

Seeking the Position of 2nd VICE DISTRICT GOVERNOR (ELECT)

Per the District C-2 By-Laws Section 3

In order for a Lion to be eligible and qualified to be elected to the office of **Second Vice District Governor**, he/she must:

- (a) Be an Active Member in good standing of a chartered Lions Club in good standing in his/her single or sub-district.
- (b) Secure the endorsement of his/her club or the majority of clubs in his/her district.
- (c) Have served or will have served at the time he/she takes office as Second Vice District Governor
 - (i) As president of a Lions Club for a full term or major portion thereof; and
 - (ii) As a member of the district cabinet for two full terms or major portion thereof.
 - (iii) As a zone chair for a full term or major portion thereof.
 - (iv) With none of the above being accomplished concurrently.

Section 3. **DUTIES:** The Second Vice District Governor, subject to the supervision and direction of the District Governor, shall be an assistant in the administration of the district, and representative of the District Governor. His/her specific responsibilities shall be, but not limited, to:

- (a) Further the purposes of this association;
- (b) Perform such administrative duties assigned by the District Governor;
- (c) Perform such other functions and acts required by the International Board of Directors;
- (d) Participate in the cabinet meetings, and conduct meetings in the absence of the District Governor, and the First Vice District Governor, and participate in council meetings as appropriate;
- (e) Familiarize himself/herself with the health and status of the clubs in the district, review the monthly financial report and assist the District Governor and the First Vice District Governor in identifying and strengthening the existing and potential weak clubs;
- (f) Conduct club visitation, as the representative of the District Governor, when requested by the District Governor;
- (g) Assist the District Governor and First Vice District Governor in planning and conducting the annual district convention;
- (h) Serve as the District Governor Team liaison between the District Global Leadership Team, working as an active member of the District Global Leadership Team along with the District Governor, First Vice District Governor and other Global Leadership Team members to establish and implement a district-wide leadership development plan;
- (i) Work with the District Governor, First Vice District Governor, and the Global Membership Team to develop and implement a district-wide plan for membership growth;
- (j) Work with the District LCIF Coordinator and assist the committee to achieve the goals of the year through regular distribution of LCIF information and materials to increase understanding and support of LCIF;
- (k) Work with the District Information Technology Chair and assist in promoting the use of the association's web site and the Internet among the clubs and members to obtain information, file reports, purchase club supplies, etc.;
- (l) At the request of the District Governor, supervise other district committees;
- (m) Assist the District Governor, First Vice District Governor, and the cabinet in planning of the next year, including the district budget;
- (n) Familiarize himself/herself with the duties of the District Governor so that, in the event of a vacancy in the offices of District Governor and First Vice District Governor, he/she would be better prepared to assume the duties and responsibilities of said offices as the acting District Governor or acting First Vice District Governor until the vacancies are filled according to these by-laws and rules of procedure adopted by the International Board of Directors.
- (o) Perform such other functions and acts as shall be required of him/her by the International Board of Directors through the District Governor's Manual and other directives.
- (p) Shall attend all meetings of the Council of Governors of the Multiple District C.

Also per Section C of the Policy Manual:

1. Actively participate and inspire other district officers to administer and promote effective membership growth and new club organization.
2. Perform such duties as assigned by the District Governor, including assisting the Global Service Team, Global Membership Team and Global Leadership Team.
3. Perform such other functions and act as required by the policy of the association.
4. Participate in the preparation of the district budget.
5. Actively engage in all matters within your year.
6. At the request of the District Governor, supervise appropriate district committees and participate in the review of strengths and weaknesses of the district.
7. Look after the directory in its entirety.
8. Handle the governance requirements as set forth by the cabinet