FIVE WAYS TO JOIN a Virtual Meeting

[Using the **F**ree **C**onference **C**all (**FCC**) Service Platform**]**

1. **Computers** (desktop, laptop, notebook) - <u>User Registered</u>, **with** FCC program loaded
   (Requires a headset, or a microphone and speakers, and a camera is optional)
   A. Download and <u>Install FCC program</u> for Windows7+ <u>or</u> MAC OSX-v10.7+
   B. Then Click on the Emailed link **OR** Click on the FCC desktop shortcut and then if necessary, enter the Meeting ID and/or Access Code to join a meeting
   Pros: Better Performance, larger screen, good video quality, good audio quality, <u>identifiable by name</u> during calls; Video capable if a camera is attached.
   Cons: Requires high speed Internet Access, not as portable as Mobile Smart Phones

2. **Smart Phones** (Android or Iphone) - <u>User Registered</u>, **with** FCC App Installed
   A. Download and <u>Install Free Conference Call App</u> for Android or IPhone/IPad
   B. Then Select the FCC APP Icon on your phone to join a meeting
   C. Enter the Meeting ID and Access Code
   Pros: Better Performance, Video capable, accessible using high speed WIFI or mobile phone DATA service, <u>identifiable by name</u> during calls.
   Cons: Smaller Screen, medium audio quality

3. **Computers** (desktop, laptop, notebook) - **without** FCC program, <u>using a **Web-Browser**</u>
   (Requires a headset, or a microphone and speakers, and a camera is optional)
   A. Open Web-Browser (Edge, IE, Chrome, Safari or FireFox) on Win7+ <u>or</u> OSXv10.7+
   B. Then Enter/Access URL address: https://join.freeconferencecall.com/*(meeting ID)*
   C. Enter the "Access Code"
   Pros: larger screen, good video, good audio, is <u>Identifiable by Email Address</u> during calls. Video capable if camera is attached.
   Cons: Partially functional, requires high speed Internet, not portable like Smart Phones

4. **Smart Phones** (Android or Iphone) - **without** the FCC APP, <u>using a **Web-Browser**</u>
   A. Select your mobile phone's Web-Browser
   B. Then Enter & Access: https://join.freeconferencecall.com/*(meeting ID)*
   C. Enter the "Access Code"
   Pros: Video capable when camera is available, access is by either WIFI or phone DATA service, only <u>identifiable by Email Address</u> during calls
   Cons: Partially functional, Smaller Screen, lower audio quality than computers

5. **Landline Phones**, **Dumb Phones** or **Smart Phones** <u>using the **Phone Dialer**</u>
   A. Dial the published meeting Phone Number
   B. Then Enter the published Meeting ID and Access Code
   Pros: No software or APP load, Landlines are fixed, but mobile phones are portable
   Cons: Small Screen & No Video, <u>Unidentifiable or identifiable only by phone #</u> during calls, <u>Significantly Less functional</u> than the four alternatives listed above.

Select options that are the most functional **(#1** or **#2**). Only use options (#3, #4 or #5) to join if you are unprepared and if you don't have time to prepare before the meeting begins.
Important, #1 or #2 only need to be setup once per device, not before each meeting.
Instructions are available here: https://e-clubhouse.org/sites/risingsun/#VirtualMeeting