

**LIONS CLUBS INTERNATIONAL (OREGON)
MULTIPLE DISTRICT 36**

CONSTITUTION

**ARTICLE I
Name**

Section 1: This organization shall be known as Multiple District 36 (Oregon), Lions Clubs International, hereinafter referred to as "Multiple District".

**ARTICLE II
Objects**

Section 1: To provide the Multiple District with an efficient organization for the express purpose of advancing Lionism and providing proper administration throughout the Multiple District.

**ARTICLE III
Membership**

Section 1: The membership of this organization shall consist of all Lions clubs within the Multiple District boundaries set forth in Section 2 of this article, duly chartered and in good standing with Lions Clubs International.

Section 2: The Multiple District shall consist of four Districts, the boundary lines of said Districts to be as follows:

DISTRICT 36-0: Commencing at and including Otis, going directly East to the Polk County line, thence following the Polk County line North and East to the summit of the Cascade Range, thence Northerly following the summit of the Cascade Range to the Columbia River, thence Westerly along the Columbia River to the Pacific Ocean, thence South along the Pacific Ocean to the point of beginning.

DISTRICT 36-R: Commencing at Otis and following the Southern boundary of District 36-0, then Southerly along the summit of the Cascade Range to the Northerly boundary of Douglas County, thence Westerly to a point just South of Elk Head, thence project the line due West to the Pacific Ocean, and Northerly along the Pacific Ocean to the point of beginning.

DISTRICT 36-E: Commencing at the Southwest corner of District 36-R and following the Southerly Boundary of District 36-R to the Southeast corner thereof, thence Northerly along the summit of the Cascade Range to the Southwest corner of Deschutes County, thence East along the Southerly line of Deschutes County to the Northeast corner to the Nevada line, thence West along the State line to the Pacific Ocean to the point of beginning, including also the city of Dorris, California and its environs.

DISTRICT 36-G: The remaining part of the State of Oregon not included in the above description of Districts 36-0, 36-R and 36-E with the exception of Adrian, Nyssa, Ontario and Vale.

Section 3: Clubs in proximity to an adjacent Multiple District, and whose common communications, interest and trade area are more related to the adjacent Multiple District than to Multiple District 36 may petition the Council of Governors to be excepted from the boundaries described in Section 2, and may be permitted to be affiliated with the adjacent Multiple District.

ARTICLE IV Council of Governors

Section 1: The Multiple District shall function under the direction and control of the Council of Governors consisting of the District Governors of District 36-0, 36-R, 36-E and 36-G, one immediate Past District Governors and a Past District Governor who shall serve as the Chair. An immediate Past District Governor from the same District as the incoming Council Chair (Council Chair Elect) shall not be eligible to serve as a member of the Council of Governors. All members of the Council, including the Council Chair, shall have voting privileges.

Section 2: The members of the Council of Governors shall qualify and be elected as set forth in the By-Laws of Multiple District 36.

Section 3: The immediate Past District Governor serving on the Council of Governors shall also serve as Vice Chairperson of the Council. The Executive Administration shall be the Secretary/Treasurer of the Council of Governors but shall not have any voting privileges on the Council of Governors.

ARTICLE V
Multiple District Convention

- Section 1:** A Convention of this Multiple District shall be held each year prior to the date set for the International Convention at the location chosen by the Convention Committee and following in the order of said location by District as follows O, E, G, R, the time to be fixed by the Council of Governors, to conclude at least 30 days prior to convening date of the International Convention.
- Section 2:** The Council of Governors shall have supervision over all phases of the Multiple District Convention.
- Section 3:** Each Lions Club in good standing in the Multiple District shall be entitled to one voting delegate and one alternate for each ten members who have been enrolled for at least one year and a day in said club or major fraction thereof, as shown by the records of the International office on the first day of the month last preceding the month during which the convention is held. A major fraction referred to in this section shall be five or more members. Each delegate or alternate must be present in person at the time of voting, and no delegate shall cast more than one vote on each question.
- Section 4:** All eligible delegates and alternates shall be certified to the Multiple District Convention by the Secretary of each Lions Club in the Multiple District to be members in good standing of a club in good standing in this district prior to the opening of the first business session of the Annual Multiple District Convention. Credentials must be validated by the Credential Committee prior to voting.

ARTICLE VI
District Meeting

- Section 1:** A Convention of each District in the Multiple District shall be held, annually, in conjunction with the Multiple District Convention, or at such other date, time and place prior thereto as determined by the District Cabinet. At the District Convention there shall be nominated and elected a District Governor, First Vice District Governor, and Second Vice District Governor for the ensuing year. A meeting of the registered delegates of a District in attendance at a Multiple District Convention may constitute the annual Convention of said District. Financial and other reports of the Cabinet Secretary-Treasurer and the District Governor shall be presented. The District Governor shall be the presiding officer.

Section 2: Voting at District meetings shall be conducted as provided in Article V, Section 3 and 4 of this Constitution.

Section 3: Such other District meetings will be held from time to time upon the call of the District Governor of the District.

ARTICLE VII Mid-Year Conference

Section 1: The Council of Governors may call a Mid-Year Conference of officers and members of the Lions Clubs of the Multiple District at such time and place as they shall determine, and shall cause notice to be given to each President and Secretary of each Lions Club not less than twenty days prior to the date of such Mid-Year Conference.

ARTICLE VIII Past District Governor's Association

Section 1: There shall be a Past District Governor's Association composed of all Past District Governors, who are members in good standing of a Lions Club within the Multiple District.

Section 2: The Past District Governor's Association shall advise and assist the Council of Governors in all areas of responsibility to the Lions of the Multiple District, and shall, upon request of the Council of Governors, provide special studies and committees to contribute their experience and ability in considering the affairs of the Multiple District and the advancement of the principles of Lions Clubs International.

ARTICLE IX District Officers

Section 1: The officers of each District shall be the District Governor, First Vice District Governor and Second Vice Governor elected as prescribed in Article VI, Section 1, and the following officers appointed by the District Governors: a Cabinet Secretary-Treasurer, Region Chairs, Zone Chairs, and others as may be directed or recommended by Lions Clubs International.

Be it further resolved: That where ever else the phrase Deputy District Governor may appear it shall be substituted therefore by "Region Chair".

- Section 2:** The District Governor shall organize the Cabinet as prescribed in the By-Laws and in accord with the Constitution and By-Laws of Lions Clubs International.
- Section 3:** The District Governor shall organize an Advisory Committee in each zone, composed of the Zone Chairs and the Presidents and Secretaries of the clubs within the zone in accord with the Constitution and By-Laws of Lions Clubs International.
- Section 4:** There may be in each District a Governor's Honorary Committee; the membership of this committee shall consist of Past International officers, Past International Directors and Past District Governors from within the Districts; and said membership of this committee shall be appointed by the District Governor. The Immediate Past District Governor may be the Chair of this committee.
- The District Governor's Honorary Committee shall meet when and as called upon by the District Governor to do so.
- Section 5:** The District Governor may organize his District into regions and zones as needed and recommended by Lions Clubs International and as prescribed in these By-Laws.

ARTICLE X

Procedures to Elect a Candidate for International Office

- Section 1:** No member of this Association shall seek an International Office without making his intention known to the Multiple District Council of Governors addressed to the Executive Administrator on or before January 1, preceding the annual Multiple District convention.
- Section 2:** The name of only one candidate for each International Office from each District shall be presented to the Multiple District Convention, and the approval of the voting delegates at such Convention can be extended to only one candidate for International Office from within the whole of the Multiple District, and in every case the voting delegates shall have the right to deny endorsement of any candidate.
- Section 3:** In the event there is more than one candidate in any District seeking each International Office, a ballot shall be taken which the District Governor

shall organize and direct, and each Chartered club in the District in good standing shall be entitled to ballot in accordance with the terms of the ballot as to the candidate of its choice and shall be entitled to one vote for each ten members of said club, or major fraction thereof, defined as five or more members, as shown by the records of the International Office on the first day of the month last preceding that month during which the vote was taken.

Section 4: Election of a Multiple District candidate, whether for Second Vice-President or Director of Lions Clubs International or where both offices are being vied for at the same time by one or more different candidate or candidates, shall be by secret ballot. Said ballot shall be printed and shall list in alphabetical order the name or names of the candidate or candidates for International Office (and shall signify each candidacy "for Second Vice-President" or "for Director", as the case may be, if both offices are being considered) and the ballot shall contain a space for the delegates to vote not to endorse any candidate or candidates. The candidate receiving the largest number of votes, provided he or she receives a majority of 50% plus one vote of the total votes cast, shall be declared elected. If a majority of 50% plus one vote of the total votes cast are no candidate endorsement votes, or if no candidate is elected within five ballots, then no candidate shall be elected and the balloting shall cease. If two or more candidates are listed on the ballot and it is determined after the first ballot that a majority of 50% plus one vote of the total votes cast have not been cast for one candidate or for the no candidate endorsement, there shall be up to four additional ballots taken. After the second and each subsequent ballot, the candidate or no candidate endorsement receiving the least number of votes shall be deleted. Those remaining shall be voted on again until such time as one candidate or the no candidate endorsement shall have received a majority of 50% plus one vote of the total votes cast, or until a total of five ballots have been completed, whichever occurs first. Ballots submitted in blank shall not be counted as votes cast and shall not be treated as votes for no candidate endorsement.

Section 5: No Candidate for endorsement for International Director or Vice-President or President of Lions Clubs International may seek any other District or Multiple District Lions office simultaneously with seeking this endorsement.

ARTICLE XI
Revenue Funds

Section 1: There shall be a Multiple District Operations Fund established to defray such expenses as may be incurred for the operation of the Multiple District in general categories of:

- A. Annual Convention and other Multiple District meetings;
- B. General administration of the Multiple District; and
- C. Participation of the Multiple District in the International Convention. Presentation of candidates from the Multiple District for International offices representation of the Multiple District in organizations whose purpose is to promote the concepts of Lionism, and such other public relations activities as are deemed necessary.

Section 2: There shall be a District administrative fund established for such District within Multiple District 36 to defray such expenses as may be incurred for the operation of the District.

Section 3: Contributions to and expenditures from the funds set forth in Sections 1 and 2 of this Article shall be governed by the By-Laws.

ARTICLE XII
Adoption

Section 1: This Constitution and the By-Laws shall become in full force and effect when it has been adopted by a majority of affirmative votes of the delegate members at the Multiple District Convention present in person, qualified and voting.

ARTICLE XIII
Amendments

Section 1: This Constitution may be amended only at the Multiple District Convention by resolution reported by the Committee on Constitution and By-Laws at such Convention and adopted by a two-thirds affirmative vote of the delegates present in person, qualified and voting.

Section 2: All proposed amendments to this Constitution must be submitted to the Chairman of the Constitution and By Laws Committee at least sixty (60)

days prior to the Multiple District Convention. The Chair of the Constitution and By Laws Committee shall, as an administrative expense for the Multiple District, prepare copies and mail by email or first class mail such copies of the proposed amendment to the President of each Lions Club within the Multiple District at least thirty (30) days prior to the Multiple District Convention, and shall certify in writing to the Council of Governors the mailing of the proposed amendment. Nothing herein contained shall prevent said proposed measure from being amended from the floor of the Multiple District Convention if such amendment is germane to the substance of the original measure and is passed by a two-thirds affirmative vote of the delegates registered at the Multiple District Convention, present in person, qualified and voting.

Section 3: This Constitution shall become effective at the adjournment of the Multiple District Convention at which this Constitution was adopted.

Section 4: Any amendment to this Constitution shall become effective immediately upon the adoption thereof as herein provided.

ARTICLE XIV

Multiple District Dispute Resolution Procedure

A. Disputes Subject to Procedure

All disputes relative to membership, club boundaries, or interpretation, breach of, or application of the multiple district constitution and by-laws, or any policy or procedure adopted from time to time by the multiple district council of governors, or any other internal Lions multiple district matter that cannot be satisfactorily resolved through other means, arising between any clubs or sub-districts in the multiple district, or any club(s) or sub-district(s) and the multiple district administration, shall be settled by the following dispute resolution procedure. Any time limits specified in this procedure may be shortened or extended by the multiple district council chairperson, conciliators or the International Board of Directors (or its designee) upon a showing of good cause. All parties to any dispute subject to this procedure shall not pursue administrative or judicial actions during this dispute resolution process.

B. Complaints and Filing Fee

Any Lions club in good standing or sub-district within the association (the "complainant") may file written request with the council chairperson (a "complaint") asking that dispute resolution take place under this procedure. The complaint must be filed with the council chairperson within thirty (30) days after the complainant(s) knew or should have known of the occurrence of the event upon which the complaint is based. The complainant(s) must submit minutes signed by the club or cabinet secretary certifying that a resolution in support of filing the complaint has been adopted by a majority of the entire

membership of the club or district cabinet. A copy of the complaint shall be sent to the respondent(s).

A complaint filed under this procedure must be accompanied by a US\$750.00 filing fee, or its equivalent in the respective national currency, payable by each complainant to the multiple district which shall be submitted to the council chairperson at the time the complaint is filed. In the event the complaint is settled or withdrawn prior to a final decision by the conciliators, US\$100.00 shall be retained by the multiple district as an administrative fee and US\$325.00 shall be refunded to the complainant and US\$325.00 shall be paid to the respondent (which shall be shared on an equal basis if there is more than one respondent). In the event the selected conciliators find the complaint to have merit and the complaint is upheld, US\$100.00 shall be retained by the multiple district as an administrative fee and US\$650.00 shall be refunded to the complainant. In the event the selected conciliators deny the complaint for any reason, US\$100.00 shall be retained by the multiple district as an administrative fee and US\$650.00 shall be paid to the respondent (which shall be shared on an equal basis if there is more than one respondent). In the event the complaint is not settled, withdrawn, upheld or denied within the time frames established by this procedure (unless an extension has been granted for good cause), then the entire fee will be automatically retained by the multiple district as an administrative fee and shall not be refunded to any party. All expenses incurred relative to this dispute resolution procedure is the responsibility of the multiple district, unless established multiple district policy.

C. Response to Complaint

The respondent(s) to the complaint may file a written response to the complaint with the council chairperson within ten (10) days of receiving notice of the complaint. A copy of the response shall be sent to the complainant(s).

D. Confidentiality

Once a complaint has been filed, communications between the complainant(s), Respondent(s), council chairperson and conciliators should be kept confidential to the extent possible.

E. Selection of Conciliators

Within fifteen (15) days of filing the complaint, each party to the dispute shall select one (1) neutral conciliator, who shall be a past district governor, preferably a past council chairperson, who is currently a member in good standing of a club in good standing, other than a club which is a party to the dispute, in the multiple district in which the dispute arises, and shall be impartial on the matter in dispute and without loyalties to any party to the dispute. The selected conciliators shall select one (1) neutral conciliator who will serve as chairperson, and who shall be a Past International Director and is currently a member in good standing of a club in good standing in the Multiple District in which the dispute arises, other than a club which is a party to the dispute, and shall be

impartial on the matter in dispute and without loyalties to any party to the dispute. In the event there is no neutral past international director who may be selected from within the Multiple District in which the dispute arises, the selected conciliators may select one (1) neutral conciliator/chairperson who shall be a past international director and is a member of a club in good standing outside the respective multiple district. The selected conciliators' decision relative to the selection of the conciliator/chairperson shall be final and binding. Upon completion of the selection process, the conciliators shall be deemed appointed with all authority appropriate and necessary to resolve or decide the dispute in accordance with this procedure.

In the event the selected conciliators cannot agree on the selection of the conciliator/chairperson within fifteen (15) days, then the selected conciliators shall be automatically deemed to have resigned for administrative reasons and the parties must select new conciliators ("the second team of selected conciliators") who shall then select one (1) neutral conciliator/chairperson in accordance with the selection procedures and requirements described above. In the event the second team of selected conciliators cannot agree on the selection of the conciliator/chairperson from within the multiple district in which the dispute arises, the selected conciliators may select one (1) neutral conciliator/chairperson who shall be a past international director and is a member of a club in good standing outside the respective multiple district. In the event the second team of selected conciliators cannot agree on the selection of the conciliator/chairperson from within or outside the multiple district in which the dispute arises, then the past international director who most recently served on the International Board of Directors from within the multiple district in which the dispute arises or from an adjacent multiple district, whichever is closest in proximity, shall be appointed as conciliator/chairperson.

F. Conciliation Meeting & Decision of Conciliators

Upon being appointed, the conciliators shall arrange a meeting of the parties for the purpose of conciliating the dispute. The meeting shall be scheduled within thirty (30) days of the appointment of the conciliators. The objective of the conciliators shall be to find a prompt and amicable resolution to the dispute. If such conciliation efforts are unsuccessful, the conciliators shall have the authority to issue their decision relative to the dispute. The conciliators shall issue their decision in writing no later than thirty (30) days after the date on which the initial meeting of the parties was held, and the decision shall be final and binding on all parties. The written decision shall be signed by all the conciliators, with the dissent of any conciliator properly noted, and a copy of the written decision shall be provided to all parties, the multiple district council chairperson, the multiple district council of governors and, upon request, to the Legal Division of Lions Clubs International. The decision of the conciliators must be consistent with any applicable provisions of the International, Multiple District and District Constitutions and By-Laws and policies of the International Board of Directors, and is subject to the authority of and further review by the International Board of Directors at the sole

discretion of the International Board of Directors or its designee. Failure to comply with the final and binding decision of the conciliators constitutes conduct unbecoming a Lion and is subject to loss of membership privileges and/or charter cancellation.

International Board Policy Manual, Chapter XV, Paragraph 1.5., Standard Form Multiple District Constitution, Article VIII Revised October 4, 2010

**LIONS CLUBS INTERNATIONAL (OREGON)
MULTIPLE DISTRICT 36**

BY-LAWS

ARTICLE I

Nominations and Elections of District Governors, First Vice District Governor and Second Vice District Governor.

Section 1: Each District Governor shall appoint, and they shall receive notification of their appointment at least sixty (60) days prior to the annual Multiple District Convention, a nomination committee of not more than five (5) members, who shall each be a member of a different regularly chartered Lions Club within the District.

Section 2: The personnel of these committees with their addresses shall be included in the official call for the annual Multiple District Convention.

Section 3: All candidates for the office of District Governor and First and Second Vice District Governor shall qualify in accordance with the requirements of the Constitution and By-Laws of Lions Clubs International.

Section 4: The nomination committee shall receive the nomination of any member in good standing for District Governor, First Vice District Governor and Second Vice District Governor, providing that the nomination be endorsed by a majority of the members in good standing in the nominee's club and provided further that the nominee meets the requirements of Section 3 of these By-Laws. Each nomination committee shall nominate and report to its respective District meeting at the Convention, the names of such nominees as have been qualified, including those that were filed any time before the report is rendered to the District meeting at the Convention. Further nomination of candidates may be made from the floor of the annual District Convention, provided that such nominations be accompanied by proof of the aforementioned qualifications of the candidates nominated.

Section 5: The election shall be by secret written ballot, and the candidate for District Governor, First Vice District Governor and Second Vice District Governor or other officer receiving the largest number of votes cast shall be declared elected. In case of a tie; balloting shall continue until one

candidate is elected. Only delegates registered at the District Convention present in person and qualified, may vote at the District meeting.

Section 6: In the event of a vacancy occurring in the office of District Governor, under these Bylaws or the Constitution, the First Vice District Governor shall act as District Governor and shall perform the duties of and have the same authority of the District Governor until such time as said vacancy is filled by the International Board of Directors for the remainder of the term as provided for in the Bylaws of Lions Club International. In the event a vacancy occurs in the office of the First or Second Vice District Governor, said vacancy shall be filled by the District Governor's cabinet in accordance with the district (single, sub and multiple) Constitution and Bylaws. However, there shall be no automatic advancement if the First or Second Vice District Governor expresses a timely written desire to complete his or her term as First or Second Vice District Governor.

In such case, the vacancy in the office of District Governor shall be filled by appointment of the International Board of Directors, in the time and manner and for the term set forth in the International Constitution.

In the event a vacancy occurs in the office of Vice District Governor, said vacancy shall be filled by action of the District Governor's Cabinet of said District.

Section 7: The District Governor, First Vice District Governor and second Vice District Governor of each District shall be elected at the District Convention as provided in the Constitution of Lions Clubs International and the Constitution of the Lions of the State of Oregon, and shall take office immediately upon adjournment of the International Convention next succeeding the election, and shall serve until the adjournment of the next annual International Convention.

Section 8: Within forty eight hours after the adjournment of the final meeting of the Past District Governor's Association as is provided in Article II, Section 3 (c) of these By-Laws, the District Governors-elect shall meet at the call of the Chair of the Council of Governors-elect or the presiding officer of the Convention, if the Chair of the Council of Governors is not in attendance at the Convention for the purpose of selecting one immediate Past District Governor provided he or she is not from the same district as the incoming Council Chair (Council Chair Elect) to serve as Vice Chair of the Council. The Executive Administrator shall be appointed Secretary-Treasurer of the Council. Due consideration shall be made of all recommendations of

the Past District Governor's Association on issues coming before the Council of Governors-elect.

ARTICLE II Council of Governors

Section 1: The Council of Governors shall consist of the District Governors of District 36-0, 36-R, 36-E and 36-G, one Immediate Past District Governors and a Past District Governor with voting privileges who shall serve as Council Chair. The immediate Past District Governor shall not be from the same district as the incoming Council Chair. The Council Chair shall serve a one year term only and cannot serve in that capacity again.

Section 2: The one District Governor who shall serve as the Immediate Past District Governors referred to in Section 1 of this Article shall be elected by the Council of Governors-elect at the time provided in Article 1, Section 8, of these By-Laws. In the event a vacancy occurs, the Council of Governors at their first meeting subsequent to a vacancy occurring on the Council shall among the remaining members choose a replacement from the group of Immediate Past District Governors.

Section 3:

- A.** A Past District Governor who shall serve as Chairperson-Elect of the Council of Governors shall be elected by the delegates of the Multiple District at the last business session of the Multiple District Convention. A Past District Governor of the Multiple District is defined as any past District Governor who is currently, and has been for two years immediately preceding the election, been an active member in good standing of a Lions Club in the multiple Districts.
- B.** The election shall be by written ballot, and the candidate receiving the largest number of votes cast by the delegates qualified and voting shall be declared elected. In case of a tie, balloting shall continue until one candidate is elected.
- C.** The Chairperson-Elect will not be a member of the Council of Governors and will have no vote on any matter coming before the Council.
- D.** After serving a one-year term or major part thereof as Chairperson-elect of

the Council of Governors he/she shall serve the following year as Council Chairperson for one term.

- E.** In the event the current Chairperson-elect of the Council of Governors does not advance to the position of Chairperson of the Council of Governors, or if any vacancy in the position of Chairperson-elect of the Council of Governors exists at the time of the Multiple District Convention, any Past District Governor who fulfills the qualifications for the office of Chairperson-elect of the Council of Governors as set forth in Subsection A of this Section 3 shall fulfill the requirements of Subsection D of this Section 3.

- F.** The Multiple District Council Chair shall be the administrative facilitator of the Multiple District. All actions are subject to the authority, direction and supervision of the Multiple District Council of Governors.

In cooperation with the Council of Governors, the Council Chair shall:

1. Further the purposes of this association;
2. Assist in communicating information regarding Lions Clubs International and Multiple District policies, programs and events;
3. Document and make available the goals and long range plans for the Multiple District as established by the Council of Governors.
4. Convene meetings and facilitate discussion during Council meetings;
5. Facilitate the operations of the Multiple District convention;
6. Support efforts initiated by the International Board of Directors or the Council of Governors that are intended to create and foster harmony and unity among District Governors;
7. Submit reports and perform such duties as may be required by the Multiple District Constitution and Bylaws;
8. Perform such other administrative duties as may be assigned by the Multiple District Council of Governors;
9. Facilitate, at the close of his/her term of office, the timely presentation of all Multiple District accounts, funds, records to his/her successor in office.

Section 4: The Council of Governors-elect shall elect a Vice Chair at the time provided in Article 1, Section 8, of these By-Laws. The Executive Administrator shall serve as Secretary Treasurer of the Council.

- A.** The Chair of the Council of Governors shall preside at all meetings of the Council of Governors and shall have authority to call special meetings of the Council of Governors. The Chair of the Council of Governors shall be an ex-officio member of all Standing District Committees.

- B:** The Vice Chair of the Council of Governors shall preside at meetings of the Council in the absence of the Chair.

- C.** The Secretary-Treasurer of the Council of Governors shall be the Executive Administrator and be responsible for the receipt and expenditure of all funds of the District. This Lion shall be appointed by the Council and have authority, with the ratification of a majority of the members of the Council of Governors, and be a Lion in good standing from a Lions Club within the Multiple District to act as Executive Administrator to maintain proper minutes, books and records of the meetings and financial transactions of the Multiple District. The Council of Governors may establish a reasonable compensation for such services to be paid as an administrative expense of the Multiple District. The Secretary-Treasurer shall make all necessary reports to Lions Clubs International. This Lion and the Executive Administrator shall have a corporate bond as required by acting as the Council of Governors and shall submit all records for compilation/review when required by the Council of Governors. The duties and power of the Executive Administrator shall be subject to modification of the Council of Governors. This appointment of Executive Administrator is pursuant to Section 5 of this Article.

Section 5: There shall be an Executive Administrator for the Multiple District who shall be selected by and under the supervision and direction of the Multiple District Council of Governors as stipulated in Article II, Section 4 (c).

- A.** The Council of Governors shall provide a written job description for the office of Executive Administrator outlining the responsibilities of the office.

- B.** Bank accounts shall be established in a convenient bank providing Federal Deposit Insurance. Signatures of at least two Council members plus the signature of the Executive Administrator shall be on the signature cards. Two signatures being necessary to sign checks or make withdrawals from such accounts.

- C.** The Executive Administrator shall serve as Secretary-Treasurer of the Council.

Section 6: The Council of Governors shall meet not less than three times a year said meetings to immediately follow meetings of the Past District Governor's Association if held pursuant to Article III, Section 3, of the By Laws.

- A.** The Council of Governors shall meet immediately prior to the commencement

of the annual Multiple District Convention and immediately following the annual Multiple District Convention.

- B.** Notice of the time and place of the regular meetings of the Council of Governors shall be given to the Chair or Secretary-Treasurer of the Council.
- C.** Notice of the time and place of the regular meeting immediately prior to the commencement of the annual Multiple District Convention shall be given not less than ten (10) and not more than twenty (20) days prior to the meeting. Notice of the time and place of meeting immediately following the annual Multiple District Convention shall be given at the Convention.
- D.** Special meetings of the Council of Governors shall be called by the Chair or any two members of the Council of Governors by giving not less than ten (10) days notice of the time and place thereof in writing. Notice may be waived in writing by agreement of all members of the Council of Governors.

Section 7: The Council of Governors shall appoint the members and chairman of Multiple District Standing Committees, including but not limited to:

- A.** Constitution and By-Laws, Convention, Finance & Budget, International Participation, Public Relations & Lions Information and Youth Exchange.
- B.** A Lion should, but is not limited to, serving on but one such committee at any time.

ARTICLE III Past District Governor's Association

Section 1: Purpose: The Past District Governor's Association shall advise and assist the Council of Governors in all areas of responsibility to the Lions of the Multiple District. Specifically, the Past District Governor's Association shall consider and make recommendations in connection with, but not limited to, the following matters:

- A.** One immediate Past District Governors to be elected to the Council of Governors.

Section 2: At the regular meeting following the close of the annual Multiple District Convention, the Past District Governors Association shall elect a President, Vice President and a Secretary-Treasurer.

- A.** The President of the Past District Governor's Association shall preside at all Meetings of the Past District Governor's Association and shall be responsible for transmitting to the Council of Governors all recommendations of the Past District Governor's Association.
- B.** The Vice President of the Past District Governor's Association shall serve in place of the President in the event of the absence of the President.
- C.** The Secretary-Treasurer of the Association shall take and keep minutes of all meetings of the Association, be responsible for the receipt and expenditure of all funds of the Association, give notice of meetings and perform such other duties requested by the Past District Governor's Association.

Section 3: Meetings: The Past District Governor's Association shall hold meetings as follows:

- A.** One regular meeting of the PDGA shall be held following the MD Convention.
- B.** PDGA Shall meet as needed up to three (3) times per year. If all members of the Executive Committee have e-mail capacity, then no more than two (2) of the meetings may be conducted by e-mail. Special meetings of the Association may be called at any time by the President or any five (5) members of the Association. Every call for a special meeting shall be in writing and shall state the time, place and purpose of said meeting.

Section 4: Notice: Notice shall be mailed by the Secretary-Treasurer of the Association to each member at their address appearing on the books of the Past District Governor's Association no less than ten (10) or more than twenty-five (25) days prior to the time fixed for such regular or special meetings.

Section 5: Quorum: 50% +1 of the members present and voting shall constitute a quorum for the purpose of transacting business of the Past District Governor's Association.

Section 6: Voting: Each member of the Past District Governor's Association shall have one vote at all Association meetings.

Section 7: Expenses: The expenses of the President or Vice-President in the President's absence, and the Secretary-Treasurer of the Past District Governor's Association incurred in preparing and mailing notices, minutes and all other reasonable expenses of the President and Secretary-Treasurer incurred in connection with the conducting the business of the

Past District Governor's Association shall be paid as an administrative expense of the Association.

ARTICLE IV Revenue and Accounting

Section 1: District Operations Fund:

- A.** There shall be three separate and distinct kinds of district operation expenses and subdivision of such expenses accounted for as follows:
1. Annual Convention and other District meetings.
 - (a) District administrative expenses.
 - (b) Host club administrative expenses.
 - (c) Entertainment expenses.
 2. District general administration.
 - (a) Labor, but not limited to salaries, fees and remuneration paid for the performance of authorized tasks.
 - (b) Travel, but not limited to expenses incurred by officers and those authorized in attendance of meetings and performances of duties.
 - (c) Office, but not limited to postage, printing, stationery, equipment, rentals and other costs incidental to the operation of an office.
 - (d) Other, such as any miscellaneous costs or further division of expenses as may be authorized by the Council of Governors.
 3. District Participation.
 - (a) Promotion of the District at International Conventions.
 - (b) Prudent travel expenses for authorized persons to International Conventions or other meetings relevant to International or District participation.
 - (c) Campaign expenses for presentation of candidates from the District to International offices per approved budget.
 - (c) Representation of the District in such organizations as may promote the concepts of Lionism.
 - (e) Public relations activities.
 - (f) Other expenses pertinent to District participation.

B. To provide revenue and defray expenses of the Multiple District operations funds, there shall be an annual per capita tax of \$23.00 levied upon each member of a Lions Club within Multiple District 36 and shall be paid in advance by each club in two semi-annual installments of \$11.50 per member as shown on the June Monthly Membership Report payable July 21, and on the December Monthly Membership Report payable January 21. The Multiple District will also include in this billing, any amounts levied by each District to its membership to defray District expenses in accordance with each District's By-laws. Each Cabinet Secretary-Treasurer will be responsible for billing and collecting these funds. This Lion shall retain the District Funds and forward to the State Secretary-Treasurer or the Executive Administrator the \$23.00 balance. The \$23.00 shall be broken down as follows:

Item	Annual	6 Months
Convention Reserve Fund	1.50	.75
International Participation Fund (Reserve Fund)	1.00	.50
Multiple District Administrative Fund	20.50	10.25
GRAND TOTAL	23.00	11.50

The Convention Fund and the International Participation Fund shall be banked and accounted separately, so as to preclude co-mingling of funds. These funds are to insure adequate financial support for state conventions and conferences as well as promotional funding to support candidates for International offices.

C. The Council of Governors shall appoint a Budget and Finance Committee who shall account for revenues and expenditures of all Multiple District funds, as prescribed in Article XI Section 1 of this Constitution. Such budget, when approved, shall constitute and authorize the basis for expenditures by the Council of Governors. A copy of said budget shall also be delivered to the President and Secretary-Treasurer of Past District Governor's Association.

D. Depository for the funds shall be a checking account and/or an interest bearing savings account of a recognized bank as designated by the Council of Governors.

- E. Checks issued from these funds by the Secretary-Treasurer of the Council of Governors shall be signed by any two persons as authorized by the Council of Governors.
- F. The Council of Governors shall require an annual compilation or review of all funds by an accountant, and accountant shall present such compilation or review in writing at the next succeeding meeting of the Council of Governors.
- G. Rules of Audit as set forth by Lions Clubs International shall be applied for the travel and expenses allowed from District Funds.
- H. The fiscal year of the Multiple District shall be from July 1 to June 30 of the succeeding year, inclusive.
- I. When the balance at the end of the fiscal year, plus the budgeted revenue shall exceed the budgeted expenses by \$25,000.00, exclusive of reserve funds, the amount of the tax levied the succeeding year may be reduced so as not to exceed this limitation. The Budget Committee may present a budget which requires less revenue, and the Council of Governors may reduce the tax accordingly even though the limitation of \$25,000 as stated before has not been attained.
- J. The Secretary-Treasurer of the Council of Governors and/or any other officer handling these funds shall be required to provide a corporate surety bond in such amount as shall be required by the Council of Governors.

Section 2: Sub-District Administrative Fund:

- A. Explanation Only: To provide revenue to defray the administrative expenses of each District, there shall be established in each District a District administrative fund and deposited therein the receipts of an annual per capita tax levied upon each member of a Lions Club in each District and shall be paid in advance by each club except new and reorganized clubs in the District in two semi-annual installments per member as shown on the roster of each club as of the June Membership Report and payable on or before July 21, and as shown on the roster of each club as of the December Membership Report and payable on or before January 21.

This tax shall be collected from the clubs in each District by the Cabinet Secretary-Treasurer, and shall place the money so collected in an account as specified by the District Governor and District Cabinet of the District.

- B.** Said per capita tax collected shall be disbursed only for the expenses of the Districts which are approved by the District Governor's Cabinet. Payments out of said District administrative fund shall be checks drawn and signed by the Cabinet Secretary-Treasurer and countersigned by the District Governor.
- C.** The Cabinet Secretary-Treasurer shall be required to provide a corporate bond in such amount as shall be approved by the District Governor's Cabinet.
- D.** The District Governor's Cabinet shall provide for a compilation/review of The books and accounts of the Cabinet Secretary-Treasurer annually, or at more frequent intervals if necessary, by competent accountants, and report of said compilation-review shall be made at the annual Multiple District Convention.
- E.** In the event there is a balance left in the District administrative fund at the end of the fiscal year, such funds shall be turned over to the successor to the office of District Governor.

Section 3: Pro rata assessment:

- A.** The per capita taxes collected from new or reorganized clubs for the funds of Sections 1 and 2 of this Article, shall be pro-rated beginning the first day of the second month following the date of the club's organization or reorganization.

**ARTICLE V
Multiple District Convention**

Section 1: Quorum: 10% of the delegates registered at the Convention shall constitute a quorum.

Section 2: Sergeant at Arms: The Council of Governors may appoint a Sergeant at Arms and such assistants as may be necessary who shall be responsible for the maintenance of proper order and decorum at the Multiple District Convention, and who shall perform such duties as are incident to the office.

Section 3: Program: The Convention Committee shall arrange a program, approved by the Council of Governors, for the Multiple District Convention, and the same shall be the order of the day.

Section 4: Robert's Rules of Order:

- A.** Robert's Rules of Order shall govern all parliamentary procedure except as otherwise provided in the Rule of Procedure adopted by the Convention.
- B.** In any question of wording, or intent of wording, the Constitution of the International Association of Lions Clubs shall prevail.

Section 5: Committees:

- A.** Credentials: At the annual Multiple District Convention or prior thereto, each District Governor shall appoint, in addition to the nomination committee provided for in Article I, Section 1, of these By-Laws, a District Credentials Committee of not more than five (5) members, who shall each be a member of regularly chartered Lions Club within the District. The Chairs of the District Credentials Committees shall constitute the Multiple District Credentials Committee; the Chair of which shall be designated by the Council of Governors.
- B.** The Council of Governors shall appoint, for the annual Multiple District Convention, the committees it deems necessary in addition to Multiple District Standing Committees.
- C.** Special District Committees: From time to time each District Governor shall appoint such special District committees as may be judged necessary.
- D.** Multiple District Chairs and vacancies: The Council of Governors shall designate the Chair of each committee appointed by it, and shall have power to fill vacancies in any committee so appointed.
- E.** District Chairs and vacancies: Each District Governor shall designate the chair of each District committee appointed and shall have power to fill all vacancies in any committee so appointed.

ARTICLE VI
District Governors Cabinet, District Office and Organization

Section 1: The District Governors Cabinet and the officers within the Districts and the organization of the District shall be pursuant to the provisions of the Constitution and By-Laws of Lions Clubs International.

ARTICLE VII
Lioness, Leo Clubs & Auxiliary

Section 1:

- A.** Lioness, Leo clubs & Auxiliary shall be required to keep up-to-date records including names of current officers, current meeting places, time and day.
- B.** Annual levy of such amount, equal or graduated, as the International Board of Directors shall deem proper shall be paid by each Lions Club for each Leo Club and for each Leo Club sponsored by it, at such time as said Board shall determine.

ARTICLE VIII
Amendments

Section 1: These By-Laws may be amended only at the Multiple District Convention by resolution reported by the Committee on Constitution and By-Laws at such Convention and adopted by majority affirmative vote of the delegates present in person, qualified and voting.

Section 2: All proposed amendments to these By-Laws must be submitted to the Chair of the Constitution and Bylaws Committee at least sixty (60) days prior to the Multiple District Convention. The Chair of the Constitution and By-Laws Committee shall, as an administrative expense of the Multiple District, prepare copies and mail by email or first class mail such copies of the proposed amendment to the President of each Lions Club within the Multiple District at least thirty (30) days prior to the Multiple District Convention and shall certify in writing to the Council of Governors the mailing of the proposed amendment. Nothing herein contained shall prevent said proposed measure from being amended from the floor of the Multiple District Convention if such amendment is germane to the

substance of the original measure and is passed by a majority affirmative vote of the delegates registered at the Multiple District Convention present in person, qualified and voting.

Section 3: These By-Laws shall become effective at the adjournment of the Multiple District Convention at which these By-Laws were adopted.

Section 4: Any amendment to these By-Laws shall become effective immediately upon the adopting thereof as herein provided.

MD36 CONSTITUTION & BY-LAWS AS REVISED:

Gresham District Convention, Portland, Oregon- May, 1990

Medford District Convention, Medford, Oregon- May, 1993

January District R Convention, Newport, Oregon- January, 1997

73rd Annual Multiple District Convention, Seaside, Oregon- May, 1997

76th Annual Multiple District Convention, Ashland, Oregon -May 2000

77th Annual Multiple District Convention, Seaside, Oregon- May, 2001

79th Annual Multiple District Convention, Pendleton, Oregon- May, 2003

80th Annual Multiple District Convention, Canyonville, OR- May, 2004

81st Annual Multiple District Convention, The Dalles, OR- May, 2005

82nd Annual Multiple District Convention, Albany, Oregon- May, 2006

85th Annual Multiple District Convention, Pendleton, Oregon- May, 2009

86th Annual Multiple District Convention, Albany, Oregon- May, 2010

87th Annual Multiple District Convention, Seaside, Oregon- May 2011

91st Annual Multiple District Convention, Seaside, Oregon - May 2015

98th Annual Multiple District Convention, Springfield, Oregon – May 2022

99th Annual Multiple district Convention, Seaside, Oregon – May 2023