



Roaring Lines



January 2017

District 26 M3 2016-2017

District Governor
Lion Steve Wiechens
stevewiechens@gmail.com

1st Vice District Governor
Lion Bob Noellsch
lionbobnoellsch@hotmail.com

2nd Vice District Governor
Lion Arthur Latson
elatson2002@gmail.com

2017 DISTRICT 26 M3 LIONS CONVENTION

You'll be hearing more about our **2017 District Convention** in the months ahead, but it's not too soon to **SAVE THE DATE!**

Dates: **Friday, March 24 Hospitality Night**

Saturday, March 25 Convention & Luncheon

Hospitality Night – **Where - Harvester Lions Club** at 4835 Central School Rd., St. Charles, MO 63304

Time - Doors open at 6 p.m.

Cost – Hospitality table - \$100.00

It will be a throw-back to the last 100 years of Lions history. **Have some photos?** Bring them to decorate your table!

How about dressing in themes? 1920's? Flappers & Gangsters? Yellow Vests? Show your style and club pride!

Silent Auction - IPDG Lion John Deters is also coordinating the auction, so please consider donating an item
(bring your wallet and plan to bid!)

Trivia Contest – this is also in the planning to celebrate our century of Lions, **cost \$1.00.**

Convention Day - Where - Holiday Inn, Earth City.

Time - Activities at 8:30 a.m., you can meet & greet candidates.

Meeting at 9:00 a.m. (Registration form attached.)

Our special guest will be **PID Larry Johnson** from West Virginia

Learn from Brain Port about a device that helps blind people see in black and white.

(Eye doctors could be invited to attend as a registered guest for \$10.)

Breakout sessions-

- Lions Foundation and what they are doing for you and all over the world by PID Doc Garrett and PCC Don Noland.
- How to get and keep younger members and what younger members want and need. Presented by Jason and Dan Foust Jr.
- Alert Trailer – Have flooding in your area, storm damage we now have an Alert trailer to come and meet the needs of the community. Learn how this will work in your area by PDG John Clark and PDG John Deters.
- Guiding Lions - The backbone of every new club what they do and training to become one by PDG Lyn Porterfield.

Other Convention favorites: the Parade of Banners, Peace Poster winner, awards and recognitions, memorial service, and voting for cabinet officers. And just for fun – a Craziest/Ugliest Lions hat contest!

Lodging: Rooms at the Holiday Inn, Earth City are available for our Convention Rate of \$92/night plus tax. Call the Earth City Holiday Inn directly at 314-291-6800 to make reservations by March 2nd and ask for the “**Lions Block.**” After March 2nd rooms will be provided on a space-available basis at the prevailing rate.

Raffle tickets will be sent to clubs in December. Please help support our convention by purchasing the tickets. This allows us to keep our price the same: \$10 to register of \$18 for registration and lunch.

Questions? Contact PDG Sandy McCann, PDG John Clark or IPDG John Deters (silent auction):

PDG Sandy McCann: 537-823-7345, mccannsandy@yahoo.com

PDG John Clark: 636-359-0628, lionclarkm3@gmail.com

IPDG John Deters: 573-795-4862, lionjohndeters@hotmail.com

PID Larry Johnson



Lions District 26-M3 Convention

Saturday March 25, 2017

Holiday Inn, Earth City, MO

Our convention speaker is Lion Larry Johnson Past International Director. PID Larry Johnson is from Vienna, West Virginia and was elected to serve in 2007. He has served in numerous positions as a Lion and has been active member of the Parkersburg Lions Club since 1974. He is married to Lion Rachel and they have one son.



Registration Form

Sleeping Room information: Sleeping room rate for Convention is \$92 plus tax per night. All room reservations are to be made directly with Holiday Inn. Call 314-291-6800 when making reservations ask for the "ILC". Reservations received after March 2, 2017 will be provided on a space available basis at prevailing rate. Or call Jacki direct 314-475-3808.

General Information: When registering as a club please fill in the name of the club below, and attach a list of all attendees. In order to vote, you must be registered and a member in good standing. Questions regarding this convention may be addressed to PDG Sandy McCann 573-823-7345 or PDG John Clark 636-359-0628.

Name (s) of Lion _____ Club _____

Phone _____ Address _____

City, State _____

Zip _____ Email _____

Fill in registration information requested and make all check payable to "District 26-M3 Convention 2017", mail check and this form to Lion Sheri Horton 311 Birkhead Road, Winfield, MO 63389.

Check if needed: Large Print _____, Braille Materials _____, Special Diet menu _____

Registration Only (<u>Must be registered to vote</u>)	_____	\$10.00*	_____
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Full Registration (INC. Luncheon and registration)	_____	\$18.00*	_____
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Trivia Friday night	_____	\$1.00	_____
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Total Due	_____		_____
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*If using pay pal your payment will need to include handling fees.

Mark here if club will be bringing their banner and stand for the Parade of Banners _____

Friday night hospitality will be at Harvester Lions Club, 4835 Central School Rd., St. Charles, MO 63304- Hospitality tables will be \$100. Clubs can set up hospitality tables as they have in the past. Event will start at 6 pm. Friday night.

Please place an X here _____ if your club would like to reserve one of the hospitality tables. You can remit your payment on the hospitality table request form.

We will have a silent auction Friday night, so clubs are encouraged to bring items to donate to the auction. Please contact IPDG John Deters with auction items. Call 573-795-4826 or lionjohndeters@hotmail.com.



Hospitality Table Request Form

LIONS INTERNATIONAL
MD 26-M3 District Convention

March 24, 2017

Harvester Lions Club

4835 Central School Rd.

St. Charles, Mo

Name of Lions Club(s): _____

If sharing a table name of additional club: _____

Name of Contact Person: _____ Phone Number: _____

Table Shared: Yes ____ No ____ Electricity Needed? Yes ____ No ____ Number of Tables ____

Food and liquor must be kept in the Hospitality area. All hospitality locations will be on a first come first served basis. Please make table reservations by March 15, 2017.

➡ We will have a Silent Auction and will appreciate any items you wish to donate from your club.

Maintain the bottom portion of this page for your Lions Club records:

Hospitality Table reserved on Date: _____

Individual or Shared Table (circle one)

If Table is shared indicate Lions Club sharing the expense: _____

Date confirmation of reservation received: _____ (attach this portion to a copy of the confirmation)

Name of Lion: _____ Club Position: _____

Cost \$100.00 Payable to District 26-M3 District Convention. Mail to Sherl Horton 311 Birkhead Road, Winfield, MO 63389.

NOTE: All clubs are encouraged to bring a banner for the Parade of Banners during the opening session on Saturday. If you are going to participate, please let us know who will be responsible for your club's banner.

LIONS ALERT PROGRAM

Often Lions are called upon to assist when disasters occur here at home and abroad. The ALERT program is designed to provide support to service personnel and disaster victims for short and long term. To do that Lions Clubs International encourages Lions to follow its objective development plan of action; based on the level of severity of a disaster. They are as follows:

LEVEL 1.) Affecting a few people.

LEVEL 2.) Affecting a Community.

LEVEL 3.) Emergency, affecting hundreds of thousands of people.

We all live in hope that no disaster strikes our own communities but as some of you know is not the reality life. Disasters are either natural, man-made or public healthcare.

MD26-M3 has with the assistance of Lions Clubs International purchased two newly built ALERT TRAILERS (pictures) which will need to be stocked with emergency materials and supplies.

In order to assist in disaster relief LCI has developed an ALERT plan; each district has an ALERT Chairperson. That chairperson has the responsibility to assemble a team of volunteers and emergency service professional. Lions can go to LCI's website to obtain information on guidelines, materials and checklists to assist in planning for disaster relief.

Prior a disaster there are certain requirements that have to be met. Disaster team just can't show up to help. Because we as Lions know where there is a need; there is a Lion. In this particular instance each member of the team is required by Missouri to attend a (FEMA G-317) Certified Three Day Emergency Preparedness Training Sessions. M3's 3 day training sessions are scheduled as follows:

MD26-M3's Emergency Preparedness Training

Conduct by: Mid America TEEN CERT

DATE: March 17-19, 2017

Friday 17th 6:00pm - 10:00pm

Saturday 18th 8:00am - 5:00pm

Sunday 19th. 8:00am - 5:00pm

Location: WENTZVILLE COMMUNITY CENTER

500 W Main Street

Wentzville, Missouri

CONTACT: districtgovernorlisa@yahoo.com

Registration: Lions Must Register by FEBRUARY 17, 2017

COST: \$60:00

Alert Trailer District - Update Report

Two trailers have been purchased and all registration and licensing and Insurance completed. The licensing is a onetime deal with no renewal. Trailer are being stored at the Old Monroe Lion club.

Items that have been purchased are as follows:

Brooms	Work light	Water hose	Water cooler	Shovels	
Extension cord	Squeegee	Rake	Nail puller	Surface cleaner	70 qt. cooler

Item remaining to obtain are as follows:

Generators	\$999.00	Charcoal Grill	\$249.00
Gas Grill	\$449.00	Pressure washers	\$359.00

Miscellaneous Items needed are:

Toilet paper	Tissue paper soap	Sanitizing wipe	Diapers
Women pads trash bags	Bleach	Can opener	Blanket
SOAP	Tooth Brush	Sanitizing Wipes	Tooth paste

We are asking the clubs to match the items or provide donations to obtain our goals. We have an individual from the fire department willing to come to a club or come to station and provide preparedness training.

Trailers are to be painted and have lettering soon.

Submitted by,

Lion Dr. Ronnie Drake

Bob Evans®
COMMUNITY
FUNDRAISER

Dine to make a difference

Wentzville
Outreach Lions
Club

Tuesday, January 24, 2017
6:00 A.M. - 9:00 P.M.

Bob Evans will donate 15% of sales
when you present this flyer* to

Bob Evans®

1998 Zumbuhl Road, St. Charles
www.BobEvans.com/BEkind

*Flyer must be presented at time of check out.

#169



LIONISM WITH RESPECT

Missouri Lions State Convention 2016

Presented by: PDG Ann Anderson

Merriam-Webster's Definition of Respect:

respect

noun respect \ri-'spekt\

Simple Definition of RESPECT

: a feeling of admiring someone or something that is good, valuable, important, etc.

: a feeling or understanding that someone or something is important, serious, etc., and should be treated in an appropriate way

: a particular way of thinking about or looking at something

Other Possible Meanings:

It could mean:

- ☐ Valuing each other's points of views.
- ☐ Being open to being wrong.
- ☐ Accepting people as they are.
- ☐ Not dumping on someone because you're having a bad day.
- ☐ Being polite and kind always, because being kind to people is not negotiable.
- ☐ Not disliking people because they're different than you
- ☐ Not gossiping about people or spreading lies.



In honor of our International President
from Japan Jitsuhiro Yamada.



Club Meeting Respect

Treating fellow Lions with respect and politeness is a must at our club meetings.

A little courtesy will reduce unnecessary tension and help retain members in your club.



Respect your fellow Lions
as you would yourself.



Things to remember out of respect at our club meetings:

- ☐ Respect the speaker at hand whether it is the President, Secretary, Treasurer or any Lion
- ☐ If you have food servers, please remember to respect the job
- ☐ Visitors – be polite, but still have fun. Always remember to introduce yourself and make sure they feel welcome
- ☐ Have fun with Tail Twister, respect the position
- ☐ Listen and learn



R-E-S-P-E-C-T

- R = Recognition...**Recognize others and make them feel important
- E = Encourage...**Encourage others every opportunity you have
- S = Support...**Support others in their endeavors
- P = Positive...**Always look for the positives in self and others
- E = Enjoy...**Enjoy Life and others, they will enjoy you, respect you
- C = Compromise...**Compromise, try to see other's point of views
- T = Think...**Think before you speak to be sure you are offering respect to others

District Meetings

“Respect for ourselves guides our morals, respect
for others guides our manners!”

Laurence Sterne

- ☐ Proper Protocol
- ☐ Respect the speaker at hand
- ☐ Listen and learn
- ☐ Report with Respect

Respect through Protocol

protocol

noun pro-to-col \ 'prō-tə-, kōl, - , kōl, - , käl, -kəl \

Simple Definition of PROTOCOL

: a system of rules that explain the correct
conduct and procedures to be followed in
formal situations

: a document that describes the details of a
treaty or formal agreement between countries

What is Lions Protocol?

Protocol in Lionism is a form of RESPECT.

Just being polite!

Why do we use Protocol?

To acknowledge leadership in our
organization, past and present.

Just being polite!



THE INTERNATIONAL VISITOR

A Hosting & Protocol Guide

Every year, present and past officers and international directors travel to districts and multiple districts around the world to deliver informational and motivational speeches, discuss matters of interest with local leaders, and meet as many Lions as possible. This guide was developed to assist you in making their visit to your area as pleasant and worry-free as possible. It contains hosting tips as well as the association's Official Protocol.

A Word About Protocol

The association's Official Protocol is designed to eliminate confusion regarding the proper recognition of Lion dignitaries. Whether for purposes of introduction or head table seating, it provides a simple and definitive answer to the question: "Who comes first?" You should not stray from it without good reason. One of those "reasons" might be a deep-seated cultural tradition in your country that would, for example, find it unacceptable to give precedence to the most recent past holder of an office, rather than to the one with the most seniority. One needs to be flexible in such situations, but where they do not exist, it is much easier to simply follow the Official Protocol.

While there is no hard and fast rule, introductions usually commence with those lowest on the Order of Precedence and end with the highest-ranking Lion present. When non-Lion dignitaries are present, a combination of local custom and common sense should be used in deciding at what point they should be introduced. If the event is a multi-day convention or conference, try to avoid introducing all the dignitaries at every event. Once at a general session and once at a banquet is sufficient. Nor is it necessary to give a full introduction to your principal guest more than once; indeed, this can be both embarrassing to your guest and boring to your attendees.

Clubs, districts and multiple districts are required to extend the same rights and privileges as required under official protocol to resident officers as they would extend to officers visiting from other districts, multiple districts or constitutional areas, irrespective of local custom.

Flags, Anthems and Toasts

If your guest is from a country other than your own and flags are going to be displayed, the guest's should also be displayed in accordance with the flag protocol in your country. The Speakers kit sent when the speaking engagement is officially confirmed includes a small table flag and stand. It also includes a recording of the speaker's national anthem in the event anthems will be played.

At some events, toasts will be proposed. For example, in countries that are members of the British Commonwealth of Nations, it is customary to toast the Queen. To toast the association, it would be appropriate to use the following: "Ladies and gentlemen, please join me as I toast our beloved association. I give you The International Association of Lions Clubs."

Tips for a Successful Visit

Before the Visit

- Provide advance information including:
 - an agenda (make it clear what events your guest is expected to attend)
 - suggested attire or dress code (formal, business, etc.) for each event
 - weather conditions in your area
 - background information (newsletters, bulletins)
- Communicate fully and often
- Keep in mind that local expenses, including special events (tours, golf, etc.), are the host's responsibility

Meeting and Greeting Your Guest

For Air Travel:

- The chairperson of the meeting or convention (council chairperson, district governor, etc.) should head the group meeting your guests.
- Plan on meeting your guests at the gate. If this is not possible, plan a meeting place in advance.
- Make sure you are readily identifiable with Lions clothing and badges.
- Plan on carrying your guests' luggage.
- Make sure your car is large enough to accommodate all guests and their luggage. Many times your guests may have been away from home for awhile and have more luggage than you expect. Having an extra car available in case of extra luggage is prudent.

For Car Travel:

- If your guests are driving, provide them with complete directions, including a map.

Make the Stay an Enjoyable Experience

- Before your guests' arrival, handle check-in and inspect the room thoroughly. Deal with any problems prior to your guests' arrival.
- Amenities are always a nice touch — the personal preference sheet sent by International Headquarters before your guests' arrival will give you ideas for these items.
- Prepare a welcome packet with the final agenda for your meeting or convention, information about the area and some regional publications. Also include a list of room numbers and/or telephone numbers of key Lions.
- Once you bring your guests to their room, plan a time to go over their schedules in detail. Review pick-up times and proper dress for all events.
- Give your guests time to settle in.
- Appoint a full time host and hostess to the couple. This is usually best handled by a past international director and spouse. This will ensure your guests' needs are taken care of and that they arrive at events on time.
- Provide some free time for rest in the schedule.

Program Suggestions

- Your guest's address should be the centerpiece of the banquet or event. In most cases, this means directly after dinner and before any entertainment or other presentations.
- Your guest should only be expected to make one major address.
- It is appropriate to present your guest with a gift at the banquet or other major event. Please keep in mind space and travel considerations. A donation in the guest's name to LCIF is always welcome. If possible, offer to mail larger gifts.
- If you expect your guest to assist in giving out awards during the event, make sure a script is prepared, including background information on recipients.

Departure

- Attend to your guests' departure with the same care you gave their arrival. Handle check out for your guests and arrange for luggage pick-up.
- Escort them from their hotel room all the way to the airport gate.
- Check that your guests' flight is leaving on time. If there is a serious delay, make necessary transportation and hotel arrangements.

Some Final Notes

- Treat your guests as you would a family member or close friend. Ask yourself: how would I wish to be treated if I was the guest? Act accordingly.
- While a gift is optional, remember that a sincere thank you note is not.

General Comments—When a Lion holds more than one title, he or she shall be recognized for the highest one. In areas that have positions in addition to those listed above, they should be recognized in accordance with local customs, provided that elective officers always have precedence over appointive ones. It is recommended that Melvin Jones Fellows be recognized as a group. In introducing speakers, their status as Fellows should be mentioned.

Non-Lion Dignitaries

Non-Lion dignitaries should be given precedence in accordance with local protocol and/or custom, keeping in mind that if the non-Lion is the principal speaker, then he or she should be seated directly to the right of the chairperson (see below).

Head Table Seating

The presiding officer or meeting chairperson must always be seated at the most central seat at the table when there is no central podium, shown as seat number one in the following diagram (Figure 1). The principal speaker would occupy seat number two, then other Lion dignitaries in accordance with the general order of precedence. If possible, there should be the same number of seats to the right and left of the chairperson or presiding officer (who would normally be the club president, district governor, council chairperson or international president).

(Audience)

Figure 1

7	5	3	1	2	4	6
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As shown in figure 2, seating at a head table with a podium is essentially the same, except the meeting chairperson or presiding officer is always seated at the left of the podium (facing the audience) and the principal speaker at the right.

(Audience)

Figure 2

7	5	3	1	Podium	2	4	6	8
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When spouses are present, they should be seated to the member's left when on the left side of the table, on the member's right when on the right side of the table.

Master of Ceremonies and Meeting Secretaries

At some events, the Master of Ceremonies (emcee) will be someone other than the chairperson or presiding officer. In such cases, he or she should be seated in accordance with local customs, or at one end of the head table. If, however, his or her place in the general order of precedence dictates a specific seat (e.g., he or she is a past international president at a district function), then that should rule. On rare occasions, there will be a meeting secretary; again, local customs should rule.

Multi-Head Tables

If there is more than one head table, the table at the highest level shall be considered the primary one. Care should be taken not to seat Lions of the same rank at different tables.

Head Table Introductions

Introduction of the head table should begin with the meeting chairperson or presiding officer, then continue from the person with the lowest rank on the order of precedence to the person with the highest. When spouses are present at the head table, they should be introduced with the member first (e.g., "Past International Director John Doe and his wife Jane").

National Anthems

When official representatives of the International Board of Directors (whether or not currently serving on the board) from another country are present at an event where national anthems are normally played, they should be extended the privilege of having their anthem played.

Official Protocol

The following is the official protocol policy of The International Association of Lions Clubs. Only the principal speaker is required to acknowledge all dignitaries present.

Order of Precedence

Lions shall be recognized in the following order:

- International President
- Immediate Past International President/LCIF Chairperson
- International Vice President (according to rank)
- Past International President (b)
- 5. International Director (Board Appointee)* (a)
- LCIF Board of Trustees
- Past International Directors (c)
- GLT/GMT International Coordinators, Family and Women International Coordinator (FWC) (a)
- GLT/GMT Constitutional Area Leader (a)
- GLT/GMT Constitutional Area Leader (a)
- 10. LCIF Area and Regional Coordinators, FWC/GLT/GMT Area Leaders and Special Area Advisors/Japan Vice Constitutional Area Leaders (a)
- 11. Chairperson, Council of Governors (a)
- 12. District Governors
- 13. International Administrative Officers/Constitutional Area Executive Staff
- 14. Immediate Past Council Chairperson
- 15. Past Council Chairpersons (a)
- 16. Multiple District FWC/GLT/GMT and LCIF Coordinators
- 17. Immediate Past District Governor (a)
- 18. Vice District Governors (according to rank)

- 18. Vice District Governors (according to rank)
- 19. Multiple District Committee Chairpersons (a)
- 20. Past District Governors (a)
- 21. Multiple District Secretary (volunteer) (a)
- 22. Multiple District Treasurer (volunteer) (a)
- 23. District Secretary (a)
- 24. District Treasurer (a)
- 25. District FWC/GLT/GMT and LCIF Coordinators (a)
- 26. Region Chairperson (a)
- 27. Zone Chairperson (a)
- 28. District Committee Chairperson (a)
- 29. Club Presidents (a)
- 30. Immediate Past Club President (a)
- 31. Club Past Presidents (a)
- 32. Club Secretary (a)
- 33. Club Treasurer (a)
- 34. Multiple District Secretary (staff) (a)
- 35. Multiple District Treasurer (staff) (a)
- 36. District Administrative Secretary (staff) (a)

Remember:

1. Do not recognize Lions who are NOT in attendance.
2. Do not make comments about each person as you establish Protocol.

Explanation of notes used above:

(a) When more than one is present, they shall be recognized according to the Roman alphabetic order of the first letter of their fully used family name. If the first letter is the same, go to the second letter, and so on. If the last names are identical, the same process should be followed with the first given name; if these are the same, then the middle name. In the unlikely event that the two names are identical, the one with the longest association membership shall be given precedence.

(b) When more than one is present, the one who served most recently is given precedence, and so on.

(c) When more than one is present, precedence should be the same as for Past International Presidents (see (b) above). In the event more than one Past International Director who served during the same term is present, then the criteria specified for (a) should be used.

General Comments - When a Lion holds more than one title, he/she shall be recognized for the highest one. In areas that have positions in addition to those listed above, they should be recognized in accordance with local customs, provided that elective officers always have precedence over appointive ones. It is recommended that Melvin Jones Fellows be - recognized as a group. In introducing speakers, their status as Melvin Jones Fellows should be mentioned.

State Meetings

The Council of Governors meetings are a great way to keep up on the business of the Missouri Lions. BUT, we must remember that the Governor's are the only Lions in the room who have the right to vote along with their Council Chairperson. We, as attendees, must respect the meeting and only speak when permission has been granted from the Council Chairperson.

It should be a good time as well as a very important meeting. Protocol is established at the beginning of the meeting, but respect for each other and the meeting at hand is a must!

All Lions are welcome to attend Council of Governor's meetings but must understand that we are just there to mainly observe and learn.

It's all about RESPECT

- ✓ Respect for one's self
- ✓ Respect to our Fellow Lion
- ✓ Respect for our Visitors
- ✓ Respect to our organization

Always have fun but remember to respect each other!





Lions Clubs International

LIONS SERVICES FOR CHILDREN SYMPOSIUM

Planning Guide



Symposium Overview

Lions have a long tradition of helping the world's children through projects that alleviate suffering from poverty, homelessness, hunger, abuse, neglect, disease, and disability. The Lions Services for Children Symposium is a continuation of this tradition. It is an opportunity for Lions districts and multiple districts to network and collaborate with area experts and community organizations to develop robust local projects to serve children in need. It is easy to host a symposium and LCI staff is available to support you through the process. So get started today!

DEVELOPING MEANINGFUL
SERVICE PROJECTS.



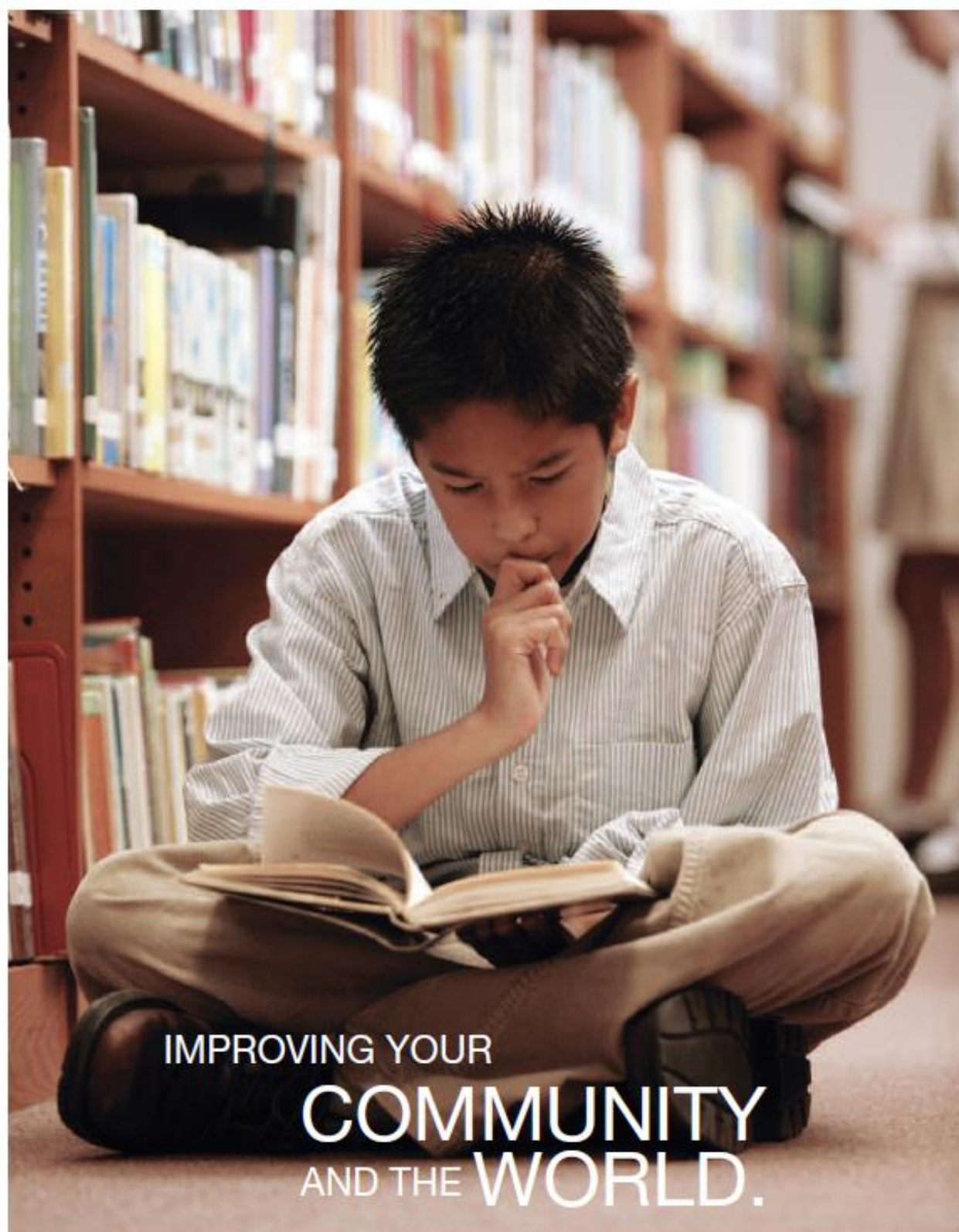
Benefits of Hosting a Lions Services for Children Symposium

In addition to supporting children in your community, there are many benefits to hosting a symposium:

- Build collaborative relationships with governmental agencies, health care organizations, educators and other leaders in your community
- Develop and implement relevant and meaningful service projects for local children
- Expand service projects into more robust, topic-specific initiatives
- Revitalize clubs and engage existing members through new or expanded service opportunities
- Showcase Lions support for children's services in a highly visible community event
- Strengthen the club, district or multiple district's commitment to serving disadvantaged children
- Build membership by working collaboratively with non-Lions

Lions districts and multiple districts that intend to host a symposium are encouraged to apply for the Lions Services for Children Symposium reimbursement opportunity to potentially receive financial assistance for expenses related to the event. Past symposium topics have included "Coping with Disabilities," "Obesity in Children and Youth," "Street Children: Health, Education, and Safety," and "Tools and Resources to Improve Literacy."





IMPROVING YOUR
COMMUNITY
AND THE **WORLD.**

Ten Steps to Hosting a Successful Lions Services for Children Symposium

Hosting a Lions Services for Children Symposium requires preparation, but the time invested will reap many benefits for underserved children, Lions clubs, and the community as a whole. Consider the following recommended steps for organizing your symposium:

STEP 1: Form a Planning Team

- Select a team leader who possesses interpersonal, organizational, and delegation skills.
- When selecting team members, include Lions that have a passion for issues affecting children and who will work well together.

STEP 2: Select a Theme

- Your symposium theme is a call to action. It should alert Lions and community members of a need affecting local children and inspire them to become involved.
- Determine a theme that reflects a local community need together with the interests of the team members.
- Choose a theme that will expand existing Lions service initiatives, or consider doing a community needs assessment to identify the greatest area of need.
- Keep the theme broad enough to allow for idea sharing and input, but defined enough to easily determine next steps for enhancing or developing your future service project for children.
- Consider incorporating a special Lions event, campaign, or program into the theme, such as Lions Children First or the Reading Action Program.

STEP 3: Establish an Agenda

- Determine how the event will flow and fit into the established timeframe.
- Allow for breaks for presenters and attendees to refresh.
- Include time for group work, personal interaction and networking opportunities.

STEP 4: Select a Date

- Take into consideration Lions events, holidays, community events, or international recognition days when deciding on potential dates.
- Consider organizing the symposium in conjunction with a Leo gathering.
- Allow time to make appropriate arrangements for all logistics.
- Determine a target date and an alternate date, to give more options for site selection.

STEP 5: Select a Location

- Choose a convenient, centrally located space to host the symposium.
- Make sure the location has ample parking and is accessible to public transportation.
- Consider the specific accommodations needed for the presentations.
- Ensure there is handicapped access and comfortable accommodations for attendees.

STEP 6: Invite Speakers and Facilitators

- Invite a variety of speakers, like local health, education, and government leaders that will spark insightful discussion relevant to the symposium theme. They can help you gather information on the needs of your community and elaborate an action plan. They may become the greatest advocates for your project!
- Invite a moderator that is familiar with Lions service activities.
- Encourage the engagement of Leo club leaders in the symposium planning, or invite Leos to contribute to session discussions via a youth panel.

Step 7: Promote your Event

- Work with the district or multiple district public relations chairperson to publicize your event. Plan general publicity, invitations, local media coverage, and news releases.
- Publicize the symposium via social media. Consider using an identifiable hashtag for symposium participants to use on the day of the event. (e.g. #LionsChildrenFirst, #RAPsymposium, etc.)
- Share news of your symposium with LCI. Submit the reimbursement opportunity application to potentially receive reimbursement for your symposium expenses.*

STEP 8: Hold your Event

- Ensure district or multiple district program chairpersons attend the symposium and participate in the discussions, as their input following the event will influence follow-up action.
- Focus symposium discussions on current, specific needs that Lions may consider addressing in starting or expanding services for disadvantaged children.

STEP 9: Report your Symposium

- Encourage club leadership to report symposium service hours via MyLCI.
- If receiving reimbursement from LCI, submit all necessary paperwork to programs@lionsclubs.org within 60 days of the event and prior to June 30.

STEP 10: Evaluate and Determine Next Steps

- Gather Lions leadership and the planning team to evaluate the key findings of the symposium discussions.
- Determine how current children's projects can be more effective and what additional programs are needed.
- Consider input from the district and multiple district program chairpersons in attendance when determining new service activities to engage in or develop.



*Reimbursement Opportunity

The *Lions Services for Children Symposium* reimbursement opportunity allows for a maximum US\$2,000 in expense reimbursements for one (1) symposium per constitutional area, plus the continental area of Africa, per fiscal year. To apply, email your complete reimbursement opportunity application and proposed budget to programs@lionsclubs.org with the subject line "Symposium Application".

Allowed expenses include facility rental, audio/visual equipment, refreshments, postage, advertising and publicity, speaker fees, office supplies, and printing of invitations, posters, and flyers.

Disallowed expenses include personal expenses, alcoholic beverages, medical insurance, speaker incidental expenses, expenses not properly documented, and expenses that exceed the budgeted allowance.

Applications must be submitted by a district or a multiple district beginning July 1 of the fiscal year in which the symposium is to be held, and are approved on a first-come, first-served basis. Preference will be given to applications from districts or multiple districts that have not received previous expense assistance through this symposium program, although past recipients may reapply once every three years. All applicants will be notified with their selection status within 30 days of submitting their application.



BUILDING COLLABORATIVE

RELATIONSHIPS
IN YOUR COMMUNITY.

Reimbursement Opportunity

APPLICATION

Submit the completed application by email attachment to programs@lionsclubs.org. Applicants will receive a response from the Service Activities Division at Lions Clubs International within 30 days of receipt of the application. To be considered for expense assistance, the district or multiple district must be in good standing with Lions Clubs International.

☐ District Enter District Name. Symposium ☐ Multiple District Enter MD Name. Symposium

Symposium Contact Person: _____

Title: _____ Member Number: _____

Club Name: _____

Address: _____

City: _____ State/Province: _____

Postal Code: _____ Country: _____

Phone Number: _____ Email: _____

Symposium Theme: _____ Symposium Date: _____

Symposium Location: _____

1. Describe the needs of the children in your area that you hope this symposium will address. Include any local statistics available that help describe the issue.
2. Who is expected to attend the event? Provide information about speakers and non-Lion organizations that will participate. How many individuals do you project will attend?
3. What are some potential discussion topics? Describe any activities or group work that will facilitate networking and collaboration among Lions and other attendees.
4. How will the symposium be publicized?
5. Describe possible new or expanded service activities that will benefit children as a result of the symposium. How many children could potentially be served?

Reimbursement Opportunity

PROPOSED BUDGET

Item	Cost
Facility Rental	
Audio/Visual Equipment	
Refreshments	
Printing (invitations, posters, flyers, etc.)	
Postage	
Advertising and Other Publicity	
Speaker Expenses	
Office Supplies	
Other (please describe):	
Total	

Signatures:

If the application is being submitted by a district, the signatures of both the district governor and symposium coordinator are required. If the application is being submitted by a multiple district, the signatures of both the council chairperson and symposium coordinator are required.

<input type="checkbox"/> District Symposium		
Signature of Symposium Coordinator	District	Date
Signature of Council Chairperson	District	Date
<input type="checkbox"/> Multiple District Symposium		
Signature of Symposium Coordinator	District	Date
Signature of Council Chairperson	Multiple District	Date

NOTE: In the event that expense assistance funding is still available as of January 1 in the current fiscal year of the program: (1) requests for applications will be extended to all districts and multiple districts that have not already received LCI symposium approval for the current fiscal year; (2) applications from districts or multiple districts that have previously received funding for a children's symposium may be considered in the order received; and (3) a constitutional area or the continental area of Africa may be approved to receive expense assistance for more than one symposium held within the same fiscal year.

Change of email address: District Governor Lion Steve Wiechens has changed his email

Please us: stevewiechens@gmail.com

Calendar of Events

January 2017

Council of Governor's Mtg
Tan-Tar-A Resort, Osage Beach

February 2017

February 18, 2017
Cabinet Meeting
Bunceton Lions Den

March

March 24-25, 2017
26 M3 District Convention
Holiday Inn, Earth City, MO

May 2017

May 15, 2017 – Deadline for filing
Officer Report Form (PU 101)

May 4-7, 2017

Missouri Lions State Convention
Tan-Tar-A, Osage Beach

June 2017

June 30-July 4, 2017 – 100th Lions
International Convention
Chicago, Illinois

Events and articles for the Roaring Lines, District Newsletter, should be sent Lion Mary Brunkhorst, mbrunhorst@mfa-inc.com **by the 5th of the month** for the newsletter. Please have your document(s) ready to download directly to the newsletter. We anticipate the newsletter to be sent out around the 20th of month.