

## **11-B1 CABINET MEETING MINUTES**

**January 7, 2023, 10:00 a.m.**

**Vandercook Lake Community Center**

**4628 Francis Street, Jackson, MI 49203**

**District Cabinet Members in Attendance:** DG Kelly Lubbe, IPDG Terri Huffman, 1<sup>st</sup> VDG Annette Hemeryck, CS Barb Ray, PCC/CT Barry Allen, ZC Gregg Brindamour, ZC Susanna White, ZC Louvenia Shack-Seals, ZC James Phelan, ZC Bea Furman, ZC Bryan Cook

**Non-Voting Cabinet Members in Attendance:** GLT Roger Bosse, GST Nancy Hill

**District 11-B1 Cabinet Members in Attendance on Zoom:** ZC Cathy Koning, ZC Anita Hoyt

**Lions in Attendance:** PID Esther LaMothe, IPCC Dave Hill, PCC Peggy Allen, PDG Dennis Lautzenheiser, PDG Vicki Ruiz, Dick Colony, Stan Masters

**Lions in Attendance on Zoom:** PDG Bert Sexton, Lindsey LaVere, Phyllis Magbanua, Sue Adams

**Call to Order 10:00 a.m.:** DG Kelly Lubbe

- Words of Reflection: ZC Bryan Cook
- Pledge of Allegiance: 1<sup>st</sup> VDG Annette Hemeryck

**Approval of the Agenda:** ZC Bryan Cook motioned we approve the agenda as presented. 1<sup>st</sup> VDG Annette Hemeryck seconded the motion, and it passed.

**Old Business:** DG Kelly Lubbe reported that LMF paid for an audio meter we can add to the KidSight Trailer, so we are now able to evaluate for vision problems, hearing issues and for diabetes.

We discussed the KidSight Screening that took place at the Jackson County Fair and our plans are to continue next year. One hundred fifty screenings were completed at the fair, with twenty referrals. 1<sup>st</sup> VDG Annette Hemeryck motioned we plan to continue the screening next year at the fair. ZC Jim Phelan seconded the motion and it passed. IPDG Terri Huffman volunteered to work with GLT Roger Bosse to form a committee to better manage our expenses for the fair, and to consider looking at other fairs in our district as well. They plan to contact LMF about their program to promote KidSight Screenings at county fairs.

DG Lubbe updated us on the new "Experience Jackson" signs on highways leading into Jackson. They were paid for by individual Lions and Lions Clubs. Some money that was pledged still needs to be collected,

**Review of the 2022-2023 Budget:** PCC/CT Barry Allen emailed copies of both the Activities and Administrative budgets to the cabinet members, and distributed paper copies at the meeting. We have \$17,163.62 in our Administrative Account, and \$70,378.11 in the Activities Account. He is working to make our accounts more transparent and is requiring an "Expense Reimbursement Form" to be used when requesting reimbursement for expenses. PCC/CT Allen also plans to send out monthly statements to committee chairs so they will know how much money is available in their accounts for projects.

ZC Bryan Cook motioned we approve the financial reports. ZC Bea Furman seconded the motion and it passed.

**Club Status:** The Albion Lions Club has paid no dues this year, despite many conversations between DG Kelly and both their president and secretary. The Albion club has now been cancelled by LCI. They can be re-instated by paying their dues. It was suggested that DG Kelly and CT Barry send them a letter clarifying this issue for them.

The Parma/ Spring Arbor club is considering canceling their club. DG Lubbe and IPDG Huffman are collaborating with them, encouraging their remaining members to transfer to other clubs.

The Tecumseh and Munith clubs have no members. They have been on hold while we worked to rebuild them, but that time limit will expire at the end of this month, and we have had no success in finding new members. IPDG Huffman moved that both clubs be cancelled. ZC Bryan Cook seconded the motion and it passed. DG Lubbe and IPDG Huffman will collaborate with them to formally retrieve their charters and to transfer any remaining funds in their accounts to the district.

**Membership Report:** DG Lubbe pointed out that we now have 961 members in our district. We have lost members because some have lost interest, some clubs are struggling, and some members have passed away. DG Lubbe has the latest new membership certificates and new member packets as well as lots of other current information for potential members. She encourages clubs to contact her for these materials and directed the Cabinet Secretary to send the information about these materials to club presidents and secretaries. She encourages us to hold membership drives to recruit new members.

**GST Report:** GST Nancy Hill congratulates our clubs on all the service projects we are doing and encourages us to be sure to report those hours on MY LCI. Contact her or IPCC Dave Hill, our District Administrator if you need help reporting your service hours. IPCC Hill can even report it for you! A written report was emailed to all cabinet members with more information about the crochet and knitted covers for water filtration devices, the 700 pairs of socks donated to the Interfaith Shelter and much more.

**GLT Report:** GLT Roger Bosse reported that the Leadership Training in April 2022 provided training to 22% of our officers. There were a possible 122 officers that could have been trained. 100% of our Zone Chairs have been trained. All training is now reported to LCI on LEARN. The next training will take place on May 4 at Vandercook Lake High School. A complete written report was distributed to all cabinet members.

IPDG Terri Huffman has now successfully completed her training and is certified as a trainer by the Faculty Development Institute.

**Sight Conservation/White Cane Report:** The Committee is currently evaluating the 11 scholarship applications they received for the four available \$3000 scholarships. More information is available on the written report GLT Roger Bosse submitted. Winter Camp for the Blind will be held on February 3 -5 and will include the charter presentation for the Clear Lake Virtual Lions Club on February 4.

**Lions of Michigan Foundation:** IPCC Dave Hill described the application process for receiving eye exams and eyeglasses through the Lions of Michigan Foundation. See him for more information. Successful

applicants receive a certificate to use for the exam and glasses at eye care providers who participate in VSP. Both Dr. Shefferly and Pearle Vision in Jackson are providers.

**Bear Lake Camp:** IPCC Hill announced that there will be a work session in the Spring.

**Peace Poster Judging:** There were three posters submitted to the district. Lions in attendance today voted by paper ballot. The two winners who tied for first place, E.M. from North Adams, and E.C.M. from Ann Arbor Host will each receive \$75. H.T. from North Jackson will receive \$25. We congratulate those winners and plan to expand our Peace Poster project next year with more training for the chairperson.

**LCIF:** IPDG Huffman encouraged us to consider applying for grants from LCIF to support the projects our individual clubs are planning. She also emphasized the importance of every club in the district donating at least \$20 so we can be a 100% district.

**ZC Bryan Cook:** His written report included a summary of the Zone Meeting they held on Oct. 3, with speakers GST Nancy Hill, IPCC Dave Hill, GLT Roger Bosse and District KidSight Chair Teresa Gest.

**ZC Gregg Brindamour:** His written report showed that he has visited all six clubs and they held a Zone Meeting on Nov. 9 and plan another one on Feb. 22.

**ZC Bea Furman:** ZC Bea Furman submitted a written report. She partnered with ZC Jim Phelan to hold a Zone Meeting on Nov. 12 on "How to Interact with Blind and Visually Impaired Persons." She recommends that all Zones consider this as a topic.

**ZC Jim Phelan:** His written report shows that he coordinated with ZC Bea Furman on a Zone Meeting and has visited all his clubs except Concord.

**ZC Susanna White:** Her written report shows that she plans a Zone Meeting next month with Presidents and Secretaries. As chair of the **Childhood Cancer Committee**, she reports that she and PDG Bert Sexton delivered 63 stuffed backpacks to Mott's Children's Hospital. The backpacks were filled at the Fall Conference with donations from many Lions clubs in our district.

**ZC Anita Hoyt** gave her report on Zoom and emphasized the importance of effective communication between the district and the clubs, and the role that Zone Chairs have in this process.

**ZC Louvenia Shack-Seals** distributed a written report describing the Quest Club's "Child to Parent Gifting Event" at Cascades Elementary School. She plans a Region or Zone meeting in February or early March, possible including another Region or Zone.

**Dates to Remember:**

Hall of Fame Nominations due February 24, 2023

Michigan Forum February 25, 2023

Karl Sorrick Club of the Year due to Cabinet Secretary February 28, 2023

District Lion of the Year Nominations due to District Governor February 28, 2023

District 11-B1 Convention April 29, 2023

Leadership Training, VCL, May 4, 2023

Multiple District Convention May 19, 20, 2023

PID Esther informed the cabinet and those in attendance that there will be a special meeting of the PDGs and herself to appoint ZC Louvenia Shack-Seals as 2<sup>nd</sup> VDG. This meeting will be held on Zoom, and she is collaborating with Lions Clubs International to assure all is in order.

**Motion to Close Meeting:** IPDG Huffman motioned we adjourn the meeting. PCC/CT Allen seconded the motion and it passed. Meeting adjourned at 12:15 p.m.

Respectfully Submitted,

Cabinet Secretary Barb Ray