



**LIONS CLUBS INTERNATIONAL – DISTRICT A3**  
**Region Chairperson Visitation report**

Region Chairperson:	Club Visited:
Region:	Date:
Number of members:	Number present:

Please review all information available prior to your visit, e.g. MyLCI, MyLion, Club Bulletin, website etc.

**ADMINISTRATION**

	Yes	No
Did the meeting start on time?		
Did the President follow a prepared agenda?		
Were guests properly received and introduced?		
Does the Club regularly send members to Club Officer Training Sessions?		
Are LCI, MDA, and District A3 dues paid?		
Are all accounts with LCI up to date?		
Does the Club secretary submit monthly MMRs on time?		
Does the secretary submit monthly Service Activity reports on time?		
Does the Club have an active up to date website or Facebook page?		
Will the Club be sending delegates to the District A3 Convention?		
Will the Club be sending delegates to the MD "A" Convention?		

Notes on any above Administration Items include ways in which you can be of help.

**SERVICE**

Briefly describe a recent or planned service activity, include date and how event was publicized

## **LEADERSHIP**

Record name and contact information for members with potential beyond the club level.

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## **GENERAL OBSERVATIONS**

Record name and contact information for members with potential beyond the club level.

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Region Chairperson;	Club President;
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Distribute Copies to DG, 1<sup>st</sup> VDG, 2ndVDG, and Club Records