



MULTIPLE DISTRICT 24 LIONS OF VIRGINIA 20___ - 20___ APPLICATION FOR THE 100% SECRETARY AWARD

of the	of D	ngian	Zono	, who has completed the
Of the	, or K	egion	, Zone	, who has completed the
requirements for the award as indicated below.				
1. Served the full term of office or major portion	n thereof from July 1,	_ to June 30),	
2. Recorded minutes of all regular and all board	d meetings, as appropriate	and reflecte	d the busine	ess transacted.
3. Record each member's Record of Service in a	appropriate place on the M	yLCI website	for the club	·
4. Secretary attended one of the following (chec a Sub-District Secretaries and/or b Secretaries and/or Treasurers S c Alternate program approved by	Treasurers School (No pro School at MD 24 State Conv	oxy) vention (No p	oroxy)	
Items 1 through 5 were satisfactorily complete	ted, and our secretary is re	commended	for the 100°	% Secretary Award.
5. All records have been transferred to incomin	ng Club Secretary for the no	ext Lions yea	r and receip	t of delivery obtained.
President's Signature			Date	
6. All Monthly Membership Reports for the twel Report were mailed to Lions Clubs International (Lions only) not later than the last day of the moto the District Governor by the last day of the mReports were mailed to the District Governor.	I (LCI) and the District Gov onth covered by the report	ernor not late The MD-24	er than the 2 Project and	0 th of the month or submitted on-line Activity Report was submitted montl
7. The Officers submitted on-line to LCI and the	e District Governor before	April 30 th .		
B. Two District Governor's Advisory Committee was represented by proxy.	meetings were attended b	y the secreta	ry, and the t	hird was attended by the secretary o
9. The District Fall Conference, on	, 20, was attend	led by the se	cretary or pi	оху.
10. The State Achievement Award application working the close of the LCI convention.	vas mailed to the District G	overnor, thro	ough the Zor	ne Chairperson within thirty days
Items 7 through 10 were satisfactorily	completed, and the secreta	ary is recom	mended for t	he 100% Secretary Award.
Zone or Region Chairman's Signature		District Governor	- Cimmetum	

Note: Applications must be submitted to Zone Chair or District Governor by August 24 of reporting year.

MULTIPLE DISTRICT 24 LIONS OF VIRGINIA DELIVERY RECEIPT FOR CLUB RECORDS

According to the 100% Secretary Award rules, a receipt must accompany the application for the award showing delivery of club records to the new club secretary. This receipt must be signed by the incoming club secretary. If the application for the award is for a secretary who is succeeding him/herself, then the incoming president must certify, by affixing his/her signature in the space provided below, that the repeating secretary has the records in his/her possession.

Received from	Club Name
Name of Outgoing Secretar	
1) All club records	
Signed	
Incoming Secretary	Date
Certified	
Incoming President	Date