

The International Association of Lions Clubs

District 14-B - Policy No. 312

**Policy to Define the Duties of the
Global Membership Team (GMT) Coordinator**

PURPOSE: To set forth the general responsibilities of the District Governor's appointed Global Membership Team Coordinator in the District. The appointment of the Global Membership Team Coordinator is a one (1) year appointment but can be extended year to year by appointment by successive District Governors.

GENERAL:

1. The District Global Membership Team (GMT) coordinator is a member of the District Global Action Team. His/her responsibilities include:
 - A. Attend Multiple District education sessions on ways to perform his/her duties and responsibilities.
 - B. Collaborate with District GLT and GST coordinators and the Multiple District GMT Coordinator to further initiatives focused on leadership development, membership growth and expanding humanitarian service.
 - C. Collaborate with District GLT and GST to provide retention strategies for the District.
 - D. Develop and execute an annual District membership plan and monitor progress toward goals. Plan strategies, support clubs and offer motivation to reach District goals.
 - E. Monitor each club's progress toward their membership goals. Offer motivation and support to help clubs reach their goals.
 - E. Collaborate with the District GLT and GST to conduct training sessions for the zone chairpersons, club GLT, GMT and GST coordinators, presidents and secretaries, and orientation sessions for new members.

- G. Organize and facilitate instructor-led and web-based training in coordination with Multiple District and LCI.
 - H. Coordinate and support District membership plan, establish goals for and plan strategies to meet these goals.
 - I. Communicate regularly with the club GMT coordinators to ensure that they are aware of available LCI and Multiple District membership programs and resources.
 - J. Serve as a resource and content expert for Multiple District and District best practices in membership program implementation for LCI initiatives.
 - K. Coordinate with Multiple District GMT and collaborate with District GLT and GST to charter regular and specialty clubs.
 - L. Maintain a list of all District Lions Club GMT Chairpersons.
 - M. Complete requirements and submit applications to receive funding from LCI for membership development activities.
 - N. Respond quickly to prospective member leads provided by LCI and the Multiple District, track recruitment and provide status report of the leads.
2. Submit written GMT reports at the Cabinet meetings and outline programs and meetings that will be occurring throughout the year.

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