# How to Download, Install and Register for MyLion

on Mobile (Android / IOS), PC (Windows) or MAC (OSX) Devices

### Information you will need <u>BEFORE</u> you start:

- 1. Your MyLCI <u>Lions Member ID Number</u>. If you don't know it, it is available from your Club Secretary. You can request your Lions Club ID Number in person, by phone or via Email.
- 2. Your **Email Address**. This <u>must be the same address that was provided to the Club Secretary</u> and that has been established on the MyLCI Lions Database. If you use multiple addresses and are uncertain which one to specify, ask the Club Secretary to verify the address currently recorded on MyLCI.
- 3. Your **<u>Birth Date</u>**.

## Here are the instructions to Install and Register for MyLion:

#### Start HERE for Mobile Device platforms:

- 1. **Download the \*Free\* MYLION app**. (for <u>Android</u> visit the Google Play Store, or for <u>Iphone</u> visit the Apple App Store. On either one, search for the <u>FREE</u> <u>MyLion</u> App and then download it.)
- 2. When offered the **"Install**" option, select it and allow the MyLion app to install on your device.
- 3. **Open** the **MyLion** App.
- 4. Select "Register". (Mobile devices advance to "\*CONTINUE HERE For Both types of Devices:")

#### **Start HERE for <u>PC or MAC Computer platforms</u>:**

- 1. **Open your Internet Browser,** then either enter the following address or copy/paste this link: <u>https://lci-auth-app-prod.azurewebsites.net/account/login?</u> into your search field.
- 2. Select "Register" on the right side of the window. (One registration provides access on all platforms.)

#### \*CONTINUE HERE for <u>Both types of Devices</u>:

For either **Mobile or Desktop devices**, Enter your **Lions Member ID Number**, your **Email Address**, and your **Birthdate**. *(where indicated)* 

- 1. Specify a **Password** and enter it into <u>both</u> password and confirmation password fields. Note: Memorize or Record this password so you will be able to re-enter it during future logins.
- 2. An Email message with **Registration Codes**, will be sent to the Email address that you specified.
- 3. Check your Email and **Retrieve** the issued **Registration Codes**.
- 4. Return to the MyLion registration screen and **Enter** the **Registration Codes** (where indicated)

**CONGRATULATIONS !** You are now registered as a MyLion User. Open the App or Login and familiarize yourself with Your profile, Your Club's profile and Your District's profile. On your Club's profile, select the Club Officers and Members who are already registered for MyLion and <u>Follow them</u>. Do the same for your District Officers and for any other Clubs or Lions you wish to follow. Review the Activities that have been created and view the Newsfeeds that have been posted. Frequently review the activities shown on your Club's profile; and always indicate whether you plan to attend or participate when invited to do so. It is a very capable Lions organization and communication platform that benefits Lions, Lions Clubs, Lions Districts and Lions Clubs International.