

## **LIONS OF CANADA FUND FOR LCIF UPDATE**

Application for incorporation of a Foundation without share capital under Part II of the Canada Corporations Act was made by a legal firm we retained in Calgary. On July 14, 2010 we received the Letters of Patent and the By-Laws for LIONS OF CANADA FUND FOR LCIF (the Fund).

On October 4, 2011 **Notification of Registration as a Charitable Organization** with an effective date of July 1, 2011 was received. The official name is LIONS OF CANADA FUND FOR LCIF. The registration number is **85732 1517 RR0001** which must appear on all Tax Deductible Receipts (TDRs). The Charity's fiscal year end has been established as June 30.

Please find attached a Donor Contribution Form that is **required for all donations received by the Fund**. This form reveals the recognitions available for your contributions; Melvin Jones Fellowships, Progressive Melvin Jones Fellowships, Contributing Member Pins, Club Plaques, and Corporate Plaques. It also reveals where to find more information and where to send your contributions in order to receive your TDR.

The Fund was established to enable Lions Clubs in Canada to carry out charitable activities, and to assist those Clubs and members to increase those activities through the advantage of TDRs for personal contributions and making it much easier for Clubs to contribute where Provincial Gaming rules cause difficulties to use funds raised under their rules for donations outside Canada. All other donations should continue to be made directly to LCIF. A very positive aspect of LCIF is that every dollar donated will be spent on the humanitarian causes outlined above, as all expenses will be covered from interest earned on donations as is the case with all LCIF donations. We also hope, as we have done in the past, to partner with Provincial and Federal "matching grant programs" to further maximize our efforts.

The **purposes of the Lions of Canada Fund for LCIF** are; the relief of poverty, the advancement of education and programs and projects of Lions Clubs International Foundation (LCIF). These purposes mimic the purposes of LCIF which may be found at the following website: [www.lionsclubs.org](http://www.lionsclubs.org).

The governing Board of Directors of the Fund consists of members in good standing of a club in good standing in Canada who have served or are serving in the office of International Director of Lions Clubs International. The Board shall elect its own officers and an Executive Committee from amongst its members (not yet done). The Board may delegate the powers and authority of such officer or employee to any other officer or employee or to any director of the Fund. This Board may appoint non-voting Honorary members and Patrons from within and outside of Canada for such terms as they see fit. There shall be held an annual general meeting of the Board before December 31 each year. One was recently held by way of webinar. 25% of the Board shall be present in order to constitute a quorum.

Directors of the Fund shall not receive any remuneration for their service, except for out-of-pocket expenses incurred in attending meetings and performing other Directors' obligations, in accordance with Rules of Audit of Lions Clubs International. It is planned that most, if not all, meetings can be through webinars and/or conference calls.

The Board may retain the services of firms and/or individuals to manage the processing of income of the Fund, issuing receipts for such income, secretarial assistance, recording of allowable expenses, preparing semi-monthly reports to LCIF, and preparing unaudited statements for the Board, and an annual audited statement for the Board.

Lions Clubs International is the largest service club organization in the world, with more than 1.35 million members in 207 countries and geographic areas.

In Canada, Lions are the largest service club organization, with more than 39,000 members in more than 1,600 clubs throughout every Province and Territory.

In the beginning, the funds received will stay in Canada to cover some of the grants received by Canadian Districts and/or Multiple Districts. Once an excess of funds are raised by the Fund they could be used to cover grants, meeting the criteria of Canada Revenue Agency, from LCIF to other countries.

Together we **will** make a difference.

### **Frequently Asked Questions:**

**1) Can I receive a Tax Deductible Receipt for my contribution to LCIF?**

Yes, if you make the contribution through the Lions of Canada Fund for LCIF on the prescribed form.

**2) Can I receive a Melvin Jones Fellowship or Contributing Member Pin for my contribution?** Yes, all you need do is to complete the Donor Contribution Form and send it with your contribution.

**3) Who do I make the cheque payable to?** To the Lions of Canada Fund for LCIF.

**4) Where do I send my contribution?** Send it to the address on the Donor Contribution Form.

**5) Can I receive a Tax Deductible Receipt if I send my contribution directly to LCIF in Oak Brook?** No.

**6) How will the money collected by the Lions of Canada Fund for LCIF be used?** In the beginning, the funds received will stay in Canada to cover some of the grants received by Canadian Districts and/or Multiple Districts. Once an excess of funds are raised by the Fund they could be used to cover grants, meeting the criteria of Canada Revenue Agency, from LCIF to other countries.

## April 11, 2012      Update & Special Instructions

The recent webinar meeting of the Board of Directors for The Lions of Canada Fund for LCIF made the following decisions:

Only donations equal or greater than \$20 are to receive Tax Deductible Receipts. This is more or less the standard that many organizations follow.

There is a strong need to inform all Lions that the Contribution Form needs to be filled out completely. It is an onerous task for the office to find Club numbers and nearly impossible for the office to locate the member numbers while it is relatively easy for each person filling out the form to get both these numbers (ie. The member number is on the label of their Lion magazine and their club secretary has the club number).

We are investigating the possibility of creating the ability to accept credit cards for donations (ie. a Moneris account).

**IT IS VERY IMPORTANT THAT THE ABOVE INFORMATION BE CIRCULATED THROUGHOUT OUR GREAT COUNTRY IMMEDIATELY AND ACCURATELY!!**

Thanks for helping get these messages to all our Lions in Canada starting with your District Governor and his/her Cabinet. Please use your District Newsletters or other forms of communication available.

Yours in Lionism,

Jack L. Isaman

Steering Committee Representative for Constitutional Area II (Canada)

### Instructions for Making Donations

#### **Normal Remissions to LCIF**

When sending donations to LCIF using non lottery source, please send cheque along with "Single Donor Contribution Form" obtainable from the following web site: [www.lionsclubs.org/EW?common?pdfs/lcif610.pdf](http://www.lionsclubs.org/EW?common?pdfs/lcif610.pdf) to the following Canadian address

JP Morgan Chase  
Lockbox Processing  
Lock Box 2425  
Royal Bank Plaza South Tower  
200 Bay St. Suite 1800 Toronto ON M5J 2J2  
Ph# 416-365-8270

#### **Remissions to the Lions of Canada Fund for LCIF**

Please send cheques along with the attached "Single Donor Contribution Form" in order to insure that proper receipts can be generated.