

GUIDELINES AND APPLICATION FOR LIONS ASSISTED MEDICAL PROJECT FUNDS (LAMP)
STATE OF VIRGINIA

All requests must be made 30 days prior to the next Council of governors meeting by mail or email to the State RAM/LAMP Chair designated by the Council of Governors currently PGD Joey McCaffrey – jmccaf8853@aol.com

<u>Deadline for submission</u>	<u>Counsel of Governors Meeting Date</u>
August 8, 2017	September 8 – 10, 2017
September 6, 2017	October 6 – 8, 2017
October 6, 2017	November 6 – 8, 2017
December 12, 2017	January 12 - 13, 2018
February 9, 2018	March 9 – 10, 2018
April 17, 2018	May 17 – 20, 2018

The Chair will share the details of the request with the State RAM/LAMP Committee members for a decision to recommend approval (in whole or in part) to the Council of Governors at their next meeting. (Any final decision will be made by the Council of Governors, the committee will only provide a recommendation.)

After discussion, a vote will be taken, majority rules. The Committee will have their recommendation to the Council of Governors complete prior to two weeks prior to the Council of Governors meeting which the State Secretary will provide by email within 3 days of submission. Decisions will be based on the following factors:

- 1) Preference will be given to projects that serve underserved areas or populations.
- 2) Routine eyes and hearing screenings projects are discouraged.
- 3) Projects should be providing health services with a preponderance of the providers being medical professionals.
- 4) In general, funds will be considered to cover the following types of items:
 - a) Glasses and transport of equipment and supplies
 - b) Food for volunteers and patients
 - c) Medical supplies
- 5) In general, funds will NOT be considered to cover the following types of items:
 - a) Volunteer expenses other than food at the event (i.e. gas, lodging and food outside of the volunteer event)
 - b) Cost of transportation for Lions supported vehicles (i.e. District sight and hearing vans)
- 6) Preference will be given to projects that are submitted in accordance with the timelines set above. The Committee will consider requests for reimbursement outside of the notice guidelines only on an exception basis (applicants must demonstrate extraordinary, unavoidable circumstances to the satisfaction of the Committee).

APPLICATION FOR FUNDS

Date of submission:		
Lions Club or District:		
Contact Name:		
Contact phone:		
Location of the Event:		
Date of the Event:		
Partner Organization (if applicable)		
Amount requested:		
Provide a brief description of the event and the expected:		
Provide a budget for the project (attachment additional information if needed):		
Provide any additional information for the Committee to consider:		
Signature	Date	