

## **DISTRICT 14-C CONSTITUTION, BY-LAWS AND PROCEDURES COMMITTEE**

### **FUNCTION**

This Committee shall be responsible for interpreting all levels of the Lions Constitution and By-Laws for application to any policies/procedures affecting the District.

### **REFERENCES**

1. LA-1: Lions Clubs International Constitution and By-Laws
2. LA-4: Lions Clubs International Standard District Constitution and By-Laws

### **GENERAL**

The committee membership shall consist of one Past District Governor (PDG) from each Region of District 14-C. Each PDG shall serve a four-year term (based on the number of regions). The order of assignment shall be on a rotational basis, as recorded in Policy 500-1. The incoming District Governor shall make an appointment for replacing the out-going member (Chairperson), which shall take effect each July 1st of the Lions year.

Committee Chairperson: Member serving fourth year

Vice Chairperson: Member serving third year

Secretary: Member serving second year

Member: Member serving first year

### **DUTIES**

1. The Committee Chairperson shall attend or be represented at all District Cabinet meetings for interpretation and guidance on issues involving policies, procedures and the Constitution and By-Laws.
2. The Chairperson shall serve as the District Parliamentarian, unless the DG appoints another Lion.
3. Review all resolutions for additions or changes to the District 14-C Procedures Manual and prepare a final presentation to the Cabinet for action (approval, rejection, further action). Proposed changes affecting the referenced documents shall be processed in accordance with the guidelines within the Procedures Manual
4. Determine if any new procedure or change may be approved at a Cabinet level or if it shall require a full membership vote at the annual Convention.
5. Be responsible for maintaining an official master copy of the District 14-C Constitution and By-Laws and Procedures Manual. A history of changes will also be maintained.
6. Make notification of new or revised approved procedures, including online postings.

### **Procedure Change History**

May 1, 2002

April 25, 2009

February 18, 2017