the Host Club is having members write down their service hours each week when they attend the meetings so they can be recorded. ZC Cathy Koning lead a training session on service reporting at our recent Leadership Forum and is a resource for clubs who need help. CC Dave Hill and CS Barb Ray are also available to help.

**LCIF:** ZC Kelly Lubbe reported on LCIF fund raising. Our district currently has raised 37% of what are asked to raise. She has been visiting clubs to talk about LCIF and KidSight.

**Zone Chair and Committee Reports:** Zone Chairs Bryan Cook, Kelly Lubbe, Stan Masters, Nancy Hill, and Chris Lake all submitted written reports to the cabinet. Committee Chair Peg Griggs submitted a Hearing Awareness report, Roger Bosse submitted reports on Sight Conservation, White Cane and Winter Camp. CC Dave Hill submitted a GMT report, and Roger Bosse submitted a GLT report. All reports were emailed to cabinet members by CS Barb Ray.

**District Governor Terri Huffman's Update:** Membership is still a top priority. She has provided us with small business sized cards we can use to recruit new members. She has been highly active visiting clubs and Lions events around the district. The Inter Lakes Lions Club is planning to close, and members are transferring to other clubs. Several have transferred to the Clark Lake Lions Club. DG Terri and ZC Stan Masters will be working with them concerning the disbursement of funds. Plans are continuing for a one-day District Convention tentatively scheduled for April 23 in Jackson. The theme will be "Sailing into the Future." More details will be provided soon.

Respectfully Submitted,  
Barb Ray, Cabinet Secretary