

Approved April 21, 2018
THE INTERNATIONAL ASSOCIATION
OF LIONS CLUBS

DISTRICT 2-X2
CONSTITUTION AND BY-LAWS

ARTICLE I
NAME

Section 1. This Organization shall be known as District 2-X2, of the State of Texas (also known as MD-2) of the International Association of Lions, hereinafter referred to as “Lions Clubs International or International”.

ARTICLE II
Purposes

The purposes of this district shall be:

- (a.) To provide an administrative structure with which to advance the Purposes of Lions Club International in this District.
- (b.) To create and foster a spirit of understanding among the peoples of the world.
- (c.) To promote the principles of good government and good citizenship.
- (d.) To take an active interest in the civic, cultural, social and moral welfare of the community.
- (e.) To unite the members in the bonds of friendship, good fellowship and mutual understanding.
- (f.) To provide a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.
- (g.) To encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.

ARTICLE III
MEMBERSHIP

Section 1. The members of this Organization shall be all Lions Clubs in the District chartered by Lions Clubs International. The boundary lines of this District shall include the following counties: Fannin, Lamar, Red River, Bowie, Delta, Hopkins, Franklin, Titus, Camp, Morris, Cass, Marion, Harrison, Upshur, Gregg, Smith, Wood, Rains, Rusk, and Van Zandt.

Section 2. Wherever the male gender or pronoun presently appears in this Constitution and By-Laws, it shall be interpreted to mean both male and female persons.

ARTICLE IV
To: Emblem, Colors, Slogan and Motto

Section 1. EMBLEM. The emblem of this association and each chartered club shall be a design as follows:



Section 2. USE OF NAME AND EMBLEM. Use of the name, goodwill, emblem and other logos of the association shall be according to the guidelines established from time to time in the Lions Clubs International by-laws.

Section 3. COLORS. The colors of this association and of each chartered club shall be purple and gold.

Section 4. SLOGAN. Its Slogan shall be: Liberty, Intelligence, Our Nation's Safety.

Section 5. MOTTO. Its Motto shall be: We Serve.

ARTICLE V DISTRICT ORGANIZATION

Section 1. CABINET & OFFICERS

A. The District shall have a District Cabinet composed of the District Governor, the Immediate Past District Governor, the 1st Vice-District Governor, 2nd Vice-District Governor, the Region Chairs (optional position), the Zone Chairs, a Cabinet Secretary, and Cabinet Treasurer (or Cabinet Secretary/Treasurer). These members of the District Cabinet shall be the Officers of the District. Each such Officer shall be a member in good standing of a Lions Club in good standing in the District. Additional members of the District Cabinet (but not officers) will be the Global Membership Team district coordinator, Global Leadership Team district coordinator, Global Service Team district coordinator, and the LCIF district coordinator.

B. The District Governor, 1st & 2nd Vice-District Governors shall be elected at the annual convention of the District. The District Governor shall appoint, by the time he they takes office, the Cabinet Secretary, Cabinet Treasurer (Cabinet Secretary-Treasurer), one Region Chair (optional position) for each Region and one Zone Chair for each Zone, in the District.

C. Any vacancy in District offices, exclusive of that of District Governor, 1st & 2nd Vice District Governor and North East Texas Lions Eye Bank Chair, shall be filled by appointment of the District Governor for the unexpired term thereof.

D. If any Region Chair or Zone Chair shall cease to be a member of the Club in the Region or Zone, as the case may be, to which they were appointed, their term of office shall thereupon cease and the District Governor shall appoint a successor to fill said office.

E. No salary shall be paid to any officer of the District.

Section 2. DISTRICT CABINET MEETINGS

A. REGULAR. A regular meeting of the Cabinet shall be held in each quarter of the fiscal year, with the first to be held within thirty (30) days after adjournment of the preceding International Convention. Ten (10) days written notice of meetings setting forth a date, time and place determined by the District Governor shall be given to each member by the Cabinet Secretary (Cabinet Secretary-Treasurer).

Whenever written notice appears in this Constitution and By-Laws, it will be interpreted to mean as standard mail, electronic mail or fax.

B. SPECIAL. Special meetings of the Cabinet may be called by the District Governor at their discretion, and shall be called upon written request made to the District Governor or the Cabinet Secretary (Cabinet Secretary-Treasurer) by a majority of the members of the Cabinet. Not fewer than five (5) nor more than ten (10) days written notice of special meetings, setting forth the purposes thereof and a date, time and place determined by the District Governor, shall be given to each member by the Cabinet Secretary-Treasurer.

C. QUORUM AND VOTE. The attendance of a majority of the members of the Cabinet shall constitute a quorum for any meeting thereof. The District Cabinet shall be composed of the District Governor, the 1st & 2nd Vice-District Governors, the Immediate Past District Governor, the Region Chairmen, the Zone Chairmen and the Cabinet Secretary and Cabinet Treasurer (or Cabinet Secretary-Treasurer). The voting privilege may be extended to all qualified Lions (as defined by Lions International) present for voting on items limited to the concerns and affairs of District 2-X2.

Section 3. REGIONS AND ZONES

A. The District Governor shall divide the District into Regions of no more than sixteen (16) and no fewer than ten (10) Lions Clubs, and each such Region into Zones of no more than eight (8) and no fewer than four (4) Lions Clubs, giving due regard to the geographical locations of the clubs. All such Regions and Zones shall be subject to change by the District Governor when, in their sole discretion, they shall deem the same necessary to the best interests of Lions Clubs International.

B. REGIONAL MEETINGS. Meetings of representatives of all clubs in a Region, with the Region Chair presiding, shall be held during the fiscal year at times and places fixed by the Region Chair of the respective Region. If the office of Region Chair is not being used then the presiding officer, date, time and place of the Regional Meeting shall be decided by the Zone Chair of the Region.

C. ZONE MEETINGS. Meetings of representatives of all the clubs in a Zone, with the Zone Chair presiding, shall be held during the fiscal year at times and places fixed by the Zone Chair of the respective Zone.

Section 4. DISTRICT COMMITTEES

A. DISTRICT GOVERNOR'S ADVISORY COMMITTEE. In each Zone, the Zone Chair and the Presidents and Secretaries of the clubs in the Zone shall compose a District Governor's Advisory Committee, with the Zone Chair as Chair thereof. At a date, time and place called by the Zone Chair, this Committee shall hold first meeting within ninety (90) days after the adjournment of the preceding International Convention and a second meeting at least thirty (30) days prior to the District Convention.

B. DISTRICT GOVERNOR'S HONORARY COMMITTEE. There shall be in each District a DISTRICT GOVERNOR'S Honorary Committee. The membership of said committee shall consist of Past International Officers, Past Internationals Directors, and Past District Governors who are members in good standing of Lions Clubs and reside within the District. The Immediate Past District Governor shall be the Chair of the Committee. If the Immediate Past District Governor is not active, the District Governor shall appoint a member of the committee to serve as **Chair**.

C. LONG RANGE PLANNING COMMITTEE. The Long Range Planning Committee shall consist of twelve (12) Lions who are members in good standing of clubs within the District. Each member will serve a three (3) year term. Annually, the District Governor shall appointment four members of the Committee to replace those four whose terms expire as of July 1. If for any reason, a member cannot continue to serve on the Committee, the District Governor shall appoint a successor to serve for the unexplored term. The **Chair** shall be selected from the members of the committee and serve a one (1) year term.

D. ARCHIVIST. The responsibilities of the archivist will be included in the duties of the District Secretary, thus eliminating the position of archivist for District 2-X2.

E. CONSTITUTION AND BY-LAWS. The District Governor shall appoint the **Chair** of and fill any vacancies occurring in this committee. The committee shall consist of at least one member from each Region of the District and of at least two Past District Governors. The Past District Governors may serve as representatives of their Region. The committee shall have authority to rule on the constitutionality of all matters of concern to the District. The term of this committee shall be concurrent with the District Governor's term of office.

F. BUDGET COMMITTEE. The District Budget Committee Advisors shall assist in the preparation of the annual District Budget. The committee shall consist of the District Governor and Cabinet Secretary and Cabinet Treasurer (Cabinet Secretary/Treasurer), the District Governor Elect and In-coming Secretary and Treasurer(Secretary/Treasurer), the First & Second Vice District Governors Elect, and three (3) Lions **appointed by the District Governor Elect before** the annual District Convention. Their term on the budget committee will be from District Convention to District Convention. The proposed budget for the year needs to be completed prior to July 1st and submitted for approval at the first Cabinet meeting. The Budget process is detailed in the District 2-X2 Policy Manual. The Budget Committee shall advise and consent on budget matters as needed during the year. Their duties shall include examination and reconciliation of all District Accounts.

ARTICLE VI DISTRICT ADMINISTRATION FUND

Section 1. To provide revenue to defray the non-convention administrative expenses of the District, an annual District Administration Fund Per Capita Assessment is hereby levied upon each member of each club in the District. The amount of the Assessment shall be set in Article XI of this Constitution. Assessment shall be collected and paid in advance by each club in two (2) semi-annual payments as follows: one payment per club member on September tenth of each year to cover the semi-annual period from July 1 to December 31; and one payment per club member on March tenth of each year, to cover the semi-annual period from January 1 to June 30, with billings of the same to be based upon the roster of each club as the first days of July and January, respectively. Said assessment shall be so paid to the Cabinet Treasurer (Cabinet Secretary/Treasurer) by each club, except newly chartered and reorganized clubs, which shall collect and pay said per capita assessment on a pro-rata basis from the first day of the second month following the date of their organization or reorganization, as the case may be. Said per capita assessment shall be disbursed only for non-convention administrative expenses of the District and only upon approval by the District Governor. Disbursements there from shall be by

checks. The authorized signers of checks will be the District Governor, 1st Vice District Governor, 2nd Vice District Governor, Cabinet Treasurer (Cabinet Secretary/Treasurer), and Immediate Past District Governor. Two signatures are required on each check. Other authorized signatories must sign checks written to individuals authorized to sign checks.

Section 2. Expenses of the District Governor in connection with **their** attending the International Convention shall be considered a District administrative expense and must be set by the budget committee not to exceed \$1500 for domestic conventions and \$2000 for conventions outside the continental 48 states. Reimbursement for such expenses shall be made on the same basis as outlined in Rules of Audit of Lions Clubs International.

Section 3. The District Governor and **the** Cabinet shall not incur obligations in any fiscal year that will affect an unbalanced budget or deficit in said fiscal year.

Section 4. Authorized signatories shall be bonded in such amount and with such surety company as shall be approved by the District Governor and the cost of same shall be an administrative expense.

Section 5. The District Governor shall provide for an annual or more frequent review of the books and accounts of the Cabinet Treasurer (Cabinet Secretary/Treasurer), and a statement of the financial condition of the District shall be sent (electronically or by mail) to Lions Clubs International and each club on the District within sixty (60) days after the close of the fiscal year by the District Governor then in office.

Section 6. REMAINING FUNDS. In any fiscal year, any balance remaining in the district administrative fund after payment of all district administrative expenses in that year shall remain in said district administrative fund and become available for future district administrative expenses and be treated as income in any fiscal year in which expended or otherwise budgeted for payment of such expenses. A minimum of \$540.00 must remain in the administrative fund as a pass through fund to begin the next Lions year

ARTICLE VII DISTRICT CONVENTION

Section 1. An Annual Convention of the District shall be held in each year **no less than 30 days prior to the convening** of the International Convention at a place selected by a previous annual convention of the District and at a date and time fixed by the District Governor. A meeting of the registered delegates of the District in attendance at the Annual Convention of the Multiple District of which this District shall be a part may constitute the annual convention of the District.

Section 2. Any club wishing to host the District Convention must present their desire by resolution within thirty (30) days before the convention date where the vote will be taken.

Section 3. The members of the District Cabinet shall be the officers of the Annual District Convention.

Section 4. The District Governor shall appoint a Convention Sergeant-at-Arms and Assistant.

Section 5. Each chartered club in good standing in Lions Club International and the District shall be represented by one or more delegates at the annual District Convention and shall be entitled in each such convention to one voting delegate and one alternate for each ten members, or major fraction thereof, of said club as shown by the records of the International Office on the first day of the month last preceding that month during which the convention is held. The major fraction referred to in this section shall be five or more members. All eligible

delegates must be members in good standing of a club in good standing in this district. Each certified delegate present in person may cast one vote only for each office to be filled by, and one vote only on each issue to be voted on by the members of said convention. All qualified Past District Governors shall have a vote that will not be charged against the quota of their club. Unless otherwise specified herein, the affirmative vote of a majority of the delegates voting on any question shall be the act of the convention. Delinquent assessments may be paid and good standing acquired at any time prior to the close of credential certification, as such closing time shall be established by the rules of the respective convention.

Section 6. The attendance in person of a majority of the delegates registered at a convention shall constitute quorum at any general session of the convention.

Section 7. The District Governor and the Cabinet shall retain and have power to change at any time, for good reason, the convention site chosen by a previous District convention, and neither the District Governor nor the District, nor any member of the District Cabinet, shall incur any liability thereby to any club or club member in the District.

Section 8. Within sixty (60) days after the close of the District Convention, the secretary thereof shall transmit one copy of the complete proceedings thereof to the International Office. Upon written request from any club in the respective District a copy shall be furnished to said club.

ARTICLE VIII DISTRICT CONVENTION FUNDS

Section 1. There shall be two separate and distinct kinds of District Convention expense: (1) District administrative expenses; (2) Host Club administrative expenses.

Section 2. A Hospitality or Registration Assessment in the amount set by the District Governor in conjunction with the Host Club shall be collected from each delegate, alternate and guest attending the Convention. Said hospitality or registration assessment shall be used by the Host Club to defray the actual expenses of hosting the Convention.

Section 3. The Host Club administrative expenses in the District Convention shall be borne wholly by the District Convention Host Club. They shall include such expenses as are incurred by the Host Club and the Host Club's committees in arranging for various entertainments, convention hall, insurance, decorations and miscellaneous expenses incident to the hosting of a convention. In emergency only, a district convention fund will be provided upon written request from the host club. Payment must be approved by a 2/3 majority of voting delegates at the first cabinet meeting of the next Lions year.

Section 4. CONVENTION FUND Assessment. In lieu of or in addition to a district convention registration fee, an annual per capita district convention fund assessment may be levied upon each member of each club in the district. The amount of the assessment shall be set in Article XI of this Constitution and shall be collected and paid in advance by each club, except newly chartered and reorganized clubs, in two (2) semi-annual payments on September tenth of each year to cover the semi-annual period July 1 to December 31; and on March tenth of each year to cover the semi-annual period January 1 to June 30, with billings of said assessment to be based upon the roster of each club as of the first days of September and March, respectively. This assessment will come from the collection of district revenue set in Article VIII, Section 1 of these By-Laws. Any club which is chartered or reorganized in a current fiscal year shall collect and pay said convention per capita assessment for said fiscal year on a pro-rate basis from the first day of the second month following the date of its organization,

as the case may be. This assessment shall be collected from the clubs by, and be remitted to, the Cabinet Treasurer (Cabinet Secretary-Treasurer), who shall deposit the monies so collected in a special account in a bank or other depository chosen by the District Governor. The fund so collected shall be used exclusively for defraying expenses of district conventions. This fund can only be used in extreme need and must be approved by the Cabinet before checks can be drawn. It shall be expended only by district checks drawn and signed by the Cabinet Treasurer (Cabinet Secretary/Treasurer) and countersigned by one (1) other of the approved signatories. .

Section 5. REMAINING FUNDS. Any remaining funds shall be deposited into the District Administrative Fund thirty (30) days after the last day of the District Convention.

ARTICLE IX
STATE CONVENTION FUND

Section 1. Rotation Schedule For Host Sub-District:

The location for the Multiple District 2 Convention shall pass from one (1) sub-district to another in the following order:

2-S2	2-S3	2-S4	2-S5	2-A1	2-A2	2-A3	2-X1
2012	2013	2014	2015	2016	2017	2018	2019
2028	2029	2030	2031	2032	2033	2034	2035

2-X2	2-X3	2-E1	2-E2	2-T1	2-T2	2-T3	2-S1
2020	2021	2022	2023	2024	2025	2026	2027
2036	2037	2038	2039	2040	2041	2042	2043

Section 2. An annual per capita State Convention Fund assessment shall be levied upon each member of each club in the District. The amount of this assessment shall be set in Article XI of this Constitution and shall be collected and paid in advance by each club, except newly chartered and reorganized clubs, in two (2) semi-annual payments as follows: one payment per club member on September tenth of each year to cover the semi-annual period of July 1 to December 31; and one semi-annual payment per club member on March tenth of each year, to cover the semi-annual period of January 1 to June 30, with billings of said assessment to be based upon the roster of each club as of the first days of July and January, respectively. This assessment shall be collected from the clubs and remitted to the Cabinet Treasurer (Cabinet Secretary/Treasurer), who shall deposit the monies into a separate account of the District 2-X2 Fund and be reported annually in the District Financial report. The fund so collected shall be used exclusively for defraying expenses of State Conventions held within the District and shall be expended only by District checks. The authorized signers of checks shall be the current District Governor, District Cabinet Treasurer(Cabinet Secretary/Treasurer), Council Chair for the year of the convention, State Convention Co-Chair, and State Convention Treasurer. Two (2) signatures are required on all checks written from this fund. Any club, which is chartered or reorganized in a current fiscal year, shall collect and pay said State Convention per capita assessment for said fiscal year on a pro-rata basis from the first day of the second month following the date of its organization, as the case may be.

Section 3. In any fiscal year, any principal balance remaining in the State Convention Fund after payment of all State Convention administrative expenses in the year shall remain in said State Convention Fund and become

available for future State Convention expenses and be treated as income in any fiscal year in which expended or otherwise budgeted for payment of such expenses. The accrued interest or any portion thereof fund to be made available for District administrative expenses must be approved by a two-thirds (2/3) vote of the District Long Range Planning Committee in a regularly scheduled meeting.

Section 4. The Cabinet Treasurer (Cabinet Secretary/Treasurer) of the State Convention Funds shall provide for an annual or more frequent financial report of said State Convention Funds and/or an annual audit of the State Convention Funds if deemed necessary.

Section 5. An exemption to the handling of the State Convention Fund Assessment is in designating funds to help defray the cost of the District for sponsoring a picnic in honor of the outgoing Texas Lions Camp President, when that President is a Lion from District 2-X2. For the purposes of funding the picnic the District State Convention Fund assessment collected for the five fiscal years prior to the date of the picnic may be deposited in a designated account for such purpose. The rules of expenditure for the Convention Fund shall apply to the picnic Fund as well. Any unused funds will revert back into the State Convention Fund.

ARTICLE X AMENDMENTS

Section 1. This Constitution may be amended only at a District Convention by resolution reported by the Convention Committee on Constitution and By-Laws and adopted by the affirmative vote of two-thirds (2/3) of the votes cast.

Section 2. No amendment shall be so reported or voted upon unless the same shall have been furnished to each club in written notice no less than thirty (30) day’s prior to the convening date of the Annual Convention with notice that the same will be voted upon at said Convention.

Section 3. Each amendment shall take effect at the close of the Convention at which adopted unless otherwise specified in the amendment.

Section 4. Automatic Update – When amendments to the International Constitution and By-Laws are passed at the International Convention, any amendments that would have an effect on this District Constitution and By-Laws shall automatically be updated in this district constitution and by-laws at the close of the convention.

Article XI ASSESSMENTS

The following is the schedule of annual assessments collected per club member by the District:

Description	Regular	Regular	Student
	2016-2017	2018-2019	2018-2019
State Convention	.70	.70	.35
District Convention	.50	.50	.25
District Admin	\$8.20	\$8.20	\$4.10

ARTICLE XII

Supremacy

The Standard Form District Constitution and By-Laws shall govern the district unless otherwise amended so as not to conflict with the Multiple District and International Constitution & By-Laws and policies of Lions Clubs International. Whenever there may exist a conflict or a contradiction between the provisions set out in the district constitution and by-laws and the multiple district constitution and by-laws then the multiple district constitution and by-laws shall govern. Whenever there may exist a conflict or a contradiction between the provisions set out in the district constitution and by-laws and the International Constitution and By-Laws, then the International Constitution and By-Laws shall govern.

ARTICLE XIII

District Dispute Resolution Procedure

A. Disputes Subject to Procedure

All disputes relative to membership, club boundaries, or interpretation, breach of, or application of the district (single or sub-) constitution and by-laws, or any policy or procedure adopted from time to time by the district (single or sub-) cabinet, or any other internal Lions district (single or sub-) matters that cannot be satisfactorily resolved through other means, arising between any clubs in the district (single or sub-), or any club(s) and the district (single or sub-) administration, shall be settled by the following dispute resolution procedure. Except as otherwise provided herein, any time limits specified in this procedure may be shortened or extended by the district governor, or, in the event the complaint is directed against the district governor, the immediate past district governor, conciliators or the International Board of Directors (or its designee) upon a showing of good cause. All parties to any dispute subject to this procedure shall not pursue administrative or judicial actions during this dispute resolution process.

B. Complaints and Filing Fee

Any Lions club in good standing within the association (the “complainant”) may file a written request with the district governor or, in the event the complaint is directed against the district governor, the immediate past district governor (a “complaint”), with a copy to the Legal Division, asking that dispute resolution take place under this procedure. The complaint must be filed within thirty (30) days after the complainant(s) knew or should have known of the occurrence of the event upon which the complaint is based. The complainant(s) must submit minutes signed by the club secretary certifying that a resolution in support of filing the complaint has been adopted by a majority of the entire membership of the club. A copy of the complaint shall be sent to the respondent(s).

A complaint filed under this procedure must be accompanied by a US\$750.00 filing fee, or its equivalent in the respective national currency, payable by each complainant to the district (single or sub-) which shall be submitted to the district governor or, in the event the complaint is directed against the district governor, the immediate past district governor, at the time the complaint is filed. In the event the complaint is settled or withdrawn prior to a final decision by the conciliators, US\$100.00 shall be retained by the district (single or sub-) as an administrative fee and US\$325.00 shall be refunded to the complainant and US\$325.00 shall be paid to the respondent (which shall be shared on an equal basis if there is more than one respondent). In the event the selected conciliators find the complaint to have merit and the complaint is upheld, US\$100.00 shall be retained by the district (single or sub-) as an administrative fee and US\$650.00 shall be refunded to the complainant. In the event the selected conciliators deny the complaint for any reason, US\$100.00 shall be retained by the district (single or sub-) as an administrative fee and US\$650.00 shall be paid to the

respondent (which shall be shared on an equal basis if there is more than one respondent). In the event the complaint is not settled, withdrawn, upheld or denied within the time frames established by this procedure (unless an extension has been granted for good cause), then the entire fee will be automatically retained by the district (single or sub-) as an administrative fee and shall not be refunded to any party. All expenses incurred relative to this dispute resolution procedure are the responsibility of the district (single or sub-), unless established district (single or sub-) policy provides that all expenses incurred relative to this dispute resolution procedure shall be paid on an equal basis by the parties to the dispute.

C. Response to Complaint

The respondent(s) to the complaint may file a written response to the complaint with the district governor or, in the event the complaint is directed against the district governor, the immediate past district governor, with a copy to the Legal Division, within ten (10) days of receiving notice of the complaint. A copy of the response shall be sent to the complainant(s).

D. Confidentiality

Once a complaint has been filed, communications between the complainant(s), respondent(s), district governor or, in the event the complaint is directed against the district governor, the immediate past district governor, and conciliators should be kept confidential to the extent possible.

E. Selection of Conciliators

Within fifteen (15) days of filing the complaint, each party to the dispute shall select one (1) neutral conciliator and the selected conciliators shall select one (1) neutral conciliator, who will serve as chair. The selected conciliators' decision relative to the selection of the conciliator/chair shall be final and binding. All of the selected conciliators shall be Lion leaders, preferably past district governors, who are currently members in good standing of clubs in good standing in the district (single or sub-) in which the dispute arises, other than a club which is a party to the dispute, and shall be impartial on the matter in dispute and without loyalties to any party to the dispute. Upon completion of the selection process, the conciliators shall be deemed appointed with all authority appropriate and necessary to resolve or decide the dispute in accordance with this procedure.

In the event the selected conciliators cannot agree on the selection of the conciliator/chair within the time frame noted above, then the selected conciliators shall be automatically deemed to have resigned for administrative reasons and the parties must select new conciliators ("the second team of selected conciliators") who shall then select one (1) neutral conciliator/chair in accordance with the selection procedures and requirements described above. In the event the second team of selected conciliators cannot agree on the selection of the conciliator/chair from within the district (single or sub-) in which the dispute arises, the selected conciliators may select one (1) neutral conciliator/chair who is a member of a club in good standing outside the respective district (single or sub-). In the event the second team of selected conciliators cannot agree on the selection of the conciliator/chair from within or outside the district (single or sub-) in which the dispute arises, then the past international director who most recently served on the International Board of Directors from within the district (single or sub-) in which the dispute arises or from an adjacent district (single or sub-), whichever is closest in proximity, shall be appointed as conciliator/chair. The time limits in this Section E may not be shortened or extended by the district governor or, in the event the complaint is directed against the district governor, the immediate past district governor, or the conciliators.

F. Conciliation Meeting & Decision of Conciliators

Upon being appointed, the conciliators shall arrange a meeting of the parties for the purpose of conciliating the dispute. The meeting shall be scheduled within thirty (30) days of the appointment of the conciliators. The objective of the conciliators shall be to find a prompt and amicable resolution to the dispute. If such conciliation efforts are unsuccessful, the conciliators shall have the authority to issue their decision relative to the dispute. The conciliators shall issue their decision in writing no later than thirty (30) days after the date on which the initial meeting of the parties was held, and the decision shall be final and binding on all parties. The written decision shall be signed by all the conciliators, with the dissent of any conciliator properly noted, and a copy of the written decision shall be provided to all parties, the district governor or, in the event the complaint is directed against the district governor, the immediate past district governor, and, to the Legal Division of Lions Clubs International. The decision of the conciliators must be consistent with any applicable provisions of the International, Multiple District and District Constitutions and By-Laws and policies of the International Board of Directors, and is subject to the authority of and further review by the International Board of Directors at the sole discretion of the International Board of Directors or its designee.

Failure to comply with the final and binding decision of the conciliators constitutes conduct unbecoming a Lion and is subject to loss of membership privileges and/or charter cancellation.

District 2-X2 BY-LAWS

Article I

Nominations and Endorsement of International **Third** Vice President and International Director Nominees

Section 1. ENDORSEMENT PROCEDURE. Subject to the provisions of the International Constitution and By-Laws, any member of a Lions club in the district seeking endorsements of a district convention as a candidate for the office of international director or **third** vice-president shall:

(a) Deliver (by mail or in person) written notice of intention to seek such endorsement to the district governor and if this is a sub-district of a multiple district to the multiple district council secretary treasurer no less than 30 days prior to the convening date of the district convention at which such question of endorsement is to be voted upon;

(b) Deliver with said notice of intention evidence of fulfillment of the qualifications for such office set forth in the International Constitution and By-Laws.

Section 2. NOMINATION. Each notice of intention so delivered shall be transmitted forthwith by the district governor to the Nominating Committee of the respective convention, which shall review and perfect the same by obtaining from each prospective candidate any additional evidence of such intention and qualifications as may be necessary under the International Constitution and By-Laws, and shall place in nomination at the respective convention the name of each such prospective candidate who has fulfilled said procedural and constitutional requirements.

Section 3. SECONDING SPEECH. Each such nominee for endorsement shall be entitled to one seconding speech of no more than three (3) minutes in duration.

Section 4. VOTE. The vote on the question of endorsement shall be by secret written ballot, unless there shall be only one nominee seeking the same, in which event a voice vote may be taken. The nominee receiving a majority of the votes cast shall be declared endorsed (elected) as the candidate of the convention and district. In the event of a tie vote, or failure of one nominee to receive the required majority, on any ballot, balloting shall continue until one receives the required majority of the votes cast.

Section 5. CERTIFICATION OF ENDORSEMENT. Certification of endorsement by the respective convention shall be made in writing to the international office by the district officials designated (and if the district is a sub-district in the multiple district to the multiple district council of governors) in accordance with the requirements set forth, in the International Constitution and By-Laws.

Section 6. Validity. No district endorsement of any candidacy of any member of a Lions Club in this district shall be valid unless and until the provisions of this Article VII have been met.

ARTICLE II

District nomination, elections and appointments

Section 1. NOMINATING COMMITTEE. Each district governor shall appoint by written notification received at least sixty (60) days prior to the sub-district convention, a Nominating Committee of not more than five (5) members, each of whom shall be a member in good standing of a different Lions club in good standing from different regions of the district, and shall not at the time of their appointment hold any district or international office.

Section 2. DISTRICT GOVERNOR ELECTION PROCEDURES. Any qualified member of a club in the district seeking the office of district governor shall file **their** intention to so run in writing (resolution signed by the President and Secretary of **the club**) with the Nominating Committee prior to the day of its report to the convention and furnish evidence of **their** compliance with the qualifications for said office set out in the International Constitution and By-Laws. The Nominating Committee shall place in nomination at the district convention the names(s) of all candidates(s) so qualified. If none are so received and/or so qualified, then, but then only, nomination for the office may be made from the floor. A candidate shall be allowed one nominating speech of no more than five (5) minutes during and one seconding speech of no more than three (3) minutes duration.

Section 3. FIRST AND SECOND VICE DISTRICT GOVERNOR ELECTIONS PROCEDURES Any member of a club in the district seeking the office of first or second vice district governor shall file **their** intention to so run in writing (resolution signed by the President and Secretary of **their club**) with the Nominating Committee at least thirty (30) days prior to the election, and furnish evidence of **their** compliance with the qualification for said office set out in the International Constitution and By-Laws. The Nominating Committee shall place in nomination at the district convention the names of all candidates so qualified. If none are so received and/or qualified, then, but then only, nominations for the office may be made from the floor. Each candidate shall be allowed one nominating speech or no more than five (5) minutes duration, and one seconding speech of no more than three (3) minutes duration.

Section 4. Camp Directors. Any member of a club in the district seeking the office of camp director shall file **their** intention to so run in writing (resolution signed by the President and Secretary of **their club**) with the Nominating Committee prior to the day of its report to the convention. The Nominating Committee shall place in nomination at the district convention the names of all candidates so qualified.

Section 5. North East Texas Eye and Tissue Bank. Any member of a club in the district seeking the office of North East Texas Eye Bank Director shall file **their** intention to so run in writing (resolution signed by the President and Secretary of **their club**) with the Nominating Committee prior to the day of its report to the convention. The Nominating Committee shall place in nomination at the district convention the names of all candidates so qualified.

Section 6. BALLOT. The election shall be by secret written ballot, with the candidate or candidates required to secure a majority of the votes cast by the delegates present and voting in order to be declared elected; for purpose of such election, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions. If, on the first ballot, and subsequent ballots, no candidate receives a majority, the candidate or tied candidates receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority. In case of a tie on any ballot, balloting shall continue on the tied candidates until one is elected.

Section 7. DISTRICT GOVERNOR VACANCY. In the event of a vacancy in the office of district governor, the same shall be filled in accordance with the provisions of the International Constitution and By-Laws. The immediate past district governor, first, and second vice district governors, the region chair, zone chair, the cabinet secretary and cabinet treasurer (or cabinet secretary/treasurer) and District Governor's Honorary Committee shall convene at a date, time and place called and determined by the immediate past district governor to select a replacement for recommendation to the International Board of Directors.

In order for a Lion to be eligible and qualified to be selected to fill a vacancy in the office of district governor, he must:

- (a) Be an Active Member in good standing of a chartered Lions club in good standing in **their** single or sub-district.
- (b) Have served or will have served at the time **they** take office as district governor:
 - (i) As officer of a Lions club for a full term or major portion thereof; and
 - (ii) As a member of the district cabinet for two (2) full terms or major portion thereof.
 - (iii) With none of the above being accomplished concurrently.

It is encouraged that the First Vice District Governor fulfill **their** full term of office and other qualified Lions be considered for filling a vacancy in the office of District Governor.

Section 8. FIRST AND SECOND VICE DISTRICT GOVERNORS AND OTHER VACANCIES. Any vacancy in the office except that of district governor and First and Second Vice District Governors shall be filled by appointment from the District Governor for the unexpired term. In event of a vacancy arising in the office of First or Second Vice District Governor, the District Governor shall convene a meeting of the members of the existing cabinet as provided for in the International Constitution and By-Laws and all past international officers who are members in good standing of a chartered Lions club in good standing in the district. It shall be the duty of the attendees at this meeting to appoint a qualified club member as First or Second Vice District Governor for the remainder of the term. In filling said vacancy, it shall be the duty of the District governor, or if not available, the most recent Past District Governor who is available, to send written notice of a meeting with the purpose to fill the vacated position and it shall also be **their** responsibility to preside as chair of the meeting. A majority vote of the attending cabinet members is required for election. The chair shall convey the results to the international office within seven (7) days together with evidence of invitations sent and meeting attendance. Each Lion who is entitled to receive an invitation to attend and is present at said meeting shall be entitled to cast one vote for the Lion of **their** choice.

In order for a Lion to eligible and qualified to be selected to fill a vacancy in the office of First or Second Vice District Governor, **they** must:

- (a) Be an Active Member in good standing of a chartered Lions club in good standing in **their** single or sub-district.
- (b) Have served or will have served at the time **they** take office as First or Second Vice District Governor:
 - (i) As officer of a Lions club for a full term or major portion thereof; and
 - (ii) As a member of the district cabinet for a full term or major portion thereof.
 - (iii) With none of the above being accomplished concurrently.

Section 9: GLOBAL LEADERSHIP TEAM DISTRICT COORDINATOR (GLT): The Global Leadership Team District Coordinator will work in cooperation with the District Global Team Membership Coordinator. The District Governor will appoint a GLT District Coordinator in consultation with the GLT Area Leader. **They** must be an active member in good standing in the district.

Section 10: GLOBAL MEMBERSHIP TEAM DISTRICT COORDINATOR(GMT): The District Global membership Team District Coordinator will work in cooperation with the Global Leadership Team District Coordinator. The District Governor will appoint a GMT District Coordinator in consultation with the GMT Area Leader. **They** must be an active member in good standing in the district.

Section 11: REGION/ZONE CHAIR QUALIFICATIONS. Each region and zone chair shall:

- (a) Be an active member in good standing in **their** respective region or zone; and

(b) Have served or will have served at the time of taking office as region or zone chair as president of a Lions club for a full term or major portion thereof, and a member of the board of directors of a Lions club for no less than two (2) additional years.

Section 12: APPOINTMENT/ELECTION OF REGION/ZONE CHAIR. The district governor shall appoint, by the time he/she takes office, one region chair for each region (if the position is utilized during the district governor's term), and one zone chair for each zone, in the district.

Section 13: REGION/ZONE CHAIR VACANCY. If any region chair or zone chair shall cease to be a member of a club in the region or zone, as the case may be, to which they were appointed, the term of office shall thereon cease and the district governor shall appoint a successor to fill said office. However, the district governor, in their discretion may determine not to use the position of region chair for the remainder of the term.

Section 14. Trustee for the Texas Lions Museum and Office Foundation, LTD. shall be appointed by the Governor to represent the District for a three (3) year term. They must be an active member in good standing in the district. The appointment will rotate with the Texas Hall of Fame schedule.

Section 15: Trustee for the Texas Lions Foundation shall be appointed by the Governor to represent the District for a three (3) year term. They must be an active member in good standing in the district. The TLF will determine the rotation of the trustee.

Section 16: Member of the MD-2 Long Range Committee shall be appointed by the Governor to represent the District for a three (3) year term. They must be an active member in good standing in the district. The Chair of the MD-2 Long Range Committee will determine the rotation of the trustee.

Section 17: Member of the MD-2 Eye-glass Recycling Committee shall be appointed by the Governor to represent the District for a three (3) year term. They must be an active member in good standing in the district. The Chair of the MD-2 Eyeglass Recycling Committee will determine the rotation of the trustee.

Section 18: Member of the MD-2 LCIF committee shall be appointed by the Governor to represent the District for a three (3) year term. They must be an active member in good standing in the district. The MD-2 Committee Chair will determine the rotation of the trustee.

Section 19: Chair for each district committee that does not have a MD-2 representative shall be appointed by the Governor to serve for a one (1) year term.

Section 20. **GLOBAL SERVICE TEAM (GST) DISTRICT COORDINATOR.** The GST district coordinator is a member of the District Global Action Team.

Section 21. **LCIF DISTRICT COORDINATOR.** The LCIF district coordinator is nominated by the LCIF multiple district coordinator, in consultation with the district governor, and appointed by the LCIF chair, to serve for a three-year term. This position serves as an ambassador for Lions Clubs International Foundation and reports directly to LCIF multiple district coordinator while working closely with district leadership.

ARTICLE III
Duties of District Officers/Cabinet

Section 1. DISTRICT GOVERNOR. Under the general supervision of the International Board of Directors, the District Governor shall represent the association in their district. In addition, he/she shall be the chief administrative officer in the district and shall have direct supervision on the first and second vice district governor, region chairs, the zone chairs, the cabinet secretary, the cabinet treasurer (or secretary-treasurer) and such other cabinet members as may be provided for in this district constitution and by-laws. This specific responsibilities shall be to:

- (a) Serve as the Global Action Team district chair to administer and promote membership growth, new club development, leadership development and humanitarian service to clubs throughout the district.
 - (1) Ensure the selection of a qualified Lion leader for the positions of GST district coordinator, GMT district coordinator and GLT district coordinator.
 - (2) Ensure regular meetings to discuss and advance initiatives established by the District Global Action Team.
 - (3) Collaborate with the multiple district's Global Action Team
- (b) Oversee the Global Leadership Team at the district level and administer and promote leadership development at the club and district levels.
- (c) Promote the Lions Clubs International Foundation and all service activities of the association.
- (d) Preside, when present, over cabinet, convention and other district meetings. During any period they are unable to so preside, the presiding officer at any such meeting shall be the first or second vice district governor, but if they are not available, the district officer chosen by the attending members shall preside.
- (e) Promote harmony among the chartered Lions clubs.
- (f) Exercise such supervision and authority over cabinet officers and district committee appointees as is provided in this district constitution.
- (g) Ensure that each Lions club in the district be visited by the district governor or other district officer once every year to facilitate successful administration of the club, and that the visiting officer submit a visitation report to the International Headquarters for each visit.
- (h) Submit a current itemized statement of total district receipts and expenditures to their district convention or annual meeting of the district at a multiple district convention.
- (i) Deliver, in a timely manner, at the conclusion of their term in office, the general and/or financial accounts, funds and records of the district to their successor in office.
- (j) Report to Lions Clubs International all known violations of the use of the association's name and emblem.
- (k) Perform such other functions and acts as shall be required by the International Board of Directors through the District Governor's Manual and other directives.
- (l) Insure that all cabinet members know their responsibilities as shown in the Constitution and By-Laws.

Section 2: FIRST VICE DISTRICT GOVERNOR. The first vice district governor, subject to the supervision and direction of the district governor, shall be the chief administrative assistant and representative of the district governor. Their specific responsibilities shall be, but not limited to:

- (a) Further the purposes of this association;
- (b) Perform such administrative duties assigned by the district governor;
- (c) Perform such other functions and acts required by the International Board of Directors;
- (d) Participate in the cabinet meetings, and conduct meetings in the absence of the district governor, and participate in council meetings as appropriate;
- (e) Assist the district governor in the review of the strengths and weaknesses of the clubs in the district, identifying the existing and potential weak clubs and establishing plans to strengthen them;

- (f) Conduct club visitation as the representative of the district governor when requested by the district governor;
- (g) Serve as the District Governor Team Liaison between the District Global Membership Team, working as an active member of the District Global Membership Team along with the District Governor, Second Vice District Governor and other Global Membership Team members to establish and implement a district-wide plan for membership growth;
- (h) Work with the District Governor, Second Vice District Governor, and the Global Leadership Team to develop and implement a district-wide plan for leadership development;
- (i) Work with the District Convention Committee and assist the committee to plan and conduct the annual district convention and assist the district governor to organize and promote other events within the district;
- (j) At the request of the district governor, supervise other district committees;
- (k) Familiarize himself with the duties of the district governor so that, in the event of a vacancy in the office of district governor, they would be better prepared to assume the duties and responsibilities of said office as the acting district governor until the vacancy is filled according to these by-laws and rules of procedure adopted by the International Board of Directors.
- (k) Conduct a district quality assessment and collaborate with the district officers, specifically members of the district's Global Action Team, and other committee chair, during their term as first vice district governor to develop a plan for membership growth, leadership development, operational improvement and the fulfillment of humanitarian services to be presented and approved by the district cabinet during their term as district governor.

Section 3. SECOND VICE DISTRICT GOVERNOR. The second vice district governor, subject to the supervision and direction of the district governor, shall be an assistant in the administration of the district, and representative of the district governor. Their specific responsibilities shall be, but not limited, to:

- (a) Further the purposes of this association;
- (b) Perform such administrative duties assigned by the district governor;
- (c) Perform such other functions and acts required by the International Board of Directors;
- (d) Participate in the cabinet meetings, and conduct meetings in the absence of the district governor, and the first vice district governor, and participate in council meetings as appropriate;
- (e) Familiarize themselves with the health and status of the clubs in the district, review the monthly financial report and assist the district governor and the first vice district governor in identifying and strengthening the existing and potential weak clubs;
- (f) Conduct club visitation as the representative of the district governor when requested by the district governor;
- (g) Assist the district governor and first vice district governor in planning and conducting the annual district convention;
- (h) Serve as the District Governor Team liaison between the District Global Leadership Team, working as an active member of the District Global Leadership Team along with the District Governor, First Vice District Governor and other Global Leadership Team members to establish and implement a district-wide leadership development plan;
- (i) Work with the District Governor, First Vice District Governor, and the Global Membership Team to develop and implement a district-wide plan for membership growth;
- (j) Work with the District LCIF Coordinator and assist the committee to achieve the goals of the year through regular distribution of LCIF information and materials to increase understanding and support of LCIF;
- (k) Work with the District Information Technology Committee and assist the committee to promote the use of the association's web site and the Internet among the clubs and members to obtain information, file reports, purchase club supplies, etc.;
- (l) At the request of the district governor, supervise other district committees;
- (m) Assist the district governor, first vice district governor, and the cabinet in planning of the next year, including the district budget;
- (n) Familiarize himself with the duties of the district governor so that, in the event of a vacancy in the offices of district governor and first vice district governor, they would be better prepared to assume the duties and

responsibilities of said office as the acting district governor or acting first vice district governor until the vacancies is filled according to these by-laws and rules of procedure adopted by the International Board of Directors.

Section 4. CABINET SECRETARY and TREASURER (Cabinet Secretary/Treasurer). This may be one (1) or two (2) persons at the discretion of the District Governor. They shall act under the supervision of the District Governor. Their specific responsibilities shall be to:

(A) The Cabinet Secretary shall be a member of the Cabinet. They shall be appointed by the District Governor to serve for one (1) term. In the event the Secretary through illness or other unavoidable circumstance is unable to be present for a cabinet meeting, the Governor may appoint a temporary Secretary to serve in that capacity. The specific responsibilities should be to:

- (1) Work closely with the District Governor and Treasurer under the direction of the Cabinet.
- (2) Insure that correct minutes are recorded for all cabinet meetings and that these are properly reported to International, MD-2, and District 2-X2 in accordance with each of their respective constitutions and By-Laws.
- (3) Present the minutes of the previous cabinet meeting so that the Governor may include these in the newsletter and to present to the next cabinet meeting for approval.
- (4) Familiarize themselves with the constitution and familiarize himself with and follow the guidelines of the International Secretary's Manual
- (5) Aid the District Governor in any way possible.
- (6) Make as many visits as possible with the District Governor.
- (7) Assure all District meetings are adhering to proper protocol.

(B) The Cabinet Treasurer shall be a member of the Cabinet. They shall be appointed by the District Governor to serve for one (1) term. Their specific responsibilities should be to:

- (1) Be the custodian of all District funds unless otherwise directed by the Cabinet and he shall report directly to the Cabinet. All funds should be reported quarterly, including the Administrative fund, the State Convention fund, the District Convention fund, and the Camp Bus fund.
- (2) Establish and maintain the accounting system of internal accounting controls in accordance with generally accepted accounting principles, to see that the following are accomplished:
 - (a) Proper books of accounts are maintained on the accrual basic of each of the separate administrative and any other funds that may be set up in the future.
 - (b) Prepare or cause to be prepared interim accrual basic financial statements in accordance with generally accepted accounting principles for the various funds to be presented to the Cabinet and to be reviewed by the Cabinet at each Cabinet meeting.
 - (c) Make recommendations for financial institutions to be used by the organization at the District Convention or First Cabinet Meeting. Once approved by majority vote of the cabinet, open accounts on behalf of District 2-X2.
 - (d) See that the budget is reviewed at each Cabinet meeting to compare actual revenues received and dispersed on an interim basis to allow for budgetary revision.
 - (e) Insure that there is an annual audit or review of the financial condition of the district completed by an independent source.
 - (f) Insure that timely submission of required Federal and/or State tax returns are completed by their respective due dates.
 - (g) Maintain and adhere to all accounting procedures established and approved by the Cabinet from time to time including the accounting policies set forth as follows:
 1. See that assessment records of each club are maintained and appropriate controls are established and maintained over billing.

2. Not allow any funds to be from one budget line to another without prior approval by the Cabinet.
3. See that all bills are paid from invoice and/or statements. No disbursements shall be made that are approved by the Cabinet when not covered by the approved budget. All payments from the funds shall be made by check and signed by authorized signatories. In all cases at least two (2) signatures are required.
4. See that all bank accounts are reconciled to the books of account on a monthly basis.

(h) Provide for a gift to the District Governor to be presented at the District Convention.

Section 5. REGION CHAIR (If the position is utilized during the district governor's term). The Region Chair, subject to the supervision and direction of the district governor, shall be the chief administrative officer in their region. They shall be appointed by the District Governor to serve for one (1) term. Their specific responsibilities should be to:

- (a) Further the Purposes of this association.
- (b) Supervise the activities of the zone chair in their region and such district committee chair as may be assigned to them by the district governor.
- (c) In coordination with the District GMT Coordinator, play an active role in organizing new clubs and in strengthening weak clubs.
- (d) Visit a regular meeting of each club in their region at least once during their term of office, reporting their findings to the district governor and the GMT district coordinator, the GLT district coordinator and the GST district coordinator, as appropriate.
- (e) Visit a regular board of directors meeting of each club in their region at least once during their term of office, reporting their findings to the district governor and the GMT district coordinator, the GLT district coordinator and the GST district coordinator as appropriate.
- (f) Endeavor to have every club in their region operating under a duly adopted club constitution & bylaws.
- (g) Promote the Club Quality Initiative to the clubs within the region.
- (h) In coordination with the District GLT Coordinator, play an active role in supporting leadership initiatives by informing Lions within the zone about leadership development opportunities at the zone, district, or multiple districts.
- (i) In coordination with the GST district coordinator, play an active role in promoting global service initiatives by informing Lions within the zone about service opportunities in the region, district or multiple district.
- (j) Promote representation at international and district (sub and multiple) conventions by at least the full quota of delegates to which clubs in the region are entitled.
- (k) Carry out such official visitations to club meetings and charter nights as shall be assigned to them by the district governor.
- (l) Perform such additional assignments as shall be given to them from time to time by the district governor.

In addition, the Region Chair shall perform such other functions and acts as may be required by the International Board of Directors through a Region Chair's manual and other directives.

In the event the Region Chair for any reason cannot or does not, in the judgment of the District Governor, perform the duties of their office, or in the event the office is for any reason vacated, the District Governor shall appoint a successor to serve for the unexpired term.

Section 6. ZONE CHAIR. The Zone Chair, subject to the supervision and direction of the District Governor and/or Region Chair, shall be the chief administrative officer in their zone. They shall be appointed by the District Governor to serve for one (1) term. Their specific responsibilities shall be to:

- (a) Further the Purposes of this association.
- (b) Serve as chair of the District Governor's Advisory Committee in their zone and as such chair to call regular meetings of said committee.
- (c) Endeavor to include the GMT district coordinator, the GLT district coordinator and the GST district coordinator as special guests to a District Governor's Advisory Committee meeting to discuss needs related to membership, leadership development and service and how these teams may assist the clubs within the zone.
- (d) Make a report of each District Governor's Advisory Committee meeting and send copies within five (5) days thereafter to Lions Clubs International and to the district governor. Copies should also be sent to the GMT district coordinator, the GLT district coordinator, the GST district coordinator and region chair when appropriate.
- (e) Promote the Club Quality Initiative to the clubs within the zone.
- (f) In coordination with the GMT district Coordinator, play an active role in organizing new clubs and keep informed of the activities and well-being of all clubs in their zone.
- (g) In coordination with the District GLT District Coordinator, play an active role in supporting leadership initiatives by informing Lions within the zone about leadership development opportunities at the zone, district, or multiple districts.
- (h) In coordination with the GST district coordinator, play an active role in promoting global service initiatives by informing Lions within the zone about service opportunities in the zone, district or multiple district.
- (i) Represent each club in their zone in any problems with district, multiple district council chair of Lions Clubs International.
- (j) Supervise the progress of district, multiple district, and Lions Clubs International projects in their zone.
- (k) Endeavor to have every club within their zone operating under duly adopted club constitution and by-laws.
- (l) Promote representation at international and district (sub- and multiple) conventions by at least the full quota of delegates to which clubs in their zone are entitled.
- (m) Visit a regular meeting of each club in their zone once or more during their term of office, reporting the findings to the Region Chair – particularly with respect to weaknesses they may have discovered (copy to District Governor, District GMT Coordinator and District GLT Coordinator).
- (n) Perform such other functions and acts as may be required of them by directives of the International Board of Directors.

In the event the zone chair for any reason cannot or, in the judgment of the District Governor, does not perform the duties of their office, or in the event the office is for any reason vacated, the District Governor shall appoint a successor to serve for the unexpired term.

Section 7. **GLOBAL LEADERSHIP TEAM (GLT) DISTRICT COORDINATOR.** The GLT district coordinator is a member of the District Global Action Team. Their responsibilities include:

- (a) Collaborate with your GMT and GST district coordinators and Global Action Team district chair (district governor) to further initiatives focused on leadership development, membership growth and expanding humanitarian service.

- (b) Develop and execute an annual district leadership development plan.
- (c) Communicate regularly with region/zone chair and club vice presidents to ensure they are aware of leadership development programs and resources available.
- (d) Provide ongoing motivation to region/zone chair and club vice presidents to achieve leadership development goals.
- (e) Promote leadership development opportunities that encourages participation all levels of the association.
- (f) Collaborate with GMT and GST district coordinators to provide retention strategies to clubs.
- (g) Include diverse populations to participate in Global Action Team initiatives.
- (h) Identify potential and new leaders to participate in service, membership and leadership development opportunities.
- (i) Organize and facilitate instructor-led and web-based training in coordination with LCI.
- (j) Confirm new members are provided an effective member orientation at the club level, in collaboration with the GMT district coordinator and club officers.
- (k) Complete requirements and submit applications to receive district funding from LCI for leadership development activities.

Section 8. GLOBAL MEMBERSHIP TEAM (GMT) DISTRICT COORDINATOR. The GMT district coordinator is a member of the District Global Action Team. Responsibilities include:

- (a) Collaborate with the GLT and GST district coordinators and the Global Action Team district chair (district governor) to further initiatives focused on leadership development, membership growth and expanding humanitarian service.
- (b) Develop and execute an annual district membership development plan.
- (c) Collaborate with region, zone, and club membership chair to identify communities without a club or where additional clubs can be chartered.
- (d) Motivate clubs to invite new members, inspire positive club membership experiences, and ensure clubs are aware of available membership programs and resources.
- (e) Monitor club membership reports. Recognize clubs that are increasing membership and support clubs that are losing members.
- (f) Work with clubs in danger of cancellation by ensuring payments are submitted on time.
- (g) Include diverse populations to participate in Global Action Team Initiatives.
- (h) Respond promptly to prospective member leads provided by the GMT multiple district coordinator or LCI, track recruitment and provide status report of the lead.
- (i) Complete requirements and submit applications to receive district funding from LCI for membership development activities.
- (j) Confirm new members are provided an effective member orientation at the club level, in collaboration with the GLT district coordinator and the club officers.
- (k) Provide retention strategies to clubs in collaboration with GLT and GST district coordinators.

Section 9. GLOBAL SERVICE TEAM (GST) DISTRICT COORDINATOR. The GST district coordinator is a member of the District Global Action Team. Responsibilities include:

- (a) Encourage clubs to implement service projects that are aligned with global LCI initiatives, including the LCI Service Framework.
- (b) Work with clubs to raise the visibility of Lions service impact in local communities.
- (c) Collaborate with GMT and GLT district coordinators and the Global Action Team district chair (district governor) to further initiatives focused on leadership development, membership retention and growth, and expanding humanitarian service.

- (d) Work with region, zone, and club service chair to help clubs reach their service goals, ensure regular reporting in MyLCI, and encourage utilization of LCI tools (such as the App) to increase engagement in service projects.
- (e) Support local community service projects that create a sense of belonging and pride to the Lions and Leos in the district.
- (f) Promote service projects that attract multi-generational participants, including the integration and leadership development of Leos.
- (g) In collaboration with the LCIF district coordinator, maximize LCIF resource utilization and fundraising and monitor LCIF grants given to the district.
- (h) Gather club and district feedback related to service challenges, opportunities, and successes and share information gathered with multiple district coordinator to troubleshoot/remove barriers impeding the successful implementation of service programs.

Section 10. LCIF DISTRICT COORDINATOR. The LCIF district coordinator is nominated by the LCIF multiple district coordinator, in consultation with the district governor, and appointed by the LCIF chair, to serve for a three-year term. This position serves as an ambassador for Lions Clubs International Foundation and reports directly to LCIF multiple district coordinator while working closely with district leadership. Responsibilities include:

- (a) Be familiar with LCIF initiatives and educate Lions within the district on the various grants and projects supported by LCIF. Assist district governors with grant applications to LCIF, as needed.
- (b) Promote foundation initiatives in district publications, during district events and to the public at large.
- (c) Ensure that local LCIF-funded projects receive proper promotion and follow grant-criteria guidelines.
- (d) Encourage all Lions to contribute to LCIF and promote individual and club recognition programs as incentives to donate to LCIF.
- (e) Identify potential major gift donors, local foundations, corporations, and businesses with the potential to support LCIF and, and when appropriate, be involved in the gift-request process.
- (f) Assist with the submission of LCIF funds, MJF applications, and other donation information when necessary.
- (g) Encourage clubs to select a Lion to serve as the club LCIF coordinator (which may be the immediate past club president). Host an annual training for club LCIF coordinators. Communicate with each LCIF club coordinator quarterly.
- (h) In collaboration with the district governor and the LCIF multiple district coordinator, develop and execute a plan with agreed upon goals. Communicate monthly with the LCIF multiple district coordinator to discuss progress and challenges.

Section 11: DISTRICT GOVERNOR'S CABINET. The district governor's cabinet shall:

- (a) Assist the District Governor in the performance of their duties and in the formulation of administrative plans and policies affecting the welfare of Lionism within the sub-district.
- (b) Receive, from the Region Chair or other assigned district cabinet members, reports and recommendations that concern the clubs and zones.
- (c) Supervise the collections of all per capita assessment by the Cabinet Treasurer, designate a depository(s) for said funds and authorize the payment of all legitimate expenses pertaining to the administration of the affairs of the district.
- (d) Secure, set the amount of and approve the surety company issuing, the surety bond for the Cabinet Treasurer (Cabinet Secretary/Treasurer).

(e) Secure, semi-annually or more frequently, sub-district financial reports from the Cabinet Treasurer (Cabinet Secretary/Treasurer).

(f) Provide an audit of the books and accounts of the Cabinet Treasurer (Cabinet Secretary/Treasurer) and with the district governor's approval, set up definite schedule of dates, times and places of cabinet meetings to be held during the fiscal year.

Section 12; SERGEANT-AT-ARMS. The Sergeant-at-Arms shall maintain order and decorum at the respective conventions and meetings and perform such other duties as are incident to their office under ROBERT'S RULES OF ORDER, NEWLY REVISED.

ARTICLE IV District Committees

Section 1. DISTRICT GOVERNOR'S ADVISORY COMMITTEE. In each zone, the Zone Chair and the presidents, 1st Vice Presidents, and secretaries of the clubs in the zone shall compose a District Governor's Advisory Committee, with the Zone Chair serving as chair. At a date, time and place called by the Zone Chair, this committee shall hold a first meeting within ninety (90) days after the adjournment of the preceding international convention; a second meeting shall be held at least thirty (30) days prior to the multiple district convention. The club service chair, club marketing and communications chair, and club membership chair should attend when information is shared that relate to their position. It shall assist the Zone Chair in an advisory capacity, procure recommendations affecting the welfare of Lionism and the clubs in the zone, and relay the same through the Zone Chair to the District Governor and the cabinet.

Section 2. DISTRICT GLOBAL ACTION TEAM. Chaired by the district governor and includes the GMT district coordinator, GST district coordinator and GLT district coordinator. Develops and initiates a coordinated plan to help clubs expand humanitarian service, achieve membership growth, and develop future leaders. Meets regularly to discuss the progress of the plan and initiatives that may support the plan. Collaborates with members of the multiple district's Global Action Team to learn about initiatives and best practices. Shares activities, achievements and challenges with members of the multiple district Global Action Team. Attends the District Governor Advisory Committee meeting and other zone, region, district or multiple district meetings that feature service, membership or leadership initiatives to share ideas and gain knowledge that may be applied to club practices.

Section 3. DISTRICT GOVERNOR'S HONORARY COMMITTEE. The District Governor may appoint a District Governor's Honorary Committee composed of past international officers who are members in good standing of clubs within the sub-district. This committee shall meet when and as called upon by the District Governor. It shall act under the direction of the District Governor in the promotion of harmony throughout the district. The chair of this committee shall attend meetings of the cabinet when requested by the District Governor.

Section 4. DISTRICT CABINET COMMITTEES. The District Governor may establish and appoint such other committees and/or chair as they deems necessary and appropriate for the efficient operations of the district. Such committee chair shall be deemed non-voting members of the district cabinet.

ARTICLE V MEETINGS

Section 1. DISTRICT CABINET MEETINGS.

- (a) Regular. A regular meeting of the cabinet shall be held in each quarter of the fiscal year, with the first of which should be held within thirty (30) days after the adjournment of the preceding international convention. Ten (10) days written notice (mail, email, or newsletter) of meetings setting forth a date, time, and place determined by the District Governor shall be given to each member by the Cabinet Secretary (Cabinet Secretary/Treasurer).
- (b) Special. Special meetings of the cabinet may be called by the District Governor at their discretion, and shall be called upon written request made to the District Governor or the Cabinet Secretary (Cabinet Secretary/Treasurer) by a majority of the members of the cabinet. No fewer than five (5) nor more than twenty (20) days written (including letters, electronic mail, facsimile transmission, or cable) notice of special meetings, setting forth the purposes and a date, time and place determined by the District Governor, shall be given to each member by the Cabinet Secretary (Cabinet Secretary/Treasurer).
- (c) Quorum. The attendance of a majority of the officers of this district shall constitute a quorum for any cabinet meeting.
- (d) Vote. The voting privilege shall extend to all members of the district cabinet.

Section 2. ALTERNATIVE MEETING FORMATS. Regular and/or special meetings of the district cabinet may be held through the use of alternative meeting formats, such as teleconference and/or web conference as determined by the District Governor.

Section 3. BUSINESS TRANSACTED BY MAIL. The district cabinet may transact business by mail (including letters, electronic mail, facsimile transmission, or cable), provided that no such action shall be effective until approved in writing by two-thirds (2/3) of the entire number of the members of the district cabinet. Such action may be initiated by the District Governor or any three (3) officers of the district.

Section 4. REGIONS AND ZONES.

- (a) Organizational. Regions and zones shall be subject to change by the District Governor, when in their sole discretion; they shall deem the same necessary to the best interests of the district and the association. The district should be divided into regions of sixteen (16) to ten (10) Lions clubs. Each region should be divided into zones of between eight (8) and four (4) Lions Clubs, giving due regard to the geographical locations of the clubs.
- (b) Region Meetings. Meetings of representatives of all clubs in a region, with the Region Chair (if the position is utilized during the District Governor's term) or other district cabinet member as may be assigned by the District Governor presiding, should be held during the fiscal year at times and places fixed by the Region Chair of the respective region.
- (c) Zone Meetings. Meetings of representatives of all the clubs in a zone, with the Zone Chair presiding, shall be held during the fiscal year at times and places fixed by the Zone Chair.

ARTICLE VI
District Convention

Section 1. CONVENTION SITE SELECTION. Any club wishing to host the District Convention must present their desire by resolution within thirty (30) days prior to the convention date of the convention at which they are to be voted upon.

Section 2. OFFICIAL CALL. The District Governor shall issue an official written notice for the annual district convention by printed or electronic means to all clubs for the annual district convention not less than sixty (60) days prior to the date fixed for holding the same, stating the place, day and hour thereof.

Section 3. SITE CHANGE. The district cabinet shall retain, and have, power to change at any time, for good reason, the convention site chosen by a previous district convention, provided that the convention site shall be located within the district, and neither the district, officers of the district nor any member of the district cabinet, shall incur any liability thereby to any club or club member in the district. Notice of this site change shall be furnished by written notice to each club in the district no less than thirty (30) days prior to the convening date of the annual convention.

Section 4. OFFICERS. The members of the district cabinet shall be the officers of the annual district convention.

Section 5. SERGEANT-AT-ARMS. A convention Sergeant-At-Arms and such assistant Sergeant-At-Arms as deemed necessary shall be appointed by the District Governor.

Section 6. OFFICIAL REPORT. Within fifteen (15) days after the close of each single and sub-district convention, the Cabinet Secretary (Cabinet Secretary/Treasurer) shall transmit one copy of the complete proceedings to the international office. Upon written request from any club in the respective district a copy shall be furnished to said club.

Section 7. CREDENTIALS COMMITTEE. The Credentials Committee of the district convention shall be composed of the District Governor, as chair, the Cabinet Secretary (Cabinet Secretary/Treasurer) and two other non-officers of the district appointed by the district governor. The non-officers shall not, through the duration of the appointment, hold any district or international office either by election or appointment. The Credentials Committee shall have the powers and perform the duties set forth in ROBERT'S RULES OF ORDER, NEWLY REVISED.

Section 8. ORDER OF CONVENTION BUSINESS. The District Governor shall arrange the order of business for the district convention, and the same shall be the order of the day for all sessions.

Section 9. DISTRICT CONVENTION COMMITTEES. The District Governor shall appoint, designate the chair of, and fill any vacancies occurring in the following district committees: Resolutions, Elections, Constitution and By-Laws, Rules of Procedure and International Convention. Each region shall have at least one representative on each such committee. These committees shall perform such duties as the District Governor shall designate.

ARTICLE VII
Multiple District 2 and Texas Lions Camp, Inc

Section 1. STATE ADMINISTRATIVE FUND. To provide a Multiple District 2 Administration Fund, semi-annual per capita assessment as designated by the total club membership, and as provided for in the Multiple District 2 Constitution and By-Laws, shall be levied on each member thereof. Said assessment shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter provided. The amount of the Assessment shall be set in Article XI in the By-Laws of this Constitution. Assessment shall be collected and paid in advance by each club in two (2) semi-annual payments as follows: one payment per club member on September tenth of each year to cover the semi-annual period from July 1 to December 31; and one payment per club member on March tenth of each year, to cover the semi-annual period from January 1 to June 30, with billings of the same to be based upon the roster of each club as the first days of July and January, respectively. Said assessment shall be so paid to the Cabinet Treasurer (Cabinet Secretary/Treasurer) by each club, except newly chartered and reorganized clubs, which shall collect and pay said per capita assessment on a pro-rata basis from the first day of the second month following the date of their organization or reorganization, as the case may be. Said per capita assessment shall be disbursed only to Multiple District 2 for Administrative Fund assessment.

Section 2. PROMOTE TEXAS FUND. To provide a Multiple District 2 a fund to provide monies for the promotion of Texas Lionism and for the support of candidates for LCI Director or higher office of this association, semi-annual per capita assessment as designated by the total club membership, and as provided for in the Multiple District 2 Constitution and By-Laws, shall be levied on each member thereof. Said assessment shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter provided. The amount of the Assessment shall be set in Article XI in the By-Laws of this Constitution. Assessment shall be collected and paid in advance by each club in two (2) semi-annual payments as follows: one payment per club member on September tenth of each year to cover the semi-annual period from July 1 to December 31; and one payment per club member on March tenth of each year, to cover the semi-annual period from January 1 to June 30, with billings of the same to be based upon the roster of each club as the first days of July and January, respectively. Said assessment shall be so paid to the Cabinet Treasurer (Cabinet Secretary/Treasurer) by each club, except newly chartered and reorganized clubs, which shall collect and pay said per capita assessment on a pro-rata basis from the first day of the second month following the date of their organization or reorganization, as the case may be. Said per capita assessment shall be disbursed only to Multiple District 2 for Promote Texas Fund assessment.

Section 3. TEXAS LIONS CAMP. To provide funds for the operation of the Texas Lions Camp, semi-annual per capita assessment as designated by the club membership, and as provided for in the Multiple District 2 Constitution and By-Laws, shall be levied on each member thereof. Said assessment shall be remitted by each club in the District to the Cabinet Treasurer as hereinafter provided. The amount of the Assessment shall be set in Article XI in the By-Laws of this Constitution. Assessment shall be collected and paid in advance by each club in two (2) semi-annual payments as follows: one payment per club member on September tenth of each year to cover the semi-annual period from July 1 to December 31; and one payment per club member on March tenth of each year, to cover the semi-annual period from January 1 to June 30, with billings of the same to be based upon the roster of each club as the first days of July and January, respectively. Said assessment shall be paid to the Texas Lions Camp by each club, except newly chartered and reorganized clubs, which shall collect and pay said per capita assessment on a pro-rata basis from the first day of the second month following the date of their organization or reorganization, as the case may be. Said per capita assessment checks shall be forwarded to the Texas Lions Camp by the Cabinet Treasurer (Cabinet Secretary/Treasurer).

ARTICLE VIII

Miscellaneous

Section 1. FINANCIAL OBLIGATIONS. The District Governor and the cabinet shall not incur obligations in any fiscal year that will affect an unbalanced budget or deficit in said fiscal year.

Section 2. CABINET TREASURER (Cabinet Secretary/Treasurer) BOND. The Cabinet Treasurer (Cabinet Secretary/Treasurer) and the authorized signatories shall be bonded in such amount and with such surety company as shall be approved by the District Governor's cabinet and the cost of same shall be an administrative expense.

Section 3. AUDIT OR REVIEW OF BOOKS. The District Governor's cabinet shall provide for an annual or more frequent audit or review of the books and accounts of the Cabinet Treasurer (Cabinet Secretary-Treasurer).

Section 4. COMPENSATION. No officer shall receive any compensation for any service rendered to this district in their official capacity with the exception of the Cabinet Secretary and Cabinet Treasurer (Cabinet Secretary/Treasurer) whose compensation, if any shall be fixed by the district budget committee.

Section 5. FISCAL YEAR. The fiscal year of this district shall be from July 1st to June 30th.

Section 6. RULES OF PROCEDURE. Except as otherwise specifically provided in this constitution and by-laws, or in the rules of procedure adapted for a meeting, all questions of order and procedure adopted for a meeting, all questions of order and procedure in any district meeting or convention, any meeting of the district cabinet, region, zone or member club or of any group or committee of any one of them shall be determined by ROBERTS RULES OF ORDER, NEWLY REVISED.

ARTICLE IX

Amendments

Section 1. AMENDING PROCEDURE. These by-laws may be amended only at a district convention, by resolution reported by the Constitution and By-Laws and adopted by a majority of the votes cast.

Section 2. AUTOMATIC UPDATE. When amendments to the International Constitution and By-Laws are passed at the International Convention, any amendments that would have an effect of this District Constitution and By-Laws shall automatically be updated in this district constitution and by-laws at the close of the convention.

Section 3. NOTICE. No amendment shall be so reported or voted upon unless the same shall have been furnished by written notice to each club no less than thirty (30) days prior to the convening date of the annual convention with notice that the same will be voted upon at said convention.

Section 4. EFFECTIVE DATE. Each amendment shall take effect at the close of the convention at which adopted unless otherwise specified in the amendment.

ARTICLE X
Hall of Fame

Section 1. TEXAS HALL OF FAME. The rules for the Texas Hall of Fame are as follows:

1. Elevation of Lions into the Texas Lions Hall of Fame bestows an honor upon one who has been outstanding in using their time, talents, and resources to further the cause of humanitarian services.
2. The Multiple District 2 Administrative Secretary shall, at the first Council meeting each year distribute information about the nomination criteria to District Governors.
3. Selection shall be by the Hall of Fame Committee for each district. The committee of five (5) members, each from different regions shall be appointed by the District Governor by the February Council of Governors Meeting. Past Hall of Fame recipients automatically belong to the committee if they are a Lion in good standing in the district.
4. Minimum standards to qualify as a nominee for the Texas Lions Hall of Fame are:
 - (a) Be an active or deceased member with at least fifteen (15) years of service.
 - (b) Having provided outstanding and dedicated service as a Lion beyond the call of duty.
 - (c) Having provided, other than service as a Lion, to community, state, and nation.
 - (d) Having accomplished special achievements in, or contributions to, humanitarian service for those less fortunate.
 - (e) Not having solicited in any manner for this recognition, which will automatically eliminate the soliciting candidate for that year.
5. The set assessment shall accompany the profile of each nominee. The Hall of Fame assessment covers the cost of the Hall of Fame Medallion and the Hall of Fame Plaque, which is presented to each nominee. Each year, the Council of Governors shall review the costs of the medallion and the plaque to insure that the assessment is adequate to cover the costs.
6. Presentation of selected nominee by the District Governor shall be at the Multiple District 2 Convention.
7. A plaque containing the list of names of the Texas Lions Hall of Fame members shall be maintained in an appropriate space at the Multiple District 2 Office.
8. The nominees shall be selected in accordance with the following schedule, which shows a rotation of every three (3) years with District 2-X2 scheduled for:

2018-2019
2021-2022
2024-2025
2027-2030

Section 2. DISTRICT HALL OF FAME. The District governor shall call for nomination for the District Hall of Fame. The following procedure should be followed:

1. Nominees must be in good standing and reside in the district and must be made by a member of the nominee's home club. Any member, active or deceased, nominated must be a member in good standing in district 2-X2 for at least 5 years.
2. Nominations of inductees for the District Hall of Fame shall be submitted to the club's Zone Chair by December 1 of each eligible year.
3. The Zone Chair will forward the recommendations to the First VDG for approval by January 1.
4. The final selection by the District Governor's committee will be made 30 days prior to the District Convention.
5. Cost of the Hall of Fame award will be billed to the nominating club.
6. Any inductee into the Texas Lions Hall of Fame will automatically become a member of the District Hall of Fame.
7. Proper presentation ceremony should take place at the District Convention.
8. Solicitation in any manner for this recognition will automatically eliminate the soliciting candidate for that year.
9. A minimum of five awards should be approved each year, with one awarded to each region. If a region fails to submit a nomination, then that region's award may be used for any of the other regions with multiple nominations.

Article XI
ASSESSMENTS

The following is the schedule of annual assessments collected per club member by the District:

Description	Regular	Regular	Student
Paid to District 2-X2	2016-2017	2018-2019	2018-2019
MD2 State Admin	\$7.00	\$7.00	\$3.50
Promote Texas	.50	.50	.25
(Paid to)Texas Lion Camp	21.00	21.00	10.50