

DISTRICT 14-C DISTRICT DUES

FUNCTION

The purpose of this procedure is to establish the policy for District 14-C dues.

REFERENCES

1. LA-1: Lions Clubs International Constitution and By-Laws
2. LA-4: Lions Clubs International Standard District Constitution and By-Laws
3. LA-40: Cabinet Secretary and Treasurer Manual

GENERAL

1. Each Lions Club shall be assessed \$2.00 per member payable by September 30th of each year.
2. These dues shall be used only to help defray the expenses incurred by the First and Second Vice District Governors (VDG) during the Lions year served. When all funds are depleted no further reimbursements shall be made.
3. Rates shall be in accordance with current Multiple District 14 established PA General Reimbursement Policy.
4. Event days are determined by State or LCI for the function being attended.
5. An invoice will be delivered by the most effective means available by the district treasurer to each club secretary or treasurer by Sept. 1st.
6. Any club not submitting district dues to the district treasurer by October 30th will be reported to the District Governor for determination of action in accordance with the referenced documents. The district treasurer/governor should make direct contact with the club's secretary/treasurer/president to address the means of payment.
7. The district treasurer shall provide the VDGs an Expense Claim Form by July for use in submission of expenses.
8. VDG Receipts must be submitted to the district treasurer by the 20th of the following month.
9. Claims received after the 20th will be referred to the District Cabinet for their approval at the next scheduled meeting.
10. Unused funds shall be transferred to the following Lions year's District Administrative, Dues sub-account.
11. District reimbursements may not be allowable where funds are provided by LCI or Multiple District 14.

ALLOWABLE REIMBURSEMENTS:

Council Meetings: First and Second Vice District Governors - Maximum \$200 each.

State Convention: First and Second Vice District Governors - Maximum \$300 each.

USA/Canada Forum: First Vice District Governor only - includes registration – Maximum \$700

Advanced Lions Leadership Institute or Lions Regional Leadership Institute: Second Vice District Governor only – includes registration - Maximum \$300

Required Multiple District 14/LCI approved training sessions: First and Second Vice District Governors – Two occurrences each - Maximum \$50 each occurrence.

Procedure Change History

April 25, 2007

April 25, 2009

April 25, 2015

February 18, 2017