

Lions District 11 B1 Cabinet Meeting

Minutes- July 27, 2019 10am

Vandercook Lake Club House

4628 Francis St. Jackson, MI 49203

District 11 B1 Cabinet in attendance: DG Michael Scott, Jr., IPDG Roger Spriggs, CS Amy Shepherd, CT Anita Hoyt, ZC Pat Komescher, ZC/PDG Dave Hill, ZC Roger Bosse, and ZC Terri Huffman.

Cabinet Member(s) absent: 1VDG David Anderson, ZC Rich Westbury, ZC Don Rose

Non-voting Cabinet Member(s) in attendance: GLT Roberta Sexton, GST Terry Walters, LCIF Co-Chairs Barry Allen & Lion Kelly Lubbe

Non-voting Cabinet Member(s) absent:

Guest(s): Sergeant of Arms Jenny Stowell, Lion Harriet Spriggs, Lion Nancy Hill, PDG Vicki Ruiz, Sharon Scott.

Call to order: 10am

DG Michael Scott, Jr.

Words of Reflection:

PDG Dave Hill

Pledge of Allegiance:

IPDG Roger Spriggs

Approval of the Agenda:

DG Michael Scott, Jr.

VOTE: A motion to approve the Agenda was made by Dave Hill. Seconded by Terry Walters. Approved

Approval of the 4/14/19 District Cabinet Minutes

DG Michael Scott, Jr.

Minutes sent by email and provided at the meeting.

VOTE: A motion to approve the minutes was made by Dave Hill. Seconded by Roger Bosse. Approved

Introduction of Cabinet

Add LCIF Chair, Barry Allen. Kelly Lubbe is also getting trained as an LCIF Chair.

OLD BUSINESS

DG Michael Scott, Jr.

Banner Exchange: \$72 was our share of the 50/50 income. It has been discussed that we give the \$72 to the new Jackson Diabetes Club since we were in their area and they are our newest club. **VOTE:** Anita Hoyt made a motion that we donate \$72 from the Banner Exchange to the Jackson Diabetes Club. Seconded by Barry Allen. Approved

Roster Books:

Mike Scott shared that leadership is exploring ways to lower the overall cost of the Roster Books. We will make some of the information available over secure internet and will be lowering printing cost. Using half-page to save costs and make printing easier. Creating rosters that are accessible to all members. Discussion: What will be the distribution process once the roster is printed? We will be calling presidents together for a meeting to discuss the Global Action Team. Rosters will be distributed at this meeting. Some may be mailed if President's cannot attend. Last year the cost of rosters was \$435. It's important for many members to have hard copies that they can carry without having to get information online.

NEW BUSINESS

Approval of the 2019-2020 Policy Manual

DG Michael Scott, Jr.

The proposed Policy Manual, sent by email, was not received by everyone present.

VOTE: Anita made a motion that Amy Shepherd email the Policy and Procedure manual to everyone on the District Cabinet. Changes will be highlighted in blue. Each cabinet member should review, comment and/or vote. An email will be sent out as an OPEN Copy to all voting cabinet members. Cabinet members must REPLY ALL. The vote is due by August 15th.

Seconded by Terri Huffman. Approved

Adoption of the 2019-2020 Budget

CT Anita Hoyt

Budget Committee: Mike, Dave Anderson, Anita. Met July 26th to discuss budget (2hrs. by phone).

Discussion:

Expenses are greater than our income. Will need to raise funds or curb expenses.

Operational costs will change because we will be adding back funds for rosters. District

Governor Trading pins \$950. If we sell all pins at \$5 each it will cover the cost of the pins.

Since we don't have a 2nd VDG should we take that funding out of the budget? We kept that money in just in case we do get a 2nd VDG. It's a line item that may or may not be used.

IPDG Roger Spriggs stated, for the record, that he was not invited to the Budget Committee Meeting and that his position is listed in the Policy Manual as a member of the Budget

Committee. **ACTION ITEM:** Anita Hoyt will include Roger Spriggs.

\$1,000 in the budget for Leadership Training at Higgins Lake. Funding available for 7 scholarships. Barry Allen pointed out that each district is responsible for paying Higgins Lake \$300. The finance team will review scholarship requests. Activities budget will be presented at a later date. The finance committee is looking for LCI grants to supplement the funding that we have. **ACTION ITEM:** If there is anyone skilled with grant writing that would like to assist with this please contact Anita Hoyt. **ACTION ITEM:** LCIF Chairs Barry Allen and Kelly Lubbe will look into LCIF grants. Roger Spriggs shared that Eversight is no longer giving out free awards. They have to be purchased now, so we should consider this in our budget. Terry Walters stated that if you donated to the Eversight Board room, you can designate that you want to use that you're your club awards.

VOTE: Motion to accept the 2019-2020 Budget, as modified during the discussion, by Anita Hoyt. Seconded Roger Spriggs. Approved

Audit Report:

CT Anita Hoyt

Past cabinet treasurer, Barry Allen has completed an audit. Barry Allen finalized all of the end of year reports and presented them to past assistant treasurer Denny Lautzenheiser, IPDG Roger

Spriggs, and Cindy Clark the bank manager at Comerica Bank. **VOTE:** Terry Huffman made a motion that we accept the qualifications of Cindy Clark from Comerica Bank who did the audits.

Seconded by Roger Bosse. Approved.

District Governor Pins:

CT Anita Hoyt

We will be making a push to see the governor pins at \$5 each to cover the purchase costs.

Bear Lake Camp:

PDG Dave Hill

Dave Hill gave a camp update. Ten cabins were re-roofed last year. Additional fundraising campaign selling “patches,” to pay for new roofs to directors’ house (lodge), arts cottage and music cottage. Would like to add a deck to the directors’ house. This fundraising campaign is above and beyond the parade of checks. They received a reduced LCIF grant to help with roofing costs.

Zone Modifications:

DG Michael Scott, Jr.

VOTE: Dave Hill made a motion to approve the zone modifications as presented. Seconded by Terri Huffman. Approved

Discussion: We need to be prepared to reimburse if zone chairs do submit their expenses. 8 zones at \$75 flat rate per zone chair would stay within our \$600 budget. A Zone Chair that costs above the \$75 rate can submit for reimbursement on a case by case basis.

See Attached Zones

Fall Conference / Next Cabinet Meeting: Saturday, 10/19 @ Jackson Cascades Manor

Meeting adjourned at 11:15 am by DG Michael Scott

Amy Shepherd, CS

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