

District A3 Application for the 100% Club Secretary Award

Fiscal Year Ending June 30, _____

In order for the Secretary to receive this award, this form must be completed, signed and received by the District Governor by May 15 of the Lions year. The Governor, upon his approval of this application, will send the 100% Club Secretary Award to the club for presentation.

Please print information.

Lions Club _____

Secretary's name _____

Incoming President's name _____

E-mail _____

Check, beside the item number, the following requirements to indicate completion.

___ 1. The secretary must submit both Membership and Activities reports to Lions International (WMMR) on time, for a minimum of 9 of the months of July through April of this Lions year.

___ 2. Form PU101 with names, addresses, telephone numbers, and e-mails of the newly elected President, Secretary, Treasurer, and Membership Chair must be properly completed and received by the International Office by May 15 or earlier.

___ 3. The secretary must have attended, in person, all meetings of the Zone Advisory and Region Rally meetings held in that club's zone and region during the Lions year.

___ 4. The secretary must attend the District School for Incoming Club Officers immediately prior to the beginning of the Lions year for which this application is made.

Lions Club President (print) _____
(signature) _____ Date _____

Approved by District Governor _____ Date _____