

SAMPLE LETTER OF INTRODUCTION TO LOCAL HEAD START OR NURSERY SCHOOL DIRECTOR

Dear Head Start/Nursery School Director,

The _____ Lions Club wishes to inform you that it now has the capability of performing pediatric eye screenings of pre-school children, ages six-months old through 5 years.

Members of our Lions Club have been trained in the use of the PediaVision Spot Vision Screener and are available to perform screenings at your location at any time. We can screen toddlers and infants from 6months.

The vision screener we use is capable of screening for Astigmatism, Myopia, Hyperopia, Anisometropia, Strabismus, Amblyopia, and Anisocoria. The individual screening takes just a few seconds and is performed from a distance of about three feet. There is no physical contact with the child and no eye drops are administered. Our equipment provides a print-out of the results for each individual which is given to you for forwarding to the parent. We provide parent consent forms and cover letters for you to send to the parents prior to the screening date.

It is important to understand that this is only a screening and does not constitute an examination or diagnosis of vision problems.

This service is offered free of charge by the local Lions Club under the Lions Eye Health Program administered by the Connecticut Lions Eye Research Foundation. If the children at your facility do not currently receive regular eye screenings, please contact me to discuss how and when we can provide this vital service.

I can be reached at _____

Sincerely yours,