

## YORK STATE FAIR COMMITTEE

### FUNCTION

This procedure defines the roles and responsibilities of the District 14-C York State Fair Committee, hereafter referred to as YSFC.

### REFERENCES

1. LI Standard District Constitution and By-Laws: By-Laws Article IV, Sec. 4
2. District 14-C York State Fair Committee Handbook

### GENERAL

The York State Fair is America's first and oldest annual fair. Each year, the Lions clubs of District 14-C are invited to assist in the operation of the fair by scanning tickets and handing out programs. Clubs are rewarded for their efforts with a monetary donation from the fair operators, which is based on the number of hours worked by a club's members. This donation may be used by the clubs for administrative and/or project expenses. The YSFC is made up of two District 14-C Lions club members who are appointed by the District Governor. Lions on this committee serve indefinitely at the pleasure of the District Governor, who names replacements when a member resigns or is terminated. The Lion serving as 2nd Vice District Governor on January 1 of the year of the fair or their successor oversees the operation of the committee. In the event the 2nd Vice District Governor position is vacant on January 1, the District Governor may appoint another member of the District Cabinet to fulfill these responsibilities.

### DUTIES

1. The Vice District Governor serving as overseer of the committee will be the liaison to the District Cabinet. As such, they shall make reports to the cabinet as appropriate and keep the District Governor informed of the committee's activities.
2. The committee will select one member annually to be the point-of-contact for the York State Fair organizers. This person will perform the follow duties:
  - a. Initiate contact with the Fair organizers to confirm their desire to have the services of Lions
  - b. Negotiate the amount of money the Fair will pay to District 14-C for services rendered and sign the contract for such services.
3. The committee will inform District 14-C Lions clubs of the fair dates each year and work to recruit a sufficient number of volunteers to staff all of the entry gates.
  - a. Volunteers may be Lions or non-Lion family members or friends.
  - b. Volunteers must be 16 years of age or older.
  - c. Volunteers may designate their hours to benefit a Lions club or a District 14-C Governor's project.
4. The committee will be responsible for the distribution of gate passes.
5. The committee will document the number of hours worked by each volunteer along with the club the volunteer represents.
6. The committee will submit the donation received from the York State Fair organizers to the District Treasurer along with a written account of payments due to the clubs. Payments will be based on the percentage of the total volunteer hours worked attributed to each club.

7. The District Treasurer will prepare and distribute checks to the clubs and projects that earned donations.

**Procedure Change History**

Original Adoption - April 11, 2026