



# 51st Annual District 1-A Convention

**The Westin Chicago Northwest Hotel**  
400 Park Blvd., Itasca, IL

January 11, 2019

Dear Future Exhibitor,

The District 1-A Lions Convention will be held Friday, March 22<sup>nd</sup> - Sunday, March 24<sup>th</sup>, 2019 at the **WESTIN** Chicago Northwest Hotel located at 400 Park Blvd., Itasca, Illinois. We are looking for vendors that would like to present their products for sale to the attendees. The area would be available for vendors on Friday afternoon and on Saturday during the day. In past years, we have had 500 plus Lions and guests and we are anticipating that attendance again this year. **NEW THIS YEAR – THE VENDOR ROOM WILL BE OPEN TO ALL GUESTS OF THE HOTEL.**

The exhibit area will be located in the Grand Ballroom on the first floor of the hotel. The room will be available for set up on Friday at 2pm and will remain open until 8pm. Saturday hours are from 9am-3pm with clean up immediately following. We ask that your exhibit remain open during these hours so every attendee will have the opportunity to view and learn about your product and/or program.

The exhibit fee is \$60.00, which will include a listing of your company name in the convention book, banquet table and chairs. Also, there is a \$20.00 credit towards an *optional* half or full page ad in the Convention Program Ad book. Full page ad is 5"x8" and is \$75 (\$55 with discount). Half page ad is 5"x4" and is \$40 (\$20 with discount).

Additional tables are available for a fee of \$15.00 per table for the same product line. We are asking all vendors to donate a small item for a raffle, this is *optional* and any items collected will be greatly appreciated.

To reserve your space, please complete and return the exhibitor contract that is enclosed. Mail completed contract, check payable to District 1-A Lions and if placing an ad, your camera ready advertisement to:

**Lion Darlene Hrankaj**

**2736 N. 73<sup>rd</sup> Court, Elmwood Park, IL 60707**

**Email: dhrankaj@aol.com**

***All information needs to be received no later than March 6, 2019***

Enclosed is the exhibit contract. Please note that the Lions have a special guest room rate of \$98.00 plus tax and when making your reservation, mention that you are with our group. You can call the hotel directly at (630) 773 - 4000 to make your guest room reservation if you would like to stay at the hotel. The deadline is March 15<sup>th</sup>.

Again thank you for your kind consideration for this request. We are looking forward in hearing from you in regards to your attendance at the District 1-A Lions Convention.

Sincerely,

*Lion Darlene Hrankaj*

District 1-A Convention Vendor Chair

# Exhibitor Contract

The undersigned agrees and releases the District 1-A Lions as well as the **WESTIN** Chicago Northwest Hotel, Itasca, Illinois as stated below from all liabilities that may arise or be asserted as a result of participation in this exhibition.

The District 1-A Lions Convention Committee determines the eligibility of a company or product. Acceptance of an exhibitor for the District 1-A Lions Convention does not imply endorsement of a company, product, service or manufacturer, nor does rejection imply lack of a company, product, service or manufacturer.

All conditions as stated in the letter of invitation, the exhibitor information sheet, and this contract shall be accepted and followed by all exhibitors and their representatives.

The District 1-A Lions and the **WESTIN** Chicago Northwest Hotel are not providing security during non exhibit hours or in absence of exhibit personnel during exhibit hours for the exhibit property. The District 1-A Lions members, guests or employees and the **WESTIN** Chicago Northwest Hotel, Itasca, Il., the legal entities which own, lease and/or operate the **WESTIN** Chicago Northwest Hotel, their members, directors, or employees shall not be responsible for injury to any person or persons while in transit to or from the hotel or while in the hotel or otherwise. The exhibitor assumes complete (100%) responsibility and liability of any and all injuries to any and all persons or property in any way connected with the exhibitors display(s) caused either by the exhibitor, exhibit agents, exhibitor representative or exhibitor employees. The exhibitor indemnifies and agrees to hold harmless the District 1-A Lions, and the **WESTIN** Chicago Northwest Hotel, Itasca, Il., and the legal entities which lease and/or operate the hotel, their members, officers, directors, and employees against any and all liability whatsoever and all damages to property or personal injury caused by exhibitor, exhibitor agents, exhibitor employees, exhibitor representatives, convention Participants or any other persons.

## PLEASE CHECK ONE:

- I will use hotel supplied extension cord and pay the \$50.00 (Hotel charge plus taxes)
- I will supply my own extension cord that is a grounded, 3 wire minimum 14 gauge extension cord.
- I will not need electricity.

Business: \_\_\_\_\_  
(Print or type business name)

Address: \_\_\_\_\_  
(Print or type street address, city, state, zip code)

Email Address: \_\_\_\_\_ Phone No. ( \_\_\_\_ ) - \_\_\_\_\_  
(area code & number)

Representative: \_\_\_\_\_  
(print or type) Representative and title

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of representative)

*Please make checks payable to: District 1-A Lions*