

The International Association of Lions Clubs

District 14B - Policy No. 112

Policy to define the District Property

PURPOSE: To maintain an inventory of all current and future properties of District 14-B and to establish a procedure to transfer said property from the District Governor to his/her successor.

- GENERAL:
1. District inventory includes:
 - a. District Podium
 - b. District Governor's Home Club Banner
 - c. Gavel and Gong (bell)
 - d. Coffee pot for Cabinet meetings
 2. The District Governor shall take receipt of all District property as soon as possible after he/she officially takes office.
 3. It is the responsibility of the District Governor to maintain an inventory during his/her term of office and add any new items that may be acquired during his/her term of office.
 4. The District Governor may only dispose of any item in the inventory with the approval of the District Cabinet.
 5. At the end of his/her term, the District Governor must forward all inventory to the new District Governor and have a signed receipt of acceptance of all items stated in the policy and incorporate the transfer as part of the Cabinet minutes at the August Cabinet Meeting.

Policy No. 112

Adopted February 10, 1990

Revised 2/1991

Revised 6/1994

Revised 5/1996

Revised 2/18/2014

TRANSFER FORM

I, _____, District

Governor have received all the items listed in policy No. 112 from

IPDG _____

Date _____

DG _____

IPDG _____

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