

LIONS DISTRICT N-1 FINANCIAL STATEMENT			
AS OF FEBRUARY 07, 2016			
	BUDGET	ACTUAL	VARIANCE
REVENUE			
Dues 1st Half	18,200.00	17,353.26	846.74
Dues 2nd Half	18,200.00	5,210.00	12,990.00
DG Pins	50.00	0.00	50.00
District Pins	50.00	44.00	6.00
MD Pins	600.00	330.00	270.00
District Directory Ads	5,000.00	2,752.05	2,247.95
District Directory Sales	250.00	28.00	222.00
Miscellaneous	100.00	312.00	-212.00
Cavalcade	0.00	500.00	-500.00
Leadership Grant	700.00	0.00	700.00
District Fundraising	1,500.00	0.00	1,500.00
TOTAL REVENUE	44,650.00	26,529.31	18,120.69
EXPENSES			
MD Dues 1st Half	5,005.00	4,939.00	66.00
MD Dues 2nd Half	5,005.00	4,873.00	132.00
District Directory Costs	2,400.00	2,192.20	207.80
DG Expenses	5,460.00	386.72	5,073.28
DG Pins & Banners	2,050.00	1,808.98	241.02
1st VDG Expenses	1,500.00	517.24	982.76
2nd VDG Expenses	1,500.00	258.00	1,242.00
2nd VDG USA/CAN Forum	1,500.00	1,500.00	0.00
Annual Convention	1,000.00	0.00	1,000.00
District Awards	1,250.00	0.00	1,250.00
Speakout	500.00	0.00	500.00
Peace Poster	300.00	175.00	125.00
Incoming Officer School	100.00	0.00	100.00
Bank Charges	160.00	167.55	-7.55
CST Expenses	2,000.00	520.98	1,479.02
Postage & Printing	250.00	45.71	204.29
MD Pins	600.00	540.00	60.00
District Chair Expenses	250.00	0.00	250.00
GLT	2,000.00	701.00	1,299.00
GMT	1,500.00	210.54	1,289.46
Zone Chair Expenses	3,250.00	0.00	3,250.00
District Website	245.00	0.00	245.00
DG Yearend Expenses	1,000.00	0.00	1,000.00
Memorials	500.00	0.00	500.00
MD Speakout	1,300.00	0.00	1,300.00
DGE MDN Convention Expenses	1,000.00	0.00	1,000.00
VDG1 MDN Convention Expenses	1,000.00	0.00	1,000.00
VDG2 MDN Convention Expenses	1,000.00	0.00	1,000.00
DG Spouse Int'l Expense	1,000.00	1,000.00	0.00
Cavalcade	0.00	0.00	0.00
US Exchange	0.00	627.92	-627.92
Miscellaneous	25.00	27.20	-2.20
TOTAL EXPENSES	44,650.00	20,491.04	24,158.96
SURPLUS / DEFICIT	0.00	6,038.27	-6,038.27

Notice of Motion # 1 Unpaid Balances

District N-1 Constitution – Article V – District Convention – Section 4 (c) (2)

Revision: No unpaid balances outstanding ninety (90) days or more.

Notice of Motion # 2 Supremacy

District N-1 Constitution – Article VIII – Supremacy

Add / Insert: The Standard Form Constitution and Bylaws shall govern the district unless otherwise amended so as not to conflict with the Multiple District and International Constitution and Bylaws and policies of Lions Clubs International. Whenever there may exist a conflict or a contradiction between the provisions set out in the district constitution and bylaws and the multiple district constitution and bylaws then the multiple district constitution and bylaws shall govern. Whenever there may exist a conflict or a contradiction between the provisions set out in the district constitution and bylaws and the International Constitution and Bylaws then the International Constitution and Bylaws shall govern.

Renumber: Article VIII – Adoption and Signature to Article IX

Notice of Motion # 3 Nominations, Elections and Appointments

District N-1 Bylaws – Article I – District Nominations and Elections

Revision : Replace with District Nominations, Elections and Appointments found in the Standard Form District Constitution and Bylaws to be adopted by Lions Clubs International on July 1, 2016. (see below)

ARTICLE I - District Nominations, Elections and Appointments

Section 1. NOMINATING COMMITTEE. Each district governor shall appoint by written notification received at least sixty (60) days prior to the sub-district convention, a Nominating Committee of not less than three (3) and no more than five (5) members, each of whom shall be a member in good standing of a different Lions club in good standing in the district, and shall not at the time through the duration of their appointment hold any district cabinet or international office either by election or appointment.

Section 2. DISTRICT GOVERNOR ELECTION PROCEDURES. Any qualified member of a club in the district seeking the office of district governor shall file his/her intention to so run in writing with the Nominating Committee prior to the day of its report to the convention, and furnish evidence of his/her compliance with the qualifications for said office set out in the International Constitution and By-Laws. The Nominating Committee shall place in nomination at the district convention the name(s) of all candidate(s) so qualified. If none are so received and/or so qualified, then, but then only, nominations for the office may be made from the floor. A candidate shall be allowed one nominating speech of no more than five (5) minutes duration, and one seconding speech of no more than three (3) minutes duration.

Section 3. FIRST AND SECOND VICE DISTRICT GOVERNOR ELECTION PROCEDURES.

Any member of a club in the district seeking the office of first or second vice district governor shall file his/her intention to so run in writing with the Nominating Committee prior to the day of its report to the convention, and furnish evidence of his/her compliance with the qualifications for said office set out in the International Constitution and By-Laws. The Nominating Committee shall place in nomination at the district convention the names of all candidates so qualified. If none are so received and/or so qualified, then, but then only, nominations for the office may be made from the floor. Each candidate shall be allowed one nominating speech of no more than five (5) minutes duration, and one seconding speech of no more than three (3) minutes duration.

Section 4. BALLOT. The election shall be by secret written ballot, with the candidate or candidates required to secure a majority of the votes cast by the delegates present and voting in order to be declared elected; for purpose of such election, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions. If, on the first ballot, and subsequent ballots, no candidate receives a majority, the candidate or tied candidates receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority. In case of a tie on any ballot, balloting shall continue on the tied candidates until one is elected.

Section 5. DISTRICT GOVERNOR VACANCY. In the event of a vacancy in the office of district governor, the same shall be filled in accordance with the provisions of the International Constitution and By-Laws. The immediate past district governor, first and second vice district governors, the region chairpersons, zone chairpersons, the cabinet secretary and cabinet treasurer (or cabinet secretary/treasurer) and past district governors, past international directors and past international presidents in the district shall convene at a date, time and place called and determined by the immediate past district governor to select a replacement for recommendation to the International Board of Directors.

In order for a Lion to be eligible and qualified to be selected to fill a vacancy in the office of district governor, he/she must:

- (a) Be an Active Member in good standing of a chartered Lions club in good standing in his/her single or sub-district.
- (b) Have served or will have served at the time he/she takes office as district governor:
 - (i) As officer of a Lions club for a full term or major portion thereof; and
 - (ii) As a member of the district cabinet for two (2) full terms or major portion thereof.
 - (iii) With none of the above being accomplished concurrently.

It is encouraged that the first vice district governor fulfill his/her full term of office and other qualified Lions be considered for filling a vacancy in the office of district governor.

Section 6. FIRST AND SECOND VICE DISTRICT GOVERNORS AND OTHER VACANCIES.

Any vacancy in office except that of district governor and first and second vice district governors shall be filled by appointment from the district governor for the unexpired term. In event of a vacancy arising in the office of first or second vice district governor, the district governor shall convene a meeting of the members of the existing cabinet as provided for in the International Constitution and By-Laws and all past international officers who are members in good standing of a chartered Lions club in good standing in the district. It shall be the duty of the attendees at this meeting to appoint a qualified

club member as first or second vice district governor for the remainder of the term. In filling said vacancy, it shall be the duty of the district governor, or if not available, the most recent past district governor who is available, to send out invitations to attend said meeting and it shall also be his/her responsibility to preside as chairperson of the meeting. The chairperson shall convey the results to the international office within seven (7) days together with evidence of invitations sent and meeting attendance. Each Lion who is entitled to receive an invitation to attend and is present at said meeting shall be entitled to cast one vote for the Lion of his/her choice. In order for a Lion to be eligible and qualified to be selected to fill a vacancy in the office of first or second vice district governor, he/she must:

- (a) Be an Active Member in good standing of a chartered Lions club in good standing in his/her single or sub-district.
- (b) Have served or will have served at the time he/she takes office as first or second vice district governor:
 - (i) As officer of a Lions club for a full term or major portion thereof; and
 - (ii) As a member of the district cabinet for a full term or major portion thereof.
 - (iii) With none of the above being accomplished concurrently.

Section 7. REGION/ZONE CHAIRPERSON QUALIFICATIONS. Each region and zone chairperson shall:

- (a) Be an active member in good standing in his/her respective region or zone; and
- (b) Have served or will have served at the time of taking office as region or zone chairperson as president of a Lions club for a full term or major portion thereof, and a member of the board of directors of a Lions club for no less than two (2) additional years.

Section 8. APPOINTMENT/ELECTION OF REGION/ ZONE CHAIRPERSON. The district governor shall appoint, by the time he/she takes office, one region chairperson for each region (if the position is utilized during the district governor's term), and one zone chairperson for each zone, in the district.

Section 9. REGION/ZONE CHAIRPERSON VACANCY. If any region chairperson or zone chairperson shall cease to be a member of a club in the region or zone, as the case may be, to which he/she was appointed, his/her term of office shall thereon cease and the district governor shall appoint a successor to fill said office. Provided, however, the district governor, in his/her discretion may determine not to use the position of region chairperson for the remainder of the term.

Notice of Motion # 4 District Meetings

District N-1 Bylaws – Article III – District Meetings – Section 1 (a) District Cabinet Meetings

Revision: A regular meeting of Cabinet shall be held in September, November, February and April of the fiscal year. Ten (10) days of written notice setting forth a date, time and place, determined by the District Governor and shall be delivered to each officer and member of Cabinet by the Secretary-Treasurer. The fourth Cabinet Meeting may be replaced by a Sub-District Convention. The organisational meeting of the District shall be held in July.

Notice of Motion # 5 Payment by USD Bank Draft

District N-1 Bylaws – Article IV – Administration Fund – Section 5

- Revision: The Annual Convention of the District may honor the current District Governor with a Melvin Jones Fellowship, and if he / she already has a Melvin Jones Fellowship, then the award shall be a Progressive Melvin Jones Fellowship; or
- at the discretion of the District Governor, he or she may use up to an equivalent amount (\$1,000 US, paid by USD bank draft) to pay part of his / her expenses to attend the International Convention as the sitting District Governor representing our District, upon submission of receipts; or
- at the discretion of the District Governor, he / she may use up to an equivalent amount (\$1,000 US, paid by USD bank draft) to pay part of his / her expenses to attend the USA / Canada Forum next held following his / her term as District Governor, upon submission of receipts.

Notice of Motion # 6 Spouse or Adult Companion

District N-1 Policy Manual – Item 1 – Finances – Section A – Paragraph 3

- Revision: The District Governor Elect shall be eligible for an expense reimbursement of up to \$1,000 for his or her spouse or adult companion to travel to an International Convention with the District Governor Elect. The amount shall be budgeted and approved by the District Cabinet and rules of audit shall apply.

Notice of Motion # 7 Mileage Rate

District N-1 Policy Manual – Item 2 – Expense Claim Form – Paragraph 4

- Revision: Mileage will be reimbursed at 30 cents per kilometre.

Notice of Motion # 8 Timing of Awards Presentation

District N-1 Policy Manual – Appendix E – District N-1 List of Awards with Criteria

- Revision: Under General, remove the first paragraph and replace with the following:
- Awards in both category "A" and "B" will follow the Lionistic year of July 1 to June 30 and will be presented at an Awards Banquet chaired by the IPDG held the Saturday evening immediately preceding the Fall Cabinet Meeting.

Notice of Motion # 9 Membership Growth Award

District N-1 Policy Manual – Appendix E – District N-1 List of Awards with Criteria

- Revision: Add an award for the Lions Club with the highest percentage of membership growth.

Notice of Motion # 10 Allowance for Spouse or Adult Companion \$1,000 US

District N-1 Policy Manual – Item 1 – Finances – Section A – Paragraph 3

Revision: The District Governor Elect shall be eligible for an expense reimbursement of up to \$1,000 US (paid by USD bank draft) for his or her spouse or adult companion to travel to an International Convention with the District Governor Elect. The amount shall be budgeted and approved by the District Cabinet and rules of audit shall apply.

Notice of Motion # 11 Allowance to Attend USA/Canada Forum \$1,500 US

District N-1 Bylaws – Article IV – Administration Fund – Section 11

Revision: Replace Section 11 First and Second Vice District Governors Expenses with:

Expenses of the first and second Vice-District Governors will be reimbursed as per budget and as detailed in the District N-1 Policy Manual. In addition, the Second Vice District Governor will be reimbursed for expenses incurred to attend the USA/Canada Forum to a maximum of \$1,500 US (paid by USD bank draft).

ENVIRONMENTAL REPORT

February 07, 2016

ENVIRONMENT – the natural world, as a whole or in a particular geographical area, especially as affected by human activity.

HELPING THE ENVIRONMENT

It does not have to be a daunting task to improve the environment!

By changing the way we do things does not have to be life changing but in turn will help the lives of future generations.

Following are just some ways in which we can help this happen:

- Remind people – going green is healthy
- Use energy efficient light bulbs(one at a time)
- Turn off appliances when not in use
- Hang dry clothes when possible(they will last longer)
- Recycle glass
- Wash clothes in cold water
- Buy a reusable bottle for water
- Shower instead of bathing(it usually reduces water usage by half)
- Plant a tree
- Use cruise control on vehicles
- Buy local(it cost money to ship goods)
- Turn off lights when not in use.

Above are just some of the ways by which we can help the planet.

If everyone in the world did one energy saving step per day, the overall result would be amazing. We can make a difference, step-by-step. It cannot be done, if we do not try.

Lion Paul Matheson
Environmental Chairperson



Gerry Forsythe GMT

District N-1

February 7, 2016

DG Doug and Team

Lions all

Remember back to our last Cabinet meeting in Summerside and I was standing before you talking about the growth or lack of it within our Clubs and District. Well guess what; here I am doing the same again.

Back in November I was complaining that we were stuck on the -11 number for our net growth number. Well guess what, you did a number on that for me, as of yesterday the number now stands at -29, and it has been that way for two months now. I thought that after the first of the year things would change and they did, we had quite a few new members sign up then all hell broke loose and we started losing members by the truckload, and as I stated earlier, we are at -29.

Again a few facts that I picked up while looking over the numbers

37 Clubs dropped members

25 Clubs added members

12 Clubs had deceased members and unfortunately we have no control over this.

One Club stands out on the reports and that is the Fort Kent Club which started off the year with a membership of 101, they added 12, lost 2 and are currently showing a membership of 111 for a net growth of 10. If they can do it why can't the rest of you. Then there is the Lincoln Club, almost folded, with help from the GLT they added 6 members, lost 1 and stand at 15 now. If they can do it so can the rest of us, let's give it a try.

There are 19 Clubs in the District that have not filed an MMR in over 3 months.

Lions we need these reports the incoming Governor needs these reports for his budgeting and the many reports he needs to do, and I need them so I know the true membership of our District, so again I am asking you the best way I know how PLEASE send in those reports. Zone Chairs you should be on top of this and see that these reports are sent.

Lions I am here to help you but I can only do that if you ask for my assistance. The Zone Chairs are equally qualified to do the same so let's get out there and ASK not just ONE but MANY to become fellow Lions.

Lion Gerry F
GMT District N-1

Lions District N-1 -- Long Range Planning -- February 7th/2016

This report is presented on behalf of the Long Range Planning team.

The following comments come from input provided by the Long Range Planning Team.

Regional Representation

It is recommended that we should continue to have the Vice District Governor (incoming District Governor) choose their own Cabinet Members. However, Clubs and interested Lions should be encouraged to formally recommend qualified Lions for Cabinet Positions. These candidates should not only be qualified leaders of the region in Lionism but should also demonstrate dignity, harmony and humanitarian qualities in general.

In the selection process the VDG should also consider geographic location, gender, age, experience, skill set and language.

Potential Leaders

It is recommended that a list of potential leaders be developed for the District. The list should be managed and continually updated by the Global Leadership Chairperson and shared with the District Governor and the Cabinet. Development of this list will come from names submitted through the District Cabinet selection process and from submissions of names from Past District Governors, former District Cabinet members and Lions Clubs.

The GLC will be responsible for keeping the list up to date, identifying the current level of training for each name on the list and recommend training that the Lion should complete. From this list, qualified Lions will be selected in several areas of the District to assist the GLC in identifying and training future Lions leaders.

There should be a process in place that encourages PDGs, District Cabinet Members and interested Lions to get training on how to be an effective Mentor.

Mentoring to new and developing Lions should be an ongoing effort in our District.

Social Media

The District should appoint a Lion to head up the development of a Social Media program. This will include creating policy and process for the District, recommending what media we should be using and monitoring Social Media changes to ensure we are using the latest technology. They will also be working with the GLC Team to develop training material on how to use this technology.

Cabinet Meetings

The District should consider changing the current format of our District Cabinet Meetings from a one day event to a two day (Saturday and Sunday) event. Saturday should be dedicated to training, team building and having both Lions and special non-Lion guest presenters. The overall day should have an emphasis on having fun and social interaction. Sunday meetings would handle District responsibilities. Work needs to be done on the format of the Sunday Cabinet Meeting in an attempt to make the meeting more interesting. Lions traveling 3-4 hours should come away from the Cabinet Meeting feeling the driving time to and from was time well spent.

It may be a worthwhile exercise/experience to assemble a committee to come up with a new Cabinet Meeting format for District Cabinet approval.

Training

The Global Leadership Chairperson and their team need to develop or adopt a training curriculum for the District's Lions; one that includes Lionistic training but also training in life skills, public relations, marketing, community needs, social media and how to deal with local and provincial governments. The training should be done at District Cabinet Training days as well as at the Club level.

District Awards

It is recommended the term “Best” be dropped from all District Awards and suggested the awards be presented in the name of the person that donated the award. As there is a fine line in the difference between many deserving Lions for District Awards, the awards should be distributed to deserving Lions taking into account, performance of the Lion, District location, gender, age as well as the effort given in support of the District so that the awards are distributed evenly over the District. District N-1 Lions will judge the awards given to determine if the recipient deserves the award. In some cases preference should be to reward an up and coming Lion other than continually re-awarding the “old guard”.

Remembering these are District Awards and not District Governor awards.

In closing I would like to thank the Team members for their input to this document.

Long Range Planning Team Members

PCC Bev Semple

Lion John Bettle

Lion Barry Wanamaker

Lion Paul Gauthier

Lion Karen Rideout

PDG Jan Phillips

Lion Carlos Vicente

PDG Larry Barton -- Chairman

PEI Diabetes Chair 2015-16 Report

The PEI Lions Cavalcade for Diabetes was organized by Parkdale Sherwood Lions Club on June 6, 2015. There was a parade from the University of PEI thru Charlottetown to East Royalty Lions Club where a barbeque hosted by the East Royalty Lions club.

This year there were 10 Island clubs who participated, with donations to Diabetes.

There were 4 Harry A Newman Awards purchase at \$3200.00 and \$8420.52 donated to Diabetes Children's Camp

<u>PEI Diabetes Cavalcade 2015</u>	
Parkdale Sherwood	\$ 3,515 00
Hunter River	\$ 850 00
Kensington	\$ 1,745 00
St Eleanors	\$ 300 00
O'Leary	\$ 730 00
Charlottetown	\$ 50 00
Stratford	\$ 500 00
Alberton	\$ 2,612 00
East Royalty	\$ 1,225 00
Summerside Lions	\$ 200 00
Judy Leard	\$ 100 00
Doug Leard	\$ 112 00
total collected	\$ 11,939 00
Expenses	\$ 318 48
HAN Award	4 \$ 3,200 00
Camp	\$ 8,420 52

Tag Day was held by 6 Lions Clubs between November 1 and December 31 on PEI. Total collected was \$2513.65

All money raised from Tag Day stays on PEI.

<u>PEI Diabetes Tag Day 2015</u>	
Parkdale Sherwood Lions Club	\$1150.00
Summerside Lions Club	\$675.65
Charlottetown Lions Club	\$50.00
Winsloe Lions Club	\$200.00
Kensington Lions Club	\$238.00
St Eleanor's Lions Club	\$200.00

Lion Paul Gauthier
PEI CDA Lion Liaison

**District N-1 Tag Day
New Brunswick Clubs**

Geary Lions Club	\$ 125.00
Jemseg Lions Club	\$ 200.00
Nashwaaksis Lions Club	\$ 788.25
Pickwauket Lions Club	\$ 225.75
Riverview Lions Club	\$ 351.00
Saint John South End Lions Club	\$ 58.05
Upper Miramichi Lions Club	\$ 153.10
Upper Nashwaak Lions Club	\$ 105.00
Total Funds Raised	\$ 2,006.15