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## Dupage county institute day 2024

The district office will then forward all forms to the ROE by March 20th of each school year. You may view job opportunities by position category or by individual districts. TRANSCRIPT EVALUATION An eligible candidate who is interested in participating in a transcript-based Alternative Method of Credentialing must have their high school and/or post-secondary transcripts evaluated at the Regional Office of Education for their county of residence. There is our Rebound program for student placement between 4-10 days. A post-secondary course which grants three semester credits shall be considered equivalent to one year of high school credit in a relevant subject area. Each district works in cooperation with the ROE Team in making this process as efficient and effective as possible. Completers will also be able to print or download a certificate showing the completion. Please include your name, preferred telephone numbers), mailing address, and, if you wish, your electronic mail address. All programs at the Center for Student Success participate in the National School Lunch Program. Regional Office of Education staff will evaluate the transcripts of eligible candidates to determine what requirements still remain. It is estimated to take two hours for a student to complete. Referrals to Rebound are made through the student's home school. The DuPage Regional Office of Education does not require the completion of a standard form for this purpose, however a form is available for your convenience (in the box to the right). The purpose of the Foundation was to allow the larger DuPage Education Community to apply for and receive public and private dollars through grants and foundations that support various needs of children in the county that were not available through other sources. High School Equivalency Exam Section: Candidates may complete no more than two subject areas of the GED® or HSET® exam. To submit the available form electronically, you must save it to your computer and then e-mail it to Lori Ladescic at [lladescic@dupageore.org](mailto:lladescic@dupageore.org). PLEASE TAKE NOTICE of the regular quarterly meetings of the Regional Board of School Trustees of DuPage County, Illinois. Candidates may find their nearest adult education provider using our locator tool: [www.ilcco.net/adulted/index1.cfm](http://www.ilcco.net/adulted/index1.cfm). ALOP DuPage supplies the following instructional and support venues: credit attainment through engaging virtual instruction and meaningful direct instruction, high school equivalency programming, smaller learning communities, life and work readiness skills, college/career planning and counseling. Fingerprinting is by appointment only. When attending these trainings, please remember the following: Bring a pen or pencil Have your Drivers License with you If attending 8 hour Saturday classes, please bring a lunch Please be on time Public Act 94-0600 Law Enforcement Drill Report Recommended best practice – complete the required law enforcement drill and send the report to your district office. You can take any of the HSE Tests at the College of DuPage in Glen Elyn or COD testing sites in Carol Stream, Naperville, or Westmont. For more information visit their website. Illinois High School Equivalency Certificates remain at a fee of \$10.00 per certificate. Lori Ladescic and the Director of Finance at the ROE. For more information about compliance and school recognition, click HERE. If the candidate does not meet the eligibility requirements, they will be directed to consider another high school equivalency option. From the resources pane, you may access job opportunities for all DuPage County School districts as well as other educational agencies in the area. District Annual Review Report – Emergency & Crisis Response Plans The ROE suggests Districts have this meeting in August before school starts or early in the school year, and report this meeting by November 1st of each school year to the ROE. This exam must be taken through an Illinois Community College Board-funded adult education provider. You may want to contact our office first to confirm that we are the holder of your record, and that your record is complete. An information sheet is attached. In order to better serve you, we have facilitated tabs below with resource links in each category to more efficiently meet your needs. Per ISBE, a driver MUST be employed by a school district or school bus contractor in order to register and attend an 8-hour initial class. Candidates will be asked to provide a government-issued photo identification and proof of residency during their transcript review(s). If an individual is 17 years old and has been enrolled in a public, private, or a home school setting in the last 12 months-and their high school class has already graduated-they must present a withdrawal letter from the last school enrolled in upon their initial transcript review. There are currently no adult high school diploma programs recognized for use in a transcript-based Alternative Method of Credentialing. This legislation provided the funding and support for communities to explore options for expulsion and multiple suspensions, for students in grades 6-12. In addition to the myriad of services provided directly to educators and schools, the office also provides services and support to community members, private schools, parents, children, business leaders, and others. All high school equivalency scores must be accessed through, and verified by, Regional Offices of Education for the county in which the test was taken. For more information, please see our Fingerprint/Background check section of this site. Transcripts will not be accepted as proof of withdrawal for this method. Information on the GED Test Information on the HSET Test As of July 1, 2022, the Constitution requirement for awarding the Illinois High School Equivalency Diploma returned. Via mail we accept cash, cashier's check/money order made payable to DuPage ROE. ALOP DuPage is designed for students who are at risk of academic failure and/or who are struggling with attendance. If you have any questions or concerns, please call the CSS main office at 630.543.4222. After completion of the Constitution Module, completers will be asked to provide information about themselves that will be used to match the completion with HSE records in the Illinois High School Equivalency Portal. \*\*Residency: Illinois high school equivalency legislation requires that candidates be an Illinois resident for at least 30 days prior to participation in a high school equivalency option. We are one building, but a continuum of services. Candidates may find their nearest adult education provider using our locator tool: [ilcco.net/adulted/index1.cfm](http://ilcco.net/adulted/index1.cfm). They review policies, programs for accountability and personnel files. At the Center for Student Success we partner with Madrigal Consulting and Counseling services. Experienced drivers must take a 2-hour refresher workshop annually, and all new drivers must take an 8-hour training in school bus driver safety and first aid, as prescribed by the Illinois State Board of Education and administered by the ROE. If you are in crisis, please call the 988 emergency line for assistance. If possible, we ask that you have your IEIN (Illinois Educator Identification Number) ready when you call. Cook County residents should contact the Cook County GED/HSE Testing Program at 312.814.4488. All other credits required to meet the 18 credit minimum may be filled with elective coursework in any subject area. The course title and description must be specific to the credit gap the candidate needs to fill. All meetings held at the DuPage Regional Office of Education located at 421 North County Farm Road, Wheaton, IL 60187 at 7:00 P.M. January 23, 2023 (Minutes) April 6, 2023 (CANCELLED) May 8, 2023 (Special Call Mtg-7pm) (Minutes) July 6, 2023 (CANCELLED) October 5, 2023 (CANCELLED) January 4, 2024 (Minutes) April 29, 2024 (Minutes) (Closed Meeting Notes) May 29, 2024 (Special Call Mtg-7pm) (Closed Meeting Notes) July 15, 2024 (Agenda) (Minutes) October 7, 2024 (Minutes) January 6, 2025 (Agenda) April 21, 2025 July 14, 2025 October 6, 2025 January 5, 2026 Archived Meetings The DuPage Regional Office of Education Licensure Team is happy to assist retired, current, and prospective educators in any way that we can with your licensure needs. If you are requesting by mail, complete the Request Form and return it to our office with the appropriate fees and a copy of identification. The Board meets once per year to review and plan the budget. The essential role of the office is to provide high quality service and support to all stakeholders and collectively expend every effort to meet the special responsibility to prepare our children for the world they will face. High School Equivalency Records The DuPage Regional Office of Education provides professional development through a variety of methods and opportunities. Regional Offices of Education will not accept records of high school equivalency test scores brought in by candidates. PAYMENT INFORMATION: In office we accept cash, cashier's check/money order made payable to DuPage ROE or Visa/MasterCard (your name must be on card). The School Code (Citation 105 ILCS 5/10-19) requires each public school district in the State of Illinois to annually prepare a proposed school calendar consisting of a minimum of 185 days to insure 176 days of attendance. Each year, the office brings in additional dollars into the classrooms. Candidates with remaining requirements may complete their credit gaps using one or more of the methods outlined below. The latter position is currently vacant and will be filled in the coming weeks. Regional Office of Education staff will ensure the candidate meets all eligibility requirements, including age and residency. Home schooled students who need to complete an Illinois high school equivalency are eligible to complete one of the approved high school equivalency exams (GED® or HSET®). Kathy Ekstrand – Director of Student Services Jeff Gerard – Principal Partners for Success Andy True – Coordinator of ALOP and Rebound Tim Cook– Restorative Interventionist for the Center for Student Success Jen Johnson – Administrative Assistant for the Center for Student Success As part of the accreditation process for State recognition, each of the 42 school districts is visited every four years by the DuPage Regional Office's experienced and trained Compliance Team. Rebound supports students in grades 6-12 during a suspension of four or more days with academic instruction continuity while promoting restorative practices teaching conflict resolution and strengthening social-emotional skills. Per Section 10-19 of the Illinois School Code, the calendar and any changes must be submitted and approved prior to the calendar or change taking effect. Candidates are responsible for purchasing the certified translation of transcripts. If the candidate's government-issued photo ID does not include an Illinois address, the candidate must provide one of the approved proof of residency documents. Proof of withdrawal can be emailed to [hse@illinois.gov](mailto:hse@illinois.gov) or faxed to 217-558-6700. For more information on the options/assistance/test preparation available please contact College of DuPage HSE services at 630.942.3697 or click HERE. If homeschooled, they must also provide a letter from the person responsible for the homeschooling (e.g., instructor, tutor, parent, guardian, etc.) stating the program has been completed, the individual is no longer required to be homeschooled, and the individual has been cleared to take the HSE exam. The DuPage Education Foundation filed for incorporation with the Illinois Secretary of State Office on December 29, 2004. The Regional Safe School of DuPage County, Partners for Success was created in 1997 in response to Illinois legislation enacted to reduce school expulsions, The Safe Schools Act. Home schooled programs are not eligible for a transcript-based Alternative Method of Credentialing. Services include professional and technical support that is designed to improve academic success for our children Collaboration initiatives with businesses and government that assure our children will not be out-educated by any other nation Accountability for the implementation and maintenance of the highest school safety standards Guarantees that every educator meets highly qualified teaching status as defined by state and national requirements Advocacy throughout the county, state and nation that works to secure local control efforts and ensure that the needs of suburban education are heard Creation of best practice policies and procedures to create an economy of efficiency which leads to more dollars for schools. You have the right to do either. The district office will then forward all forms to the ROE by November 1st of each school year. If you took the HSE test but were not a resident of DuPage County, you should contact the Regional Office of Education in the county you resided at or call the Illinois Community College Board (ICCB) at 217.558.5668. We can answer your questions on initial licensure, renewal, professional development requirements, and all other licensure topics. Non Law Enforcement Drill Report Recommended best practice – complete ALL required non-law enforcement drills and send the report to your district office. The ICCB sets the fee structure for High School Equivalency for the State of Illinois. Candidates will be required to return to the Regional Office of Education for their county of residence with transcripts from any adult education or post-secondary courses taken to fill credit gaps. NO PERSONAL CHECKS ACCEPTED – REQUESTS ACCOMPANIED BY PERSONAL CHECKS WILL BE RETURNED TO YOU. Candidates may also use passing scores from TASC™ examinations taken in Illinois during 2016-2020. \*Age: Seventeen year-olds are not eligible to participate in this method of high school equivalency unless their high school graduating class has already graduated. ORDERING HIGH SCHOOL EQUIVALENCY RECORDS Eligible candidates who have completed all requirements listed above may request copies of their Illinois High School Equivalency Diploma or Official Transcript. The current Board of Directors are Mrs. If you have questions, please contact the Rebound Coordinator, Andy True. Each opportunity listing includes instructions for how to apply for that position. You are permitted to ask for a waiver of copying fees. U.S. and Illinois State Constitution and Flag Test As of July 1, 2022, the Constitution requirement for awarding the Illinois High School Equivalency Diploma returns. High school equivalency records are held at the county level in Illinois, by Regional Offices of Education. It is available for HSE candidates to take independently and does not require proctoring at a testing center. More information on testing at COD can be found HERE. During summer months, meals may be provided through each student's home district. Candidates must provide official sealed transcripts for evaluation. Withdrawal letters for this high school equivalency method must be on school letterhead and signed by a school official, must include the candidate's full name and date of birth, must include the formal withdrawal date/last date of attendance, and must indicate that the candidate's high school graduating class has already graduated. The only online or correspondence high schools authorized for use in a transcript-based Alternative Method of Credentialing are the American School (Lansing, IL) and the Illinois Virtual School (sponsored by the Peoria Regional Office of Education). To register for a bus class, please click HERE. You can find information on the tests, including how to register, study materials, practice tests, and more by visiting the individual test websites, and you can find information on transcript evaluation by visiting the last tab titled "Transcript-Based Alternative Methods of Credentialing". TABE 11/12 Reading Exam Candidates completing a transcript-based Alternative Method of Credentialing for high school equivalency must complete the TABE 11/12 Reading exam with a scale score of 576 or higher (9 grade 9 equivalent). "Rebound" was designed in response to 5B 100 – students who are suspended out-of-school for longer than four school days must be provided appropriate and available support services during the period of their suspension" (105 ILCS/10-22.6 b-25). Each program provides breakfast and lunch for all students, and our Local Wellness Policy can be viewed under Resources. You can find the school adult education provider to you using our provider locator: [www.ilcco.net/adulted/index1.cfm](http://www.ilcco.net/adulted/index1.cfm). Each Regional Office of Education is responsible for conducting two types of Bus Driver trainings. The DuPage Regional Office of Education is a service organization whose responsibilities are defined by Illinois School Code, Illinois Administrative Code, Illinois State Board of Education mandates, and stakeholder needs. Our Licensure Department also conducts fingerprint-based background checks for DuPage County substitute teachers, contractors, and new employees/student teachers/volunteers for select school districts. FILLING CREDIT GAPS Candidates who are lacking one or more of the 18 total credits, listed above, may fill their credit gaps in one of three ways: ICCB-funded Adult Education: Candidates may complete coursework through an Illinois Community College Board-funded adult education provider. Instructions For Requesting Information and Public Records Please make your request for records in writing. In addition, all licensed staff assignments are examined to determine if the staff members have the proper credentials and qualifications to teach in the assigned areas. We welcome public input regarding the CSS wellness policy. ADDITIONAL REQUIREMENTS In addition to completion of the 18 required credits listed above, candidates completing a transcript-based Alternative Method of Credentialing must complete the U.S. and Illinois State Constitution and Flag Test and the TABE 11/12 Reading exam with a scale score of 576 or higher (grade 9 equivalent). Partners for Success provides a multi-platform learning environment for our students, combining small group instruction, and individual supports and strategies focusing not only on academic success, but also life skills, behavior interventions and strategies to help the student successfully transition back to their home school and continue on their educational career. July 1, 2022 and beyond.....Please click here to learn more about this suspension and what it means for you. If sending your request via email, use FOIA in the subject line to identify your email as a FOIA request and to reduce the possibility of its being filtered as SPAM. The Compliance Team also assists the Illinois State Board of Education by visiting and evaluating non-public schools that had applied for State recognition. This exam is free to take. Once you click on a job opportunity, you will be directed to the district's website where you will complete a series of steps which may include filling out and submitting an on-line job application or completing a paper application. You may submit your written request by mail, fax, email or in person. It is not designed to require a public body to answer questions. An adult education course which grants three units of instruction shall be considered equivalent to one year of high school credit in a relevant subject area. View Memorandum HERE. To do so, please include the following statement (or a similar statement) in your written FOIA request: "I request a waiver of all fees associated with this request." In addition, you must include a specific explanation as to why your request for information is in the public interest, not simply your personal interest, and why it merits a fee waiver. A passing score on one subject area of a high school equivalency exam shall be considered equivalent to one year of high school credit in a relevant subject area. The new online Illinois Constitution Module (Constitution Module) is available beginning July 1 at . Registration for the content area tests is done through the individual testing websites. The ALOP DuPage site is part of a consortium. Post-Secondary Credit: Candidates may complete coursework through a recognized and accredited two- or four-year college or university. If at any time, you cannot find the information you need, have any questions, or just want to talk to a licensure specialist, contact us through [cert@dupageore.org](mailto:cert@dupageore.org) or call 630.407.5800. For more information, please visit our GED/HSE page. In order to obtain copies of an Illinois High School Equivalency Diploma or Transcript, or to complete a third-party verification for records, please review the information below. Each student receives an individualized success plan with strong social emotional skill support. A student who completed the previous Constitution Test or can demonstrate passing the Constitution Test in high school does not need to complete the Constitution Module. Please tell us whether you would like copies of the requested records or whether you wish to examine the records in person. In accordance with Public Act 096-0734 & 105 ILCS 5/3-14.21, the Office of the State Fire Marshal or delegated local fire officials shall conduct annual fire safety inspections of each school building based on the "Health/Life Safety Code for Public Schools." Fire Department Checklist This document is subject to change each year based on the Health Life Safety Glossary approved by ISBE. Per the Illinois Community College Board, beginning on July 1, 2017 through June 30, 2018 the fee will increase to \$8.00 per official Illinois High School Equivalency transcript. Candidates who meet the eligibility requirements for a transcript-based Alternative Method of Credentialing for high school equivalency shall be granted an Illinois High School Equivalency Diploma upon completion of the following minimum high school credit requirements from a state-recognized and accredited public or private high school, completion of the TABE 11/12 Reading exam with a scale score of 576 or higher (grade 9 equivalent), and completion of the U.S. and Illinois State Constitution and Flag Test.\* \*Note: The Illinois Community College board has suspended the administration of the U.S. and Illinois State Constitution and Flag Test effective February 1, 2021 through June 30, 2022. Illinois offers three options to receive your High School Equivalency: two are testing options. Most community colleges offer this testing. In addition, Regional Office of Education staff will ensure the candidate meets the minimum of 13.5 required courses completed prior to participation in the program. As of July 1, 2022, the Constitution requirement for awarding the Illinois High School Equivalency Diploma returned. Adult education coursework used for an Alternative Method of Credentialing must be completed through an Illinois Community College Board-funded adult education provider. It is estimated it will take two hours for a student to complete. Transcript-Based Alternative Methods of Credentialing provide an alternative route to high school equivalency for candidates who have already completed a significant amount of high school or post-secondary credits. The fee is \$10.00 per transcript and \$10.00 per diploma. Transcripts must meet all qualifications listed above. Testing Centers will no longer offer the previous Constitution Test. Welcome to the DuPage Regional Office of Education's Center for Student Success. An individual is eligible to take the HSE Test given they meet all of the following conditions: Is 18 years of age or older\* Does not have a high school diploma or GED credential Is a resident of the State of Illinois \*If an individual is 17 years old and has been enrolled in a public, private, or a home school setting in the last 12 months, they must present a withdrawal letter from the last school enrolled in before taking the HSE tests. Remember, the Freedom of Information Act is designed to allow you to inspect or receive copies of records. Candidates providing transcripts from a foreign institution which are not in English must provide a certified translation in addition to a sealed copy of the records. These visits strengthen our relationships and allow us to learn more about the private/parochial schools within the DuPage Region. Finally, the ALOP program provides students who are seeking to earn a high school equivalency a place where they can not only prepare for the exam but also investigate their post-secondary options. Click HERE to find your Regional Office of Education. CREDIT REQUIREMENTS Candidates must provide documentation demonstrating completion of at least 18 credits (equivalent to a year-long high school course) at a state-recognized and accredited public or private high school, a state-recognized and accredited postsecondary institution or adult education program, or a foreign institution of higher education, including: at least four (4) years of language arts; at least three (3) years of mathematics, which must include one (1) year of algebra and one year of geometry; at least three (3) years of social studies, which must include at least one (1) year on the history of the United States; at least two (2) years of science; at least one (1) year of elective coursework, chosen from art, music, foreign language, or vocational education; at least one (1) semester of health; and at least one course on consumer education. It was previously suspended due to the COVID-19 virus and the limited access to testing. Candidates may use passing scores from GED® examinations taken in Illinois prior to 2014 toward completion of their credit requirements (note: pre-2014 Series GED® and 2014 Series GED® scores still cannot be combined for completion of a traditional GED®). For resources regarding community services in the county of DuPage, visit the website 211 of DuPage County. Licensed personnel and paraprofessional files are thoroughly examined to determine if all appropriate documentation as described in school code is present and up to date. The adult education provider will present you with a copy of your scaled score upon completion. Please be as specific as possible when describing the records you are seeking. The 8-hour initial training is required for all new school bus drivers prior to getting a bus permit, and the annual 2-hour refresher workshop is required in the 12 month period prior to renewing their school bus permit. To find out more about Regional Offices of Education, click HERE. The new online Illinois Constitution Module became available beginning July 1 at . The 3rd option, transcript evaluation, is available to applicants who have completed at least 75% of the required high school credits. To find the contact information for your Regional Office of Education, please use our ROE Locator Tool. If you are visiting our office, please bring your driver's license or other form of photo identification as well as the fee. We also act as your link to ISBE (Illinois State Board of Education). In order to complete the requirement, a test-taker will only need to complete the new State of Illinois Constitution Module. No additional fees should be assessed. Color and abnormal size copies will be charged at the actual cost of copying. For black and white, letter or legal sized copies, the first fifty pages are free, unless a different fee is otherwise fixed by statute. Rebound was developed by the DuPage Regional Office of Education in collaboration with DuPage Schools. ALOP (Alternative Learning Opportunities Program) DuPage serves as an extension of DuPage County high schools through intergovernmental agreements. Our Partners for Success program allows students to be placed in our building for longer periods such as one quarter, a semester or longer. If you were a resident of DuPage County at the time of testing, the ROE should be able to help you! We provide High School Equivalency (HSE) Diplomas and Transcripts upon written request, via mail or in person. Regional Superintendents are charged with reviewing and approving all public school calendars submitted by public school districts. ELIGIBLE SCHOOLS Transcripts utilized for an Alternative Method of Credentialing must come from a state-recognized and accredited institution. This document must be provided by you (the high school equivalency candidate) to the Regional Office of Education in your county. Proof of withdrawal can be emailed to [hse@illinois.gov](mailto:hse@illinois.gov) or Faxed to 217.558.6700. Financial records, school board minutes, policies, and procedures are reviewed to verify that the schools are in alignment and in "compliance" with various school codes tested each year. Any additional pages will be charged at \$0.15 per page. ELIGIBILITY TO PARTICIPATE An individual is eligible to apply to complete their high school equivalency through this method given they meet all of the following conditions: 18.5 years of age or older and their high school graduating class must be, at minimum, in the third quarter of their senior year\* does not have a high school diploma or high school equivalency credential and is not currently enrolled in a secondary school is a resident of the State of Illinois for at least 30 days prior to the initial transcript evaluation\*\* and has completed at least 75 percent (13.5 credits) of the minimum graduation requirements as outlined below. ExploreThe Regional Superintendent's approval on this application is based on an agenda showing a minimum of 5 hours of professional learning ... WHEATON, IL, February 26, 2024— The DuPage Regional Office of Education is pleased to announce the winner of the 2024 DuPage ...

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