



# District & Club Administration Division English Language Department Routing Guide

## Improving Club Quality

### Club Operations/Program Development ([clubofficers@lionsclubs.org](mailto:clubofficers@lionsclubs.org))

Natalie Wielgus – (630) 468-6890

- Certified Guiding Lion
- Club Officer e-Books (Club President/Vice President, Secretary and Treasurer)
- Club Quality Initiative
- Plan for Your Club's Success
- Standard Club Constitution & By-Laws
- Your Club, Your Way!
- Webinars

### Club Status ([clubstatus@lionsclubs.org](mailto:clubstatus@lionsclubs.org))

Kelley Schearf – (630) 468-7084

- Club Cancellations
- Club Mergers
- Club Name Changes
- Club Reactivations (non-Financial Suspension)
- Club Rebuilding Applications
- General Club Inquiries
- Single Club Transfers
- Status Quo Recommendations (non-Financial Suspension)

### Club Excellence Awards ([clubexcellenceaward@lionsclubs.org](mailto:clubexcellenceaward@lionsclubs.org))

Kathy Walters – (630) 468-6828

### Certified Guiding Lion ([certifiedguidinglions@lionsclubs.org](mailto:certifiedguidinglions@lionsclubs.org))

Debby Richey – (630) 468-6810

- Assignment/Certification of Guiding Lions
- Final Reports
- General Inquiries
- Rebuilding Guiding Lions
- Quarterly Reports

### Club Quality Initiative ([clubqualityinitiatives@lionsclubs.org](mailto:clubqualityinitiatives@lionsclubs.org))

Debby Richey – (630) 468-6810

- General Inquires

### Program Material Requests ([englishlanguage@lionsclubs.org](mailto:englishlanguage@lionsclubs.org))

Debby Richey – (630) 468-6810

- Certified Guiding Lion
- Club Quality Initiative
- Plan for Your Club's Success
- Your Club, Your Way!



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## District Support

### District Officers ([districtofficers@lionsclubs.org](mailto:districtofficers@lionsclubs.org))

Esther Ancira – (630) 468-6776

- Cabinet Meeting Minutes
- District Convention Reporting
- District Leadership Reports
- Election Questions
- Vacancy Fillings – 1<sup>st</sup> and 2<sup>nd</sup> Vice District Governor
- Vacancy Fillings – District Governor (send to: [legal@lionsclubs.org](mailto:legal@lionsclubs.org))

Vivian Oliva – (630) 468-6745

- Biography Forms (DG, 1<sup>st</sup> and 2<sup>nd</sup> VDG)
- District Cabinet Officer Reporting Forms
- District Convention Report Form Submission Verification
- District Badge(s): District Governor, Immediate Past District Governor, Incoming IPDG, all Companions
- Multiple District Badge(s): Current Council Chairperson, Incoming Council Chairperson, all Companions
- District Governor Pin Requests (District Governor Cabinet Pin Requests)
- Multiple District Officers Reporting Form

### District Operations/Zone & Region Chairpersons Program Development ([natalie.wielgus@lionsclubs.org](mailto:natalie.wielgus@lionsclubs.org))

Natalie Wielgus – (630) 468-6890

- Program Inquiries
- Resource Development/Webinars

### Zone and Region Chairpersons Program Support ([zoneandregion@lionsclubs.org](mailto:zoneandregion@lionsclubs.org))

Esther Ancira – (630) 468-6776

- Award Applications
- District Advisory Reports

### Redistricting Requests ([districtadministration@lionsclubs.org](mailto:districtadministration@lionsclubs.org))

- General Inquiries
- Redistricting Request Submissions

### District Excellence Awards ([districtexcellenceaward@lionsclubs.org](mailto:districtexcellenceaward@lionsclubs.org))

Kathy Walters – (630) 468-6828

### New Voices ([newvoices@lionsclubs.org](mailto:newvoices@lionsclubs.org))

Kathy Walters – (630) 468-6828

- General Inquiries
- Grant Applications & Processing
- New Voices Story Submission
- New Voices Material Requests (including workshop & symposium workbooks)