

The International Association of Lions Clubs

District 14B - Policy No. 205

Policy to define the duties of the District Zone Chairs

PURPOSE: The purpose of this policy is to set forth the duties and responsibilities of the District Zone Chairs as outlined by Lions Clubs International, Multiple District 14, and District 14-B Constitution and By-Laws.

GENERAL: He/she, subject to the supervision and direction of the District Governor, and/or the first and second Vice District Governors, shall be the chief administrative officer in his/her zone. His/her specific duties and responsibilities shall be:

1. Further the purposes of this association.
2. Serve as Chairperson of the District Governor's Advisory Committee in his/her zone and as such chairperson, to call (2) regular meetings of the clubs in the zone. The meeting shall be conducted within four (4) weeks after the cabinet meeting.
3. Make a report of each District Governor's Advisory Committee meeting and send copies within five (5) days thereafter to Lions Clubs International and to the District Governor and Region Chairperson.
4. Attend all District Cabinet meetings, prepare and submit written reports on the activities of the Lions Clubs in the Zone.
5. Play an active role in organizing new clubs and keep informed on the activities and well-being of all clubs in his/her zone.
6. Represent each club in his/her zone in any problems with District, Multiple District, or Lions Clubs International.

7. Supervise the progress of District, Multiple District and Lions Clubs International projects in his/her zone.
8. Endeavor to have every club within his/her zone operating under a duly adopted Club Constitution and By-Laws.
9. Promote presentation at International and District (Sub and multiple) Conventions by at least the full quota of delegates to which clubs in his/her zone are entitled.
10. Visit a regular meeting of each club in his/her zone twice (2) or more times during his/her term of office, reporting hi/her findings to the District Governor or the Vice District Governors, particularly with respect to weaknesses he/she may have discovered (copy to District Governor).
11. Perform such other functions and acts as may be required of him/her by directives of the International Board of Directors.
12. Attend Membership and Leadership seminars conducted in the District.
13. Be familiar with the District Constitution and By-Laws and Policy Manual.

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