

**Michigan District 11-B1
Zone Chairperson Club Visitation Report**

Region Zone

Club Visited

Date Visited

Members Present

Non Members Present

This was visit #:

Yes No N/A

1. Did the club President follow an agenda?
2. Did the meeting begin with a regular opening ceremony?
3. Did the Tail Twister provide a lively meeting and assess appropriate fines?
4. Were the American flag, banner and tables properly set?
5. Were guests introduced and welcomed?
6. Was the club informed of upcoming activities?
7. Was there a Program?

8. Name the speaker and describe the program, if any:

9. Observations and comments about the meeting and the club:

10. Suggestions and/or ideas for better meetings or club organization:

Zone Chairperson:

Report Date:

Copy sent to the Club President on (date)

Send a copy of this report to the District Governor & Vice-District Governors.