



# District 5M1 Emergency Relief Fund

“We Serve”

District 5M1 of Lions Clubs International has a long and honorable heritage of service to the people in its service area. In light of this heritage and to further offer its services, an Emergency Relief Fund was created. Its purpose is to give emergency financial assistance, through a local Lions Club, to an affected non-Lion community member in the District for an emergency or crisis situation. A Lions Club request is to seek matching funds up to \$500 per event. (For large impact disasters, other LCI funds may be available.)

Serving southeast Minnesota counties:

Dodge, Fillmore, Goodhue, Houston, Mower, Olmsted, Wabasha, Winona

## Fund Request Procedures

1. Immediate action should be taken so that a check can be given to the recipient(s) soon after the emergency. Types of emergencies that fall under this program include but are not limited to house fires and other natural disasters, auto accident or workplace injuries, or acute onset injuries.
2. The club president or secretary contacts the District Emergency Relief Fund (ERF) Chairperson to request funds. The club is **required** to provide matching funds. If \$500 is requested, the donation to the recipient must be at least \$1000.
3. The ERF Chairperson will seek timely approval for the request from the District level and then inform the Club of the results.
4. If approved, the Chairperson will ask the District Treasurer to send a check to the requesting Club’s president or secretary, payable to the Club.
5. The Club will provide a check to the recipient—combined Club funds and District matching funds. **Note: make a copy of the check(s) written to the recipient and send to the ERF Chairman.**
6. Voluntary donations to the District ERF from clubs or individuals are encouraged and appreciated. Remember the District’s annual Parade of Green.

Club Name \_\_\_\_\_ Date \_\_\_\_\_

Recipient’s Name \_\_\_\_\_ City \_\_\_\_\_

Is the recipient or family member a Lion/Lioness? \_\_\_\_\_ Does recipient live in the District? \_\_\_\_\_

Describe emergency \_\_\_\_\_

Club intends to give a Total of \$ \_\_\_\_\_ to recipient which includes:  
\$ \_\_\_\_\_ From Club funds and \$ \_\_\_\_\_ From District (Limit of \$500 per event from District.)

Signature of President or Secretary \_\_\_\_\_

Print Requester Name: \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Send match check to Club at \_\_\_\_\_

Mail or email request to: Lion Cindy Bushman, 513 2<sup>nd</sup> Street SW, Stewartville, MN 55976 507-421-2923  
(scan at [cbushman1@hotmail.com](mailto:cbushman1@hotmail.com) or [mrotekca@gmail.com](mailto:mrotekca@gmail.com)) Remember to send copy of check(s) to Chairman to prove all funds were given.